



## CYNGOR CYMUNED ROGIET COMMUNITY COUNCIL

Clerk/Clerc: Miss Catherine Baker

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4<sup>th</sup> March 2022

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Rogiet Community Council which will be held on Wednesday 9<sup>th</sup> March 2022 at 6:30pm via Zoom video conferencing, for the transaction of the business specified in the following agenda.

Yours faithfully

*Catherine Baker*

*Clerk to Rogiet Community Council*

Public Forum

Members of the public are invited to address the Community Council for approximately 10 - 15 minutes (dependent upon the business of the day), with a maximum speaking time of 5 minutes per person.

### AGENDA

134	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>  To receive, and consider for approval, apologies for absence and reason given.
135	<b>INTERESTS DECLARED</b>  To receive declaration of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.
136	<b>EXCLUSION OF PRESS AND PUBLIC</b>  To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.
137	<b>CHAIRMAN'S UPDATES &amp; ANNOUNCEMENTS</b>  To receive any updates from the Chairman.



138	<b>MINUTES</b>		
	To adopt as a true record the minutes of: 1. Ordinary Meeting of 19 <sup>th</sup> January 2022		
139	<b>FINANCE</b>		
139.1	To receive and consider up-to-date finance reports (To be forwarded separately)		
139.2	To approve payment of the following payments:		
	<b>Supplier</b>	<b>Detail</b>	<b>Amount</b>
	Sunshine Playgrounds	Play equipment	£23,345.94
	Gallagher Insurance Brokers	Increased insurance premium for new play equipment	£107.23
	OVW	2021 Councillor training	£90.00
	Mistral Architects & Surveyors	Planning and pre-planning design and consultation	£8,100.00
	Gillian Haywood	Councillor Remuneration 2021-2022	£150.00
	Anna Wilson	Councillor Remuneration 2021-2022	£225.00
	Hazel Bennett	Councillor Remuneration 2021-2022	£150.00
	Additional councillors	Confirmation to be received by Wednesday 9 <sup>th</sup> March 2022	As per Remuneration Panel and RCC resolution



139.3	<b>Website and email hosting</b>  To receive notice of price increase for email £18+VAT per year, and 7.5% increase on hosting fees (currently £150, so increase to £172.50 per year).												
139.4	<b>Finance Software</b>  To note new fees for 2022-2023 for Rialtas Business Solutions Ltd (£129 per annum)												
139.5	<b>Rogiet Community Junction</b>  To consider paying for the construction works for the addition of the car parking spaces required at the pavilion for the community shop (parking spaces as per planning approval) and agree action. (No costings have been obtained as yet, discussion for ‘in principle’ agreement).												
139.6	<b>Grants</b>  To consider the following grant requests:  <b>1. Rogiet WI – request £500 grant</b> <table><tr><th>Item</th><th>Cost</th><th>Power to provide grant</th></tr><tr><td>Craft sessions/speaker</td><td>£90.00</td><td><i>LGA 1972 s145</i> (Ssupport and provision of arts)</td></tr><tr><td>‘Chatty’ bench</td><td>£310.00</td><td><i>Well-being of Future Generations (Wales) Act 2015</i> (Promotion or improvement of social well-being)</td></tr><tr><td>Transport for educational trip</td><td>£100.00</td><td><i>Well-being of Future Generations (Wales) Act 2015</i></td></tr></table>	Item	Cost	Power to provide grant	Craft sessions/speaker	£90.00	<i>LGA 1972 s145</i> (Ssupport and provision of arts)	‘Chatty’ bench	£310.00	<i>Well-being of Future Generations (Wales) Act 2015</i> (Promotion or improvement of social well-being)	Transport for educational trip	£100.00	<i>Well-being of Future Generations (Wales) Act 2015</i>
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			(Promotion or improvement of social well-being)						
<div>2. Rogiet Community Junction</div> <div>RCJ would like to commission a local artist to paint a an outdoor banner-type painting depicting the journey of their charitable organisation since its formation.</div> <table><tr><th>Item</th><th>Cost</th><th>Power to provide grant</th></tr><tr><td>Large outdoor artwork</td><td>£250.00</td><td><b><i>LGA 1972 s137</i></b> <i>(Power of local authorities to incur expenditure for certain purposes not otherwise authorised)</i></td></tr></table>				Item	Cost	Power to provide grant	Large outdoor artwork	£250.00	<b><i>LGA 1972 s137</i></b> <i>(Power of local authorities to incur expenditure for certain purposes not otherwise authorised)</i>
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PLANNING									
<div>Application no. DM/2022/00243</div> <div>Location: 20 Crossway, Rogiet, Monmouthshire, NP26 3SH</div> <div>Description of Proposal: Proposed first floor side extension</div>									
140	CRIME AND ANTISOCIAL BEHAVIOUR								
To receive the monthly police report and verbal updates from clerk and councillors regarding recent issues.									
141	ROGIET HUB								
<div>To receive updates from the working group, including but not limited to the following actions requiring approval:</div> <div><div>1. Authorisation of activities listed in the fee schedule for specialist requirements, as submitted to previous meeting of full council</div><div>2. Permission to proceed with Energy ( Mechanical/Electrical ) Survey quoted at £2,400 + VAT.</div><div>3. To ratify topological survey cost of £750 + VAT</div></div>									



