



Cyngor Cymuned Rogiet Community Council

Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email/Ebost: clerk@rogietcommunitycouncil.co.uk Tel/Ffon: 01633 547980

5th November 2021

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Rogiet Community Council which will be held on Wednesday 10th November 2021 at 6:30pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

Catherine Baker

Clerk to Rogiet Community Council

Public Forum

Members of the public are invited to address the Community Council for approximately 10 - 15 minutes (dependent upon the business of the day).

AGENDA

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| 081 | TO RECEIVE APOLOGIES FOR ABSENCE To receive, and consider for approval, apologies for absence and reason given. |
| 082 | INTERESTS DECLARED To receive declaration of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises. |
| 083 | EXCLUSION OF PRESS AND PUBLIC To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial. |
| 084 | CHAIRMAN'S UPDATE To receive any relevant updates from the Chairman. |
| 085 | MINUTES To adopt as a true record the minutes of: |



• Ordinary Meeting of 13th October 2021

086 ROGIET COMMUNITY JUNCTION LEASE

To consider the following aspects of the lease to be given, as detailed in the separate report by the clerk:

1. To agree the amount per annum to be charged for the lease.
2. To approve the term of 25 years for the lease.
3. To approve the Terms of Agreement contract drawn up by MCC on behalf of RCC.
4. To approve the Lease Agreement drawn up by MCC on behalf of RCC.

087 FINANCE

Note incorrect figures in October meeting relating to staff salaries, pension etc. (August figures instead of September figures). Should read £1715.63. No payment to HMRC this month due to being in credit through an overpayment in 2020-2021.

To note clerk salary increase from SCP 26 to SCP 27 following obtaining the CiLCA qualification (as per employment contract).

| Payee | Detail | Amount |
|-----------------------------------|---|----------|
| Staff, HMRC, Pension | October 2021 (including approved overtime Sept-Oct) | £1954.27 |
| C. Baker (Clerk) | July-Sept Office/room allowance | £239.00 |
| Chepstow Accountancy Serviced Ltd | Payroll (October 2021) | £30.00 |
| Monmouthshire County Council | Grass cutting 2021-2022 (incl. VAT) | £3665.76 |

To consider the following quotes:

| Supplier | Detail | Amount |
|----------------------------------|--|--------------------|
| Ware Electrics | Fix double plug socket in the 'admin room', via the attic. | £300.00 |
| Circuit Compliance (through MCC) | Supply and install RCD protection to outside lighting C3. | £150.00 (inc. VAT) |



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| | Monmouthshire County Council | Production of a map showing land for lease for RCJ in a format acceptable for the lease and HM Land and Registry purposes. | £50.00 |
| | To agree price limit for purchase of new padlock for the gate at the pavilion (old padlock no longer usable). Example lock: Master Lock 3EURD Laminated Steel Water-Resistant Padlock 40mm Padlocks Screwfix.com | | |
| 088 | CRIME AND ANTISOCIAL BEHAVIOUR | | |
| | To receive the monthly police report. | | |
| 089 | PLANNING | | |
| 089.1 | To discuss the planning approval of the MCC car park on the south side of Severn Tunnel Junction station, and agree any action. | | |
| 089.2 | To note the response from MCC Planning Department that permission for removing or resiting bus shelters does not come under their remit, and instead we are to contact the MCC Public Transport Team. | | |
| 090 | COUNCILLOR REPORTS | | |
| | To receive any report or updates from councillors (for information only, no resolutions can be made) | | |
| 091 | COMMUNITY ISSUES | | |
| 091.1 | To discuss problems of missed garden waste collections and problems associated with this (such as restricted accessibility on pavement), and agree any action. | | |
| 091.2 | To identify litter 'hotspots' and feedback to RCC Litter Picker areas to be highlighted, or routes suggested. | | |
| 092 | WAR MEMORIAL AND REMEMBRANCE SERVICE | | |
| 092.1 | To note that St Mary's Church will be holding a Remembrance Service on the morning of Sunday 14 th November 2021 (time unknown to clerk at time of agenda), and would welcome the presence of councillors at this special service. | | |
| 092.2 | To note that the Remembrance service will take place at the War Memorial at 2pm on Sunday 14 th November 2021. | | |



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| 093 | CLERK'S REPORTS To receive the clerk's report and agree any action. |
| 094 | ROGIET COMMUNITY HUB Regarding the covenant on the land, to agree to apply to Monmouthshire County Council for a waiver of commercial use for childcare provision, in order to proceed with rebuild plans. |
| 095 | CORRESPONDENCE To receive and consider the following items of correspondence: <ol style="list-style-type: none">1. The Queen's Green Canopy – request to coordinate community planting for 11th March 2022.2. Friends of the Earth – Request to support call for Torfaen Local Authority Pension Fund (our pension provider) to cease investing in fossil fuels. |
| 096 | NEXT MEETING To note a precept workshop will take place on Wednesday 24 th November 2021 at 6:30pm. To note the next Ordinary Meeting will take place on Wednesday 8 th December 2021 at 6:30pm via Zoom video conferencing, and accept items for the agenda. |

Join Zoom Meeting

<https://us02web.zoom.us/j/86443961870?pwd=MXBnSmxoYnFwWmFwT0Yya2V6ZFVkdz09>

Meeting ID: 864 4396 1870

Passcode: 321839