



Cyngor Cymuned Rogiet Community Council

05 March 2025

Dear Councillor,

You are hereby summoned to attend the *Ordinary Meeting of Rogiet Community Council* which will be held on *Wednesday 12<sup>th</sup> March 2025 at 7:00pm* at the **Pavilion Rogiet** and by **Zoom** for the transaction of the business specified in the following agenda.

Yours faithfully

*Alice Vaughan*

Clerk to Rogiet Community Council

AGENDA

	<b>Open Forum</b>
<b>01</b>	<b>ATTENDANCE &amp; APOLOGIES FOR ABSENCE</b> To receive, and consider for approval, apologies for absence and reason given.
<b>02</b>	<b>INTERESTS DECLARED</b> To receive declarations of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.
	<b>EXCLUSION OF PRESS AND PUBLIC</b> To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.
<b>03</b>	<b>Minutes of Meetings of Council: Ordinary Meeting 12<sup>th</sup> February 2025</b>
<b>04</b>	<b>Monthly Police Report – February 2025</b>
<b>05</b>	<b>County Councillor Report</b>



<p><b>06</b> 06.1 06.2</p>	<p><b>FINANCE</b></p> <p>Rialtas report for budget/ reserves review - 2024-2025 (before year end)</p> <p><b>To Approve the below payments</b></p> <table border="1" data-bbox="288 524 1321 1592"> <thead> <tr> <th>Company</th> <th>Service</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Merlin Environmental</td> <td>INV 1990 March 2025</td> <td>£432.00</td> </tr> <tr> <td>Office Tech Solutions</td> <td>INV 7153 March 2025</td> <td>£66.00</td> </tr> <tr> <td>Monmouthshire County Council</td> <td>INV 70252062</td> <td>£165.60</td> </tr> <tr> <td>Mackley Davies Associates Ltd</td> <td>INV 24/1070/01 Tree survey/soft landscape scheme/proportionate green infrastructure statement</td> <td>£2862.00</td> </tr> <tr> <td>Cllr Philip Ellwood</td> <td>Reimbursements – key cutting</td> <td>£23.35</td> </tr> <tr> <td>Cllr Bev Cawley</td> <td>Reimbursements –soil and plants for planters</td> <td>£109.00</td> </tr> <tr> <td>Chepstow Accountancy</td> <td>Processing March Payroll</td> <td>£30.00</td> </tr> <tr> <td>Payroll/HMRC/Pensions</td> <td>March 2025</td> <td>Estimate £2800</td> </tr> <tr> <td>HMRC Historic payment</td> <td></td> <td>£80.00</td> </tr> </tbody> </table>	Company	Service	Amount	Merlin Environmental	INV 1990 March 2025	£432.00	Office Tech Solutions	INV 7153 March 2025	£66.00	Monmouthshire County Council	INV 70252062	£165.60	Mackley Davies Associates Ltd	INV 24/1070/01 Tree survey/soft landscape scheme/proportionate green infrastructure statement	£2862.00	Cllr Philip Ellwood	Reimbursements – key cutting	£23.35	Cllr Bev Cawley	Reimbursements –soil and plants for planters	£109.00	Chepstow Accountancy	Processing March Payroll	£30.00	Payroll/HMRC/Pensions	March 2025	Estimate £2800	HMRC Historic payment		£80.00
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<p><b>07</b></p>	<p><b>FINANCE – Barclaycard – To approve payments:</b></p> <p><b>Statements dated February and March 2025</b></p> <table border="1" data-bbox="288 1742 1321 1998"> <thead> <tr> <th>Company</th> <th>Service</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>March 2025</td> <td>Credit Net world sports, Poppy wreaths, VE DAY Flag, Parkrun Grant (see OM 12.02.25), HP Ink etc</td> <td>£348.15</td> </tr> </tbody> </table>	Company	Service	Amount	March 2025	Credit Net world sports, Poppy wreaths, VE DAY Flag, Parkrun Grant (see OM 12.02.25), HP Ink etc	£348.15																								
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	February 2025	Replacement defib pads, Cleaning kits for defibs , cleaning products, Ink	£382.88	
<b>08</b>	<b>External Audit 2023-2024</b>			
<b>09</b>	<b>CILCA Update and General Power of Competence (GPOC)</b>			
<b>10</b>	<b>Appoint Internal Auditor</b>			
<b>11</b>	<b>Members Remuneration / Allowance 2024-2025</b>			
<b>12</b>	<b>Independent Remuneration Panel for Wales Annual Report 2025-2026</b>			
<b>13</b>	<b>National Wage increase and Clerk's SCP scale and office allowance from April 2025</b>			
<b>14</b>	<b>Grant Application</b>			
<b>15</b>	<b>Planning DM/2025/00078</b> Proposed new commercial units with agreed end user. Location: Ifton Industrial Park Ifton Industrial Estate, Caldicot Road, Rogiet Monmouthshire, NP26 3TA			
<b>16</b>	<b>Planning - DM/2025/00189</b> Loft conversion and build over side garage. Location: 50 Crossway Rogiet NP26 3SJ			
<b>17</b>	<b>Pavilion</b>			
15.1	Proposed Reconfiguration of Pavilion / Planning updates			
15.2	Cooker at Pavilion			
15.3	Any other related items			
<b>18</b>	<b>Windmill Post</b>			



<b>19</b>	<b>Litter picking Day – Spring Cleaning Cymru 2025 – 22<sup>th</sup> March</b> <b>10:00am</b> Risk assessments, Details of Day
<b>20</b>	<b>Rogiet Hotel</b>
<b>21</b>	<b>Hedges/Trees at the back of Westway (bordering field)</b>
<b>22</b>	<b>Councillors Surgeries/Police Surgeries</b>
<b>23</b>	<b>Play scheme</b>
<b>24</b>	<b>Rogiet in Bloom</b>
<b>25</b>	<b>MCC Mobile Team</b>
<b>26</b>	<b>Defibrillator Risk Assessment</b>
<b>27</b>	<b>Muga Lighting</b>
<b>28</b>	<b>Bus - 75 service</b>
<b>29</b>	<b>Bus Shelter Report</b>
<b>30</b>	<b>Sustrans – Expression of Interest for Quiet Lane pilot</b>
<b>31</b>	<b>Crownhill</b>
<b>32</b>	<b>Rogiet Community Café/Shop</b>
<b>33</b>	<b>NEXT MEETING(S)</b> 9 <sup>th</sup> April 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm 7 <sup>th</sup> May 2025 Annual Meeting of Council – Pavilion and Zoom – 7:00 pm (Cllr Cawley sent Apologies) 14 <sup>th</sup> May 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm



Cyngor Cymuned Rogiet Community Council

	11 <sup>th</sup> June 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm 9 <sup>th</sup> July 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm August 2025 – No meetings
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Alice Vaughan Invites you to connect by zoom <https://us02web.zoom.us/j/83756451954>