



RISK ASSESSMENT: DEFIBRILATOR (AED)

Persons or groups at risk: Any
 Approx. number of persons at risk: N/A
 Persons especially at risk: Any

DATE: March 2025
NEXT ASSESSMENT DATE (BEFORE): March 2026

THIS RISK ASSESSMENT MUST BE USED

| What are the hazards? | Who might be harmed and how? | What are you doing already to control the risk | What further action do you need to control the risk | Who needs to carry out the action | When is the action needed by | Done |
|---|---|---|---|---|------------------------------|---------|
| Slips, trips and falls when accessing the unit | Member of the public accessing the AED | The unit is in a cabinet attached to the Church Hall adjacent to the car park. The AED is situated in a place of low congestion that is easily accessible | Ensure path is well maintained | Church Hall | Ongoing | Ongoing |
| Members of the public not being aware that the defibrillator is there | Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing and using the AED. | The location of the AED is well advertised. It is registered on Circuit and is registered with the Ambulance Service who will be able to make callers aware of its location. The AED is visible and accessible positioned on the Church Hall. | Ensure that is always registered with the Circuit/Ambulance Service | Clerk and nominated member of Public (JF) | Ongoing | Ongoing |

Review Date: March 2026
 Approved Meeting OM 12.03.25

| What are the hazards? | Who might be harmed and how? | What are you doing already to control the risk | What further action do you need to control the risk | Who needs to carry out the action | When is the action needed by | Done |
|---------------------------------------|---|--|--|---|-------------------------------------|-------------|
| Damage to the unit | Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED | Regular (monthly at a minimum) checks on cabinet and unit | | Clerk and nominated member of Public (JF) | Monthly at a minimum | Ongoing |
| Unit used and not returned to cabinet | Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED | Regular checks on cabinet and unit. Contact details of clerk on AED so if used can be returned | | Clerk and nominated member of Public (JF) | Monthly at a minimum | Ongoing |
| Unit Missing | Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED | Regular checks on unit | | Clerk and nominated member of Public (JF) | Monthly at a Minimum | Ongoing |
| Unit not Working | Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED | Regular checks on unit | | Clerk and nominated member of Public (JF) | Monthly at a Minimum | Ongoing |
| Pads faulty or out of date | Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED | Regular checks on unit. Dates of pads kept on spreadsheet and updated | | Clerk and nominated member of Public (JF) | | Ongoing |