



## Cyngor Cymuned Rogiet Community Council

8 January 2026

Dear Councillor,

You are hereby summoned to attend the ***Ordinary Meeting of Rogiet Community Council*** which will be held on ***Wednesday 14 January 2026 at 7:00pm*** at the **Pavilion Rogiet** and by **Zoom** for the transaction of the business specified in the following agenda.

Yours faithfully

*Alice Vaughan*

Clerk to Rogiet Community Council

### AGENDA

	<b>Open Forum</b>
	<b>Chairs Announcement</b> To receive any update and feedback in respect of meetings, functions, events or matters arising.
<b>01</b>	<b>ATTENDANCE &amp; APOLOGIES FOR ABSENCE</b> To receive, and consider for approval, apologies for absence and reason given.
<b>02</b>	<b>INTERESTS DECLARED</b> To receive declarations of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.
	<b>EXCLUSION OF PRESS AND PUBLIC</b> To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.
<b>03</b>	<b>Minutes of Meetings of Council: Ordinary Meeting 10 December 2025</b>
<b>04</b>	<b>Monthly Police Report – December 2025</b>
<b>05</b>	<b>County Councillor Report</b>



06	FINANCE		
06.1	Bank Reconciliation of the Council’s Bank Accounts October 2025-December 2025 (Rialtas Report)		
06.2	VAT reclaimed form up to 31st December 2025 (Rialtas)		
06.3	Detailed Receipts and Payments up to 31 <sup>st</sup> December 2025(Rialtas Report)		
06.4	To approve the below payments		
	Company	Service	Amount
	Merlin Environmental	INV 2243 January 2026	£352.80
	Office Tech Solutions	INV 8998	£66.00
	SLCC Membership	01.02.26 – 31.01.27	£200.00
	Chepstow Accountancy	Processing January 2026 Payroll	£30.00
	Payroll/HMRC/Pensions	January 2026	Estimate £3400.00
07	FINANCE – Barclaycard – To approve payments: Statements December 2025		
	Company	Service	Amount
	December 2025	Cleaning items , Instantprint – Windmill Post – Ink	£408.18
08	Laptop Purchase Clerk To approve cost for new laptop, Microsoft windows, antivirus software as Clerk laptop screen is damaged and operating on windows 10.		
09	Clerk Pay Date January 2026 27 <sup>th</sup> January instead of the 30 <sup>th</sup> January 2026 (at Clerks request)		
10	Co-option Update Applicants		



<p><b>11</b></p>	<p><b>Planning Application DM/2025/01555</b></p> <p>Erection of new steel-framed commercial building (9.1m x 12.2m), finished in anthracite box-profile cladding and associated works.</p> <p>Location: Ifton Industrial Park, Ifton Industrial Estate, Caldicot Road Rogiet, NP26 3TA</p>												
<p><b>12</b></p>	<p><b>Ground Maintenance Contract 2026</b></p> <p>To approve contract for 2026-2027 and confirm with MCC</p> <table border="1" data-bbox="367 806 1366 1473"> <thead> <tr> <th>Works</th><th>Cost (£)</th></tr> </thead> <tbody> <tr> <td>Maintenance: Amenity grass, football pitch and cut collect round consist of 14 visits, and Ifton Lane is 2 cuts</td><td>3,985.67</td></tr> <tr> <td>Annual Bin visits for two Bins with 78 bin visits, weekly from October to March and twice weekly through April to September</td><td>994.72</td></tr> <tr> <td>Hedge cutting 1 visit at the back of Ifton Terrace</td><td>82.38</td></tr> <tr> <td>Grass cutting land in front of Rogiet Primary School, entire area to be cut</td><td>274.19</td></tr> <tr> <td>Total</td><td>£5,336.96</td></tr> </tbody> </table>	Works	Cost (£)	Maintenance: Amenity grass, football pitch and cut collect round consist of 14 visits, and Ifton Lane is 2 cuts	3,985.67	Annual Bin visits for two Bins with 78 bin visits, weekly from October to March and twice weekly through April to September	994.72	Hedge cutting 1 visit at the back of Ifton Terrace	82.38	Grass cutting land in front of Rogiet Primary School, entire area to be cut	274.19	Total	£5,336.96
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<p><b>13</b> 13.1</p>	<p><b>Rogiet Hub Refurbishment Project</b></p> <p>Any other related items.</p>												
<p><b>14</b> 14.1</p>	<p><b>Pavilion</b></p> <p>Any other related items.</p>												



<b>15</b>	<b>Village Matters</b>
15.1	<u>Ifton Lane</u> - Quotes for stone dust for potholes
15.2	<u>Accessibility for all</u> Paths /drop curb in front of Cafe / Severn Tunnel Junction bollards etc
15.3	<u>Playground Inspections</u> - Safety Matting Park Area - update
15.4	<u>Severn Tunnel Mural</u> - update
15.5	<u>Golden Jubilee Bench</u> – quotes for refurbishment / new bench
15.6	<u>Muga Refurbishment</u> – quote
15.7	<u>Fences</u> – RCC land by Reens
15.8	<u>Bollards/posts</u> by Pavilion Carpark
15.9	<u>Chewing gum task force and local litter picking stations (MCC Grants)</u>
15.10	<u>Any other related items</u>
<b>16</b>	<b>Severn Tunnel Junction Links scheme</b> Phase 2: Top of Station Road to STJ Station Phase 3: STJ Station to Caldicot Station
<b>17</b>	<b>Citizen Advice Report</b> To consider donation for Financial Year 2026-2027 (already anticipated in budget)
<b>18</b>	<b>Code of Conduct Policy - Review</b>
<b>19</b>	<b>Rogiet Primary School – Governor Vacancy</b>
<b>20</b>	<b>Future Energy Llanwern Solar Project</b> Pre planning consultation
<b>21</b>	<b>Recommendation's for Agenda Items for Next Ordinary meeting</b> Community Litter Pick Feb 26 OM Contract review for Pavilion and Sports Users April 26 OM Court Farm – Llanvihangel - Council to agree if to contact Welsh Government



22	<p><b>NEXT MEETING(S)</b></p> <p><b><u>January 2026</u></b></p> <p>28 January 2026 – Working Group Hub – Zoom only 7:00pm</p> <p><b><u>February 2026</u></b></p> <p>11 February 2026 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><b><u>March 2026</u></b></p> <p>2 March 2026 – Councillor Surgery – Pavilion – 10:00-11:00 am</p> <p>11 March 2025 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><b><u>April 2026</u></b></p> <p>22 April 2026 – Working Group Five Year Plan – Zoom only – 7:00pm</p>
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Alice Vaughan Invites you to connect by zoom <https://us02web.zoom.us/j/86814267314>