



11<sup>th</sup> February 2021

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Rogiet Community Council which will be held on Wednesday 17<sup>th</sup> February 2021 at 7:15pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

*Catherine Baker*

***Clerk to Rogiet Community Council***

### **Public Forum**

Members of the public are invited to address the Community Council for approximately 10 - 15 minutes (dependent upon the business of the day).

### **AGENDA**

#### **01 To receive apologies for absence**

To receive, and consider for approval, apologies for absence and reason given

#### **02 Interests declared**

To receive declaration of interest in any items listed in this agenda.  
Interests may also be declared at any point in the meeting if the need arises.

#### **03 Chairman's update**

#### **04 Police report**

To receive Police report of crimes in Rogiet during January. Sergeant Damian Waite will be present to discuss.

#### **05 Minutes**

##### **05a** To approve the minutes of the following meetings as a true record:

1. Ordinary Meeting of 13<sup>th</sup> January 2021
2. Ordinary Meeting of 19<sup>th</sup> January 2021
3. Community Engagement Committee of 21<sup>st</sup> January 2021

##### **05b** To note that recommendations from the Community Engagement Meeting will be deferred to the next Ordinary Meeting on 10<sup>th</sup> March 2021 due to



limited time, with the exception of those already listed as separate agenda items to tonight's meeting.

## 06 Finance

**06a** To approve change of payroll provider to Chepstow Accountancy Ltd to take effect from the start of the 2021-2022 financial year in order to ensure RCC compliance with employment legislation.

**06b** To approve appointment of Audit Solutions as internal auditor to Rogiet Community Council for the 2020-2021 year.

**06c** To note that payroll forms must be completed and returned to the clerk by midday Thursday 18<sup>th</sup> February in order to receive remuneration for the 2020-2021 year in March.

**06d** To note receipt of payment of £4702.48 from Monmouthshire County Council as the RCC share of profits from the car park for the 2019-2020 period.

**06e** To approve payment of the invoices listed below:

Payee	Detail	Amount
Monmouthshire County Council	January salaries	£1758.74
C. Baker	Quarterly office allowance	£234.28

**06f** To note payment by Direct Debit of Barclaycard bill of £123.80, broken down as follows:

Payee	Detail	Amount
SLCC	'Arnold Baker on Local Council Administration' (legal reference book)	£123.80

**06g** To ratify payment of the invoice from Magor Printing Company of £270 for printing of Windmill Post in December. This was omitted from the



payment schedule at the January Ordinary Meeting and has been paid via the council Barclaycard.

- 06h** To approve purchase of new dog waste bins through Monmouthshire County Council at a cost of £189 + VAT each. Installation offered free of charge by MCC.
- 06i** To note that the bank reconciliations and statements for April-Dec 2020 have been inspected and initialled by Cllr Fowler.
- 06j** To receive bank reconciliation for January 2021.
- 06k** To receive 2020-2021 spending to date against budget report.
- 06l** To receive update on registration of sports pavilion building address and approve registration with Monmouthshire County Council's formal address database (at a cost of £130) in order to be accepted by Royal Mail, and if registration is agreed:
- 06m** To agree on the official name to be given to the pavilion building for registration.
- 06n** To consider grant application from Rogiet Wildlife Friendly Village and associated grant application Clerk's Report and agree action.

## **07 Biodiversity**

- 07a** To approve offer from Keep Wales Tidy of planting of trees on edge of playing field, in line with our S6 Biodiversity 2019 report (see appendix for details of species). The trees are funded for planting within the vicinity of primary schools.
- 07b** To consider request for Rogiet Wildlife Friendly Village to create a wildlife habitat using items provided for them by the Keep Wales Tidy Wildlife Garden Grant (see attached letter from Laura Spuffard).

## **08 Planning**

To receive and consider the following planning applications:

- 08a Application no. DM/2020/01862**

**Description of Proposal:** Detached garage at the top of the garden; Single storey. 8 metres by 6 metres, height (ridge) 4.3 metres.



**Location:** 30 Westway  
Rogiet  
Caldicot  
Monmouthshire

**Application no.** DM/2020/01827

**08b**

**Description of Proposal:** Demolition of garage and double storey rear extension.

**Location:** 19 Caldicot Road  
Rogiet  
Caldicot  
Monmouthshire  
NP26 3SF

## **09 Clerk's Report**

To receive and agree action on the Clerk's Report on the proposal of altering/rebuilding the sports pavilion to provide improved facilities for the community.

## **10 Next Meeting**

To note the next Ordinary Meeting will take place on Wednesday 10<sup>th</sup> March 2021 at 7:15pm via Zoom video conferencing, and accept items for the agenda.

Join Zoom Meeting

<https://us02web.zoom.us/j/81325492421?pwd=Z3IrYVdzRVRIeTUzbUtkbEgxNVZudz09>

Meeting ID: 813 2549 2421

Passcode: 386407

One tap mobile

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+441314601196,,81325492421#,,,\*,386407# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom



**Cyngor Cymuned Rogiet Community Council**

**Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF**

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Meeting ID: 813 2549 2421

Passcode: 386407



## Appendix

### Agenda item 07a

Details from Tom Ward-Jackson of Keep Wales Tidy:

*"I have a further bit of information about the species available. Because of the logistics of it as a Wales wide scheme we need to go with a standard Woodland Trust 'Working Wood' package of species, which should work quite well for the sites in Rogiet. They are Field Maple, Oak, Silver birch, Grey Willow, Rowan and Wild Cherry. I'm able to supplement that list for Monmouthshire with Hazel which I'll swap with some of the larger species. The Hazel is from a community nursery in Abergavenny that was part of our hedgerow project. That will enable us to do the hedgerow in the school and plant smaller growing species at the lower side of the attenuation pond site as requested by MCC. "*

Keep Wales Tidy would like to plant 100-150 trees these in an area of 400-600 sq m shown on the map below, to fit with our plans of enhancing the site with planting of trees and wildflowers.

