



Cyngor Cymuned Rogiet Community Council

Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email/Ebost: clerk@rogietcommunitycouncil.co.uk Tel/Ffon: 01633 547980

2nd October 2020

Dear Councillor,

You are hereby summoned to attend the meeting of the Policies and Contracts Committee of Rogiet Community Council which will be held on Wednesday 7th October 2020 at 7:00pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

Catherine Baker

Clerk to the Council

AGENDA

01	<i>To appoint a chair to the Policies and Contracts</i> To accept nominations and appoint a member to the position of chair to the Policies and Contracts Committee.
02	<i>To receive apologies</i> To receive, and consider for approval, apologies for absence and reason given.
03	<i>Staff contracts</i> To discuss contract requirements for all staff roles, and agree contracts for submission for full council approval.
04	<i>Land and building use</i> To discuss requirements for terms and conditions of hire of the sports pavilion, Multi-Use Games Area (MUGA), and playing fields, and produce user contracts for full council approval.
05	<i>Policies</i>
05a	To discuss and agree any amendments to current council policies for submission to full council at the Annual Meeting on 13 th October 2020.
05b	To discuss and agree additional policies to recommend to full council at future meetings, including but not limited to Social Media Policy (as advised by the internal auditor in the 2019-2020 audit).



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06	<i>Future meeting</i>
06a	<i>To agree dates for future meetings of the Policies and Contracts Committee.</i>
06b	<i>To submit items for agenda on future meetings of the Council, and the Policies and Contracts Committee.</i>