



Cyngor Cymuned Rogiet Community Council

Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email/Ebost: clerk@rogietcommunitycouncil.co.uk Tel/Ffon: 01633 547980

7th January 2021

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Rogiet Community Council which will be held on Wednesday 13th January 2021 at 7:15pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

Catherine Baker

Clerk to Rogiet Community Council

AGENDA

01	To receive apologies for absence To receive, and consider for approval, apologies for absence and reason given.						
02	Interests declared To receive declaration of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.						
03	Chairman’s Update						
04	Finance To approve payment by bank transfer of the following:						
04a	<table><tr><th>Payee</th><th>Detail</th><th>Amount</th></tr><tr><td>Monmouthshire County Council</td><td>December salaries</td><td>£2071.54</td></tr></table>	Payee	Detail	Amount	Monmouthshire County Council	December salaries	£2071.54
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Monmouthshire County Council	December salaries	£2071.54					
04b	To note cheque for wayleave payment of £85.05 received from Western Power Distrubution.						
04c	To note transfer of £15,000 from the Precept Account to the Treasurers Account on 10 th December 2020 to cover December payments.						
05	Environment/Travel To receive Cllr Ellwood’s report on the Slow Ways Initiative and consider Cllr Ellwood’s report recommendations.						
06a	Clerk’s Report on Rogiet Sports Pavilion Updates To discuss the Clerk’s Report and agree any action.						
06b	To agree exclusion of press and public for the following						



	<p>confidential item</p> <p>By virtue of section 1(2) of the Public Bodies (Admission to Meetings Act) 1960. Press and public are excluded from discussions on the following item as the business transacted is considered confidential, the disclosure of which would be prejudicial.</p>
06c	<p>To consider quotes relating to the following work: (confidential quotes supplied to councillors)</p> <ul style="list-style-type: none">• Sports pavilion<ol style="list-style-type: none">1. Electrical safety2. Essential and recommended plumbing work3. Required legionella training4. Architect initial plans for redesign/rebuild• Playing fields<ol style="list-style-type: none">1. Installation of drainage gully to footpath
06b	<p>Planning</p> <p>To receive the Pre-Planning Advice Report from Monmouthshire County Council regarding the Sports Pavilion and surrounding land, and agree any action.</p>
06c	<p>Community Consultation</p> <p>To receive the responses to the community survey and agree any action.</p>
07	<p>Next meeting</p> <p>To note that the next Ordinary Meeting of the Council will take place on Wednesday 20th January 2021 at 7:15pm.</p> <p>To receive items for inclusion in the next Ordinary Meeting.</p>

Join Zoom Meeting

<https://us02web.zoom.us/j/85648007084?pwd=a2RUNnlpYVlsMTJ3cWpxNHd4VUo3QT09>

Meeting ID: 856 4800 7084

Passcode: 955977

One tap mobile

+442030512874,,85648007084#,,,,*955977# United Kingdom

+442034815237,,85648007084#,,,,*955977# United Kingdom

Dial by your location

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+44 203 481 5237 United Kingdom

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Clerk's Report of Sports Pavilion and Playing Fields Updates for the Meeting of 13th January 2021

Updates since the Ordinary Meeting of 9th December 2020:

1. **Internet** – the order to install internet to the pavilion has been cancelled by OpenReach twice. The following email has now been received from BT:

“Further to the above order reference, Open reach have been in touch advising us that a standard installation cannot occur due to the site location.

They have informed us that we need to install as a non-served premise type installation.

What this, means is that the price we can offer will be around £68.70 per month for line and ADSL broadband with a one off charge of installation at around £140 if this will only be a temporary line or £385 in the case where this is to be a permanent installation.

Historically NSP sites have never been cheap because there is no access to deals that are features online, my question to you is will this be only for the broadband? Or is it the physical line you will need as well? If it's just the broadband, maybe a mobile broadband approach would be far cheaper, please let me know. ”

2. **Business Rates** – The Sports Pavilion is now registered and we have received our first invoice which covers the period 2020-2021. I queried rate relief on this due to the coronavirus pandemic and we were given 100% relief on this year's bill.
3. **Electrical checks** – a quote has been received for the following work:
 - a. Fire Alarm/Emergency Lighting contractor to label all emergency lighting and fire alarm equipment, provide maintenance log book and wall mounted document box
 - b. Annual inspection and testing of emergency lighting
 - c. 6 monthly inspection and testing of fire alarm system
 - d. 5 yearly testing/inspection of electrical installation, and provision of Electrical Installation Condition Report
4. **Water systems:**
 - a. Legionella – all outlets have now tested as free from legionella.
 - b. Plumbing – a quote has been provided for the installation of a wash hand basin in the kitchen as required for a food preparation area, replacement of rubber pipe on bib tap in changing room to copper pipe, and tracing pipework as recommended in Water System Risk Assessment.
 - c. Legionella Management Plan written for Policies and Contracts Committee to review and pass for Council for subsequent approval.
5. **Architect quotes** – Four architect quotes have now been received for the initial feasibility phase of a redesign/rebuild (see supporting documents)
6. **Pre-Planning Advice** – I met with Helen Hinton, Planning Officer at MCC just before Christmas. She is very supportive of our plans to make the building a more useful



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community facility. A report has now been received (see report in supporting documents) giving guidance on what can be done with the building and the land.

7. **Public Survey** – 40 responses have been received. These are all anonymous and are found attached in the supporting documents.
8. **Playing fields** – Fruit trees have been planted behind the football field. Reports received from members of public that trees have been planted too close together to be able to mature, and too close to the football pitch. I have contacted MCC and they will carry out a site visit and inspection.