



6th September 2020

Dear Councillor,

You are hereby summoned to attend the Land and Building Committee Meeting of Rogiet Community Council which will be held on Tuesday 15th September 2020 at 6:30pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

Catherine Baker

Clerk to the Council

	AGENDA FOR THE LAND AND BUILDING COMMITTEE MEETING OF 15TH SEPTEMBER 2020
01	TO RECEIVE APOLOGIES FOR ABSENCE To receive, and consider for approval, apologies for absence and reason given.
02	INTRODUCTIONS To receive introductions of the members of the Land and Building Committee: Cllr Jers Dyderski; Cllr Gillian Haywood; Cllr Philip Ellwood; Cllr Anna Wilson; Gaynor Hudson; Bethany Lodge; representatives of STNP Football Club, Little Tigers Day Nursery and Monmouthshire County Council Youth Services.
03	REVIEW OF EXISTING AND OUTSTANDING ISSUES A review of all existing and outstanding issues relating to the sports pavilion, including but are not limited to: <ul style="list-style-type: none">• The need for Wifi in the building (<i>approved by council, set-up being arranged</i>)• Vandalism in the playing fields/pavilion/car park area and suitability of CCTV• Legionella testing and water system risk assessment (approved by council, awaiting date from contractor)• Full check of all electrics (<i>discussed with MCC pre-Covid, clerk to chase</i>)• Annual check of fire extinguishers/fire blankets due in November 2020• Maintenance issues (<i>roof leak, source not determined; guttering possibly blocked</i>)• MCC request for a second sink to be installed in the kitchen• Contracts to be drawn up for all pavilion hirers



	<ul style="list-style-type: none">• Removal of unnecessary/inappropriate/damaged items from the building
04	<i>BUILDING USE DURING COVID-19 PANDEMIC</i> To discuss the impact of Covid-19 on users of the building, and any changes necessary: <ul style="list-style-type: none">• Little Tigers• Youth Club• Football Club
05	<i>BUILDING CLEANING DURING COVID-19 PANDEMIC</i> To discuss and agree the requirements/schedule of cleaning needed during the Current Covid-19 situation.
06	<i>FUTURE MEETINGS</i>
06a	<i>To agree date of the next Land and Building Committee meeting</i>
06b	<i>To receive items for the next meeting agenda</i>

Copy to committee members:

Cllr Jers Dyderski; Cllr Gillian Haywood; Cllr Philip Ellwood; Cllr Anna Wilson; Gaynor Hudson; Bethany Lodge; Pam Curtis (Little Tigers Day Nursery); Natasha Lowther and Leanne Evans (MCC Youth Services); Nathan Wheeler (STNP Football Club)