<b>142</b>	<b>COUNCILLOR REPORTS</b>  To receive verbal reports and updates from councillors (for information only, no resolutions can be made), including but not limited to: <ul style="list-style-type: none"><li>• Severn Tunnel Junction car park plans (Cllr Ellwood/Dyderski)</li><li>• Jubilee celebrations (Cllr J Stallard/Fowler)</li><li>• Rogiet Hub plans (various following consultations)</li></ul>
<b>143</b>	<b>CLERK'S REPORTS</b>  To receive clerk's report and agree any action.
<b>144</b>	<b>NEXT MEETINGS</b>
<b>144.1</b>	<b>Ordinary Meeting</b>  To note the next Ordinary Meeting will take place on Wednesday 13 <sup>th</sup> April 2022 at 6:30pm via Zoom video conferencing, and accept items for the agenda.
<b>144.2</b>	<b>COMMITTEE MEETINGS</b>  To agree dates in March for the meetings of: <ul style="list-style-type: none"><li>• Health and Safety Committee</li><li>• Policies and Contracts Committee</li><li>• Finance Committee</li><li>• Community Engagement Committee</li><li>• Land and Buildings Committee</li></ul>



**Join Zoom Meeting**

Catherine Baker is inviting you to a scheduled Zoom meeting.

Topic: Rogiet Community Council Ordinary Meeting

Time: Mar 9, 2022 06:30 AM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86421269392?pwd=N3k4RnIUQ2kzSDVDbUZSNWoyOTcrdz09>

Meeting ID: 864 2126 9392

Passcode: 312764

Dial by your location

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## Clerk's Report for the Ordinary Meeting of 9<sup>th</sup> March 2022

### Finances as at 28<sup>th</sup> February 2022

#### Rogiet CC

##### Bank - Cash and Investment Reconciliation as at 28 February 2022

#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

28/02/2022	Lloyds - Treasurers Account	3,506.62
28/02/2022	Lloyds - Business Bank Instant	77,499.68
21/10/2021	Lloyds - Reserves Account	0.00
28/02/2022	Petty Cash	100.00
28/02/2022	Barclaycard	0.00
		<b>81,106.30</b>

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**81,106.30**

##### All Cash & Bank Accounts

1	Current Account	3,506.62
2	Business Account	77,499.68
3	Reserve Account	0.00
4	Petty Cash	100.00
5	Credit Card	0.00
Other Cash & Bank Balances		0.00
<b>Total Cash &amp; Bank Balances</b>		<b>81,106.30</b>

21:20

#### **Earmarked Reserves**

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR Westway Play Park	36,161.96		36,161.96
321 EMR Ifton Lane Improvements	5,000.00	-250.00	4,750.00
322 EMR CCTV	6,000.00		6,000.00
	<b>47,161.96</b>	<b>-250.00</b>	<b>46,911.96</b>



### **Council Asset Inspections**

I am trialling an app called iAuditor for recording play park weekly inspections required for insurance purposes. The app is free for individuals and small organisations with up to 10 'team members' linked.

I have set up a basic template (which I will build upon in the coming weeks) and Cllrs Ellwood and R Stallard have downloaded the app and trialled using this to record a play equipment visual inspection and we believe this will be invaluable to us. Once the template is ready I would recommend that we allocate inspections to specific councillors who can carry this out weekly.

If the app works well I will also produce templates for inspection of the MUGA and other assets in the near future. This will provide us with the necessary annual inspection records of council assets.

A sample of the report generated is attached. Additional questions can be added, this was just a basic first attempt.

### **Skate Park**

The idea of a skate park has been raised many times over the years but as a council we have discussed that we do not own sufficient land to host something suitable. With the council's current commitment to constructing and running a vibrant new community building it is impossible to envisage the council being in a position to lead on another large project such as a skate park within the next five years. This is both in a practical sense (time input), and financially (we would not be awarded sufficient funds whilst we already have the financial commitment of a loan for the new building).

In order to move this idea forward I suggest that those residents who have voiced a desire to have a skate park be encourage to form a group. As residents they would be in a much stronger position to request community land owned by Monmouthshire County Council be offered up for this purpose. As a group of volunteers they would be eligible for many community grants to fund the project.

Rogiet Community Council could award a grant to the group for this if it so chooses. The council could also offer practical help by way of linking the group with relevant people/organisations who could help them with their project.

If the community get together and approach MCC about this it will demonstrate that they are committed to it and that there is a demand for such a facility.

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