



RISK ASSESSMENT: DEFIBRILATOR (AED)

Persons or groups at risk: Any
 Approx. number of persons at risk: N/A
 Persons especially at risk: Any

DATE: May 2025

NEXT ASSESSMENT DATE (BEFORE): May 2026

THIS RISK ASSESSMENT MUST BE USED

What are the hazards?	Who might be harmed and how?	What are you doing already to control the risk	What further action do you need to control the risk	Who needs to carry out the action	When is the action needed by	Done
Slips, trips and falls when accessing the unit	Member of the public accessing the AED	The unit is in a cabinet attached to the Church Hall adjacent to the car park. The AED is situated in a place of low congestion that is easily accessible	Ensure path is well maintained	Church Hall	Ongoing	Ongoing
Members of the public not being aware that the defibrillator is there	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing and using the AED.	The location of the AED is well advertised. It is registered on Circuit and is registered with the Ambulance Service who will be able to make callers aware of its location. The AED is visible and accessible positioned on the Church Hall.	Ensure that is always registered with the Circuit/Ambulance Service	Clerk and nominated member of Public (JF)	Ongoing	Ongoing

Next Review Date: March 2026

Reviewed/ Approved Meeting AM 07.05.25

What are the hazards?	Who might be harmed and how?	What are you doing already to control the risk	What further action do you need to control the risk	Who needs to carry out the action	When is the action needed by	Done
Damage to the unit	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED	Regular (monthly at a minimum) checks on cabinet and unit		Clerk and nominated member of Public (JF)	Monthly at a minimum	Ongoing
Unit used and not returned to cabinet	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED	Regular checks on cabinet and unit. Contact details of clerk on AED so if used can be returned		Clerk and nominated member of Public (JF)	Monthly at a minimum	Ongoing
Unit Missing	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED	Regular checks on unit		Clerk and nominated member of Public (JF)	Monthly at a Minimum	Ongoing
Unit not Working	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED	Regular checks on unit		Clerk and nominated member of Public (JF)	Monthly at a Minimum	Ongoing
Pads faulty or out of date	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays accessing and using the AED	Regular checks on unit. Dates of pads kept on spreadsheet and updated		Clerk and nominated member of Public (JF)		Ongoing

Next Review Date: March 2026

Reviewed/ Approved Meeting AM 07.05.25