



Cyngor Cymuned Rogiet Community Council

Dear Councillor,

28 April 2025

You are hereby summoned to attend **The Annual Meeting of Rogiet Community Council** which will be held on **Wednesday 7th May 2025 at 7:00pm** at the **Pavilion Rogiet** and by **Zoom** for the transaction of the business specified in the following agenda

Yours faithfully

Alice Vaughan

Clerk to Rogiet Community Council

AGENDA

01	ELECTION OF CHAIR FOR 2025-2026
01.1	To elect a chairman for 2025-2026
01.2	Chair to sign Declaration of Acceptance of Office
02	ELECTION OF VICE-CHAIR FOR 2025-2026
02.1	To elect a Vice chairperson for 2025-2026
03	TO RECEIVE APOLOGIES FOR ABSENCE To receive and consider for approval, apologies for absence and reason given.
04	DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA - FORMS TO BE COMPLETED
04.1	To receive any declarations of interest in items on the agenda
05	OUTGOING CHAIRPERSON'S REPORT. To receive a report from the 2024-2025 Chairperson
06	MINUTES OF THE LAST ANNUAL MEETING
06.1	To note that the minutes of the last Annual Meeting held on 1 st May 2024 were adopted at the Ordinary Meeting held on 12 th June 2024 Item No 3
07	General Power of Competence (GPoC)



08	INTERNAL COMMITTEES, TERMS OF REFERENCE AND DISCHARGE OF FUNCTIONS To review current council committees and terms of reference, and to consider any further committees or working groups (see appendices 1 and 2)
09 09.1	EXTERNAL ORGANISATIONS To review current representation on external organisations (see appendix 3) To agree arrangements for reporting back to Full Council.
10 10.1	POLICIES To review and adopt the following Council Policies and Statements <ol style="list-style-type: none">1. Standing Order2. Financial Regulations3. Code of Conduct4. Concerns and Complaints5. Freedom of Information6. General Privacy Notice7. Social Media Policy8. Internal Control Policy9. Publication Scheme10. Sickness Absence Policy11. Performance Review Policy12. Staff Privacy Notice13. Disciplinary Procedure Policy14. Equality and Diversity Policy15. Expenses Policy16. Grievance Policy17. Lone Working Person Policy18. Fire Safety Policy19. Data Protection Policy20. Training Plan21. Health and Safety Policy (New) <p>These policies can be found on the council website at http://www.rogietchcommunitycouncil.co.uk/Policies_28522.aspx</p>



11	FINANCE		
11.1	To review end of year accounts for 2024-2025 (Receipts and Payments by Budget Heading)		
11.2	To review RCC Budget for 2025/2026		
11.3	To consider and agree signing authority with regards to the Community Councils Banking requirements at Lloyds Bank plc		
	To appoint a member independent of the cheque signing/ banking process to undertake financial checks		
11.4	To adopt the Annual Investment Strategy for the year 2025/2026		
11.5	To review Financial Risk Assessment and Risk Assessments		
11.6	To review the asset register.		
11.7	To adopt the Independent Remuneration Panel for Wales (already done at OM 12.03.25)		
11.8	To review Insurance cover arrangements in respect of all insured risks		
11.9	To review charges for hire of facilities		
11.10	To approve regular payments by standing/order/direct debit of the following		
11.11			
	Company	Service	Frequency
	Current payment		
	EDF	HUB Gas and Electricity	Monthly
	Variable		
	Dwr Cymru	Hub Water and Drainage	Every 6 months
	£76.91 (could be slightly higher as not received bill for 2025 yet)		
	Initial	Hub Sanitary bin emptying x 4	Every 3 months
	£88.92		
	Three Mobile	Clerk Mobile – sim only	Monthly – current until 23.06.25
	£11.28		
	Three Mobile	Clerk mobile – new phone and sim	Monthly
	£32.40		



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		contract		
	Office Tech Suite	Broadband Hub	Monthly	£66.00
	Norton	Antivirus	Annually	£32.49
	ICO	Data Protection	Annually	£52.00
	Business Rates	MCC	Annually	£923.00
	Ogi	Clerk Broadband	Monthly	£39.00
11	MEETINGS To agree dates and times of Ordinary meetings for 2025-2026 and the Annual Meeting of 2026 To agree dates and times of Committee Meetings for 2025-2026			
	NEXT MEETING Next Ordinary Meeting Wednesday 14 th May 2025 at Rogiet Hub and by Zoom			

Alice Vaughan Invites you to connect by Zoom <https://us02web.zoom.us/j/88668283425>