



Cyngor Cymuned Rogiet Community Council

10th April 2024

Dear Councillor,

You are hereby summoned to attend the *Ordinary Meeting of Rogiet Community Council* which will be held on **Wednesday 10th April 2024 6:30pm** at the **Pavilion Rogiet** and by **Zoom** for the transaction of the business specified in the following agenda.

Yours faithfully

Alice Vaughan

Clerk to Rogiet Community Council

AGENDA

	Open Forum Public Open Forum (members of the public should be mindful of the Council's standing orders numbers 3.d - k)
01	ATTENDANCE & APOLOGIES FOR ABSENCE To receive, and consider for approval, apologies for absence and reason given.
02	INTERESTS DECLARED To receive declarations of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.
	EXCLUSION OF PRESS AND PUBLIC To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.
03	Minutes of Meetings of Council: Ordinary Meeting of 13th March 2024
04	Monthly Police Report – February and March 2024
05	County Councillor Report



06 FINANCE

06.1 Bank Reconciliation of the Council's Bank Accounts January 2024 –March 2024 (Rialtas Report)

06.2 VAT reclaimed form (Rialtas)

06.3 Budget - Detailed Receipts and Payments (Rialtas Report)

06.4 To Approve the below payments

Company	Service	Amount
Merlin Environmental	INV April 2024	£432
Office Tech Solutions	INV 5309 April 2024	£66.00
Monmouthshire County Council	INV 70233368 Playpark inspections 2022-2024	£673.20
PW Heating	Disconnect gas cooker	£96.00
One Voice Wales	Membership 24/25	£321.00
Rialtas	Software Licence and support INV SM30170	£230.40
Cllr Bev Cawley Reimbursement	D Day 80 year Anniversary Wreath	£25.00
Vision ICT	Annual – Hosted email June 2024 – May 2025	£168.00
Chepstow Accountancy	Processing April Payroll	£30.00
Payroll/HMRC/Pensions	April 2024	Estimate £2800



<p>07</p>	<p><u>FINANCE - Barclaycard - To approve payments:</u> Statement dated February and March 2024</p> <table border="1" data-bbox="272 456 1302 801"> <thead> <tr> <th data-bbox="272 456 620 535">Company</th> <th data-bbox="620 456 1054 535">Service</th> <th data-bbox="1054 456 1302 535">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 535 620 696">February 2024</td> <td data-bbox="620 535 1054 696">Cleaning supplies/equipment, SLCC Membership, Ink</td> <td data-bbox="1054 535 1302 696">£310.31</td> </tr> <tr> <td data-bbox="272 696 620 801">March 2024</td> <td data-bbox="620 696 1054 801">Cleaning Supplies/equipment, Office stationary , Ink</td> <td data-bbox="1054 696 1302 801">£74.32</td> </tr> </tbody> </table>			Company	Service	Amount	February 2024	Cleaning supplies/equipment, SLCC Membership, Ink	£310.31	March 2024	Cleaning Supplies/equipment, Office stationary , Ink	£74.32
Company	Service	Amount										
February 2024	Cleaning supplies/equipment, SLCC Membership, Ink	£310.31										
March 2024	Cleaning Supplies/equipment, Office stationary , Ink	£74.32										
<p>08</p>	<p>Remuneration Payments 23-24 To be noted that no members/councillors had payment for 2023-2024</p>											
<p>09</p>	<p>National Wage increase and Clerks SCP scale and office allowance</p>											
<p>10</p>	<p>Proposed Reconfiguration of Pavilion - Update</p>											
<p>11</p>	<p>Pavilion Maintenance 11.1 External and Emergency Lighting update 11.2 Fire Risk Assessment update/Quotes 11.3 Legionella Risk Assessment - Update</p>											
<p>12</p>	<p>Condition of Hire for the Pavilion / Hub / Rogiet Field- Update</p>											
<p>13</p>	<p>Muga Lighting - Update</p>											
<p>14</p>	<p>CCTV - Update Installing extra camera – car park</p>											
<p>15</p>	<p>Dugouts</p>											
<p>16</p>	<p>Mon Life Play</p>											
<p>17</p>	<p>Planters</p>											



18	D -Day 80 Year Anniversary in 2024 - update Time of Service to be confirmed etc
19	Youth Council
20	Windmill Post
21	Items added onto Asset Register 2023/2024 Christmas lights, Vacuum, CCTV Cameras and Associated items, Tennis Posts and nets
22	Lease Arrangement for Rogiet Community Junction
23	Recommendations for Agenda Items for next Ordinary meeting
24	NEXT MEETING(S) 1st May 2024 – <u>Annual Meeting of Council</u> - Pavilion and Zoom – 6:30pm (Confirmed) 8th May 2024 - Ordinary Meeting - Pavilion and Zoom – 6:30pm 12th June 2024- Ordinary Meeting - Pavilion and Zoom – 6:30pm 10th July 2024 - Ordinary Meeting - Pavilion and Zoom – 6:30pm August 2024 – No meeting

Alice Vaughan Invites you to connect by Zoom <https://us02web.zoom.us/j/81679642977>