



Cyngor Cymuned Rogiet Community Council

Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email/Ebost: clerk@rogietcommunitycouncil.co.uk Tel/Ffon: 01633 547980

18th September 2020

Dear Councillor,

You are hereby summoned to attend the Extraordinary Meeting of Rogiet Community Council which will be held on Wednesday 23rd September 2020 at 7:00pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

Cllr Robert Stallard

Chairman

AGENDA

01	TO RECEIVE APOLOGIES FOR ABSENCE To receive, and consider for approval, apologies for absence and reason given.
02	COUNCILLOR RESIGNATION AND CO-OPTION
02a	To note the resignation of Cllr Emma Spencer
02b	To receive update from Clerk on vacant seat
03	PLANNING To receive and consider the following planning application and provide feedback to Monmouthshire County Council:
03a	<i>Application no.:</i> DM/2020/01066 <i>Description of Proposal:</i> Split unit 1 into two. Provide external means of escape to rear unit. <i>Location:</i> Unit 1 Progress Industrial Estate Station Road Rogiet Monmouthshire NP26 3UE
03b	<i>Application no.:</i> DM/2020/00756 (decision deferred 8/7/20) <i>Description of Proposal:</i> Demolish two tyre bays and construct 2 MOT



	<p>bays.</p> <p><i>Location:</i> Unit C Ifton Industrial Estate Caldicot Road Rogiet Caldicot Monmouthshire NP26 3TA</p> <p>UPDATE FROM MCC PLANNING DEPARTMENT:</p> <p>“It is not the applicants intention to do MOTs for Heavy Vehicles. He has a licence for up to 5 tons and intends to do MOTs for Luton Vans and camper vans. He does not require a large turning area for these. The increase in the height of the building is to accommodate a scissor lift so that he can work on these vans more efficiently.</p> <p>If you council wishes to submit further comments please could you do so as soon as possible.”</p>
05	STAFF MATTERS
05a	To agree re-allocation of the role, responsibilities and hours of the Responsible Finance Officer to the Clerk after the 30 th September 2020, when Mrs Williams’ retires from her position at Rogiet Community Council
05b	To agree purchase of gift for Mrs Williams’ retirement after 17 years with Rogiet Community Council
05c	To approve the clerk’s attendance at the Society for Local Council Clerks (SLCC) Virtual Annual Conference 12 th – 16 th October 2020 at a cost of £25+VAT
05	EXTERNAL BODY REPRESENTATIVE
	To nominate a member as Rogiet Community Council representative for One Voice Wales (to attend regional meetings and feed back to council)
06	FINANCE
	To note the need for urgent pest control services since the last meeting, which



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	was arranged by the clerk, and to approve payment of these services at £65.00.
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