



## ROGIET COMMUNITY COUNCIL

Clerk: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email: [clerk@rogietcommunitycouncil.co.uk](mailto:clerk@rogietcommunitycouncil.co.uk) Tel: 01633 547980

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7<sup>th</sup> February 2020

Dear Councillor,

I hereby give notice that an Extraordinary Meeting of the Community Council will be held on Wednesday 12<sup>th</sup> February 2020 in the Village Sports Pavilion for the transaction of the business specified in the following agenda, commencing at **6:00pm**.

Yours faithfully

Catherine Baker

*Clerk to the Council*

### **Presentation from Grand Union Trains, 6:00pm**

Ian Yeowart of Grand Union Trains will present to council their proposal for development of services at Severn Tunnel Junction station.

### **Public Forum, 7:00pm**

Members of the public are invited to address the Community Council for approximately 10 - 15 minutes (dependent upon the business of the day).

### **AGENDA**

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Chairman's address**
- 4. To approve minutes of previous meetings:**
  - a. Of the Ordinary Meeting of 30<sup>th</sup> January 2019**
  - b. Of the Ordinary Meeting of 15<sup>th</sup> January 2020**
- 5. To receive Local Police Report (when in attendance Police to be received at the beginning of the meeting)**



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### 6. To consider financial matters:

#### a. Financial Correspondence

Thank you Letter – St Mary’s Church, Rogiet  
To receive accounts for quarter ending 31/12/2019  
Donation request – Wales Air Ambulance

#### b. Schedule of Accounts

To approve payment of the following items:-

2093	Blackwood Fire -	Goods & Services	£130.95
2094	Vision ICT -	Remaining 50% Website a/c	£390.00
2095	Merlin Waste -	Doggy Bins 16 & 12 Dec 2019	£90.00

#### c. Income received since 15<sup>th</sup> January 2020

To note income received:

Little Tigers -	Hire of Hall	Nov/Dec 2019	£932.00
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It should be noted that still no further monies have been received from the S.T.N.P. FC since 12<sup>th</sup> November. To-date only £125.00 have been received for the 2019/2020 Season.

### 7. To receive the Welsh Audit Office’s Financial Management and Governance – Community and Town Councils 2018-2019 report, published February 2020 and note Exhibit 9, p37:

- a. The focus of the 2019-2020 audit will be the ‘Recording of meetings’ (appropriateness, detail and publication)
- b. The focus of the 2020-2021 audit will be on the ‘Employment of Staff’ and ‘Wellbeing of Future Generations’ (staff contracts, terms and conditions, PAYE, Wellbeing of Future Generations published reports)

### 8. To receive estimate from architect regarding a proposal to extend the sports pavilion and agree any action.

### 9. To receive update on advice, quote and meeting from solicitor regarding Ifton Lane access and agree action.

### 10. Following an invitation from Rogiet Community Junction for Cllr Dyderski to join their steering group, to approve Cllr Dyderski’s representation on this group



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- 11. To receive update of the Land and Building working party from Cllr Dyderski, including but not limited to agreeing action on:**
- a. The offer from the football teams that they would be happy to clear out the gutters in lieu of payment of building use fees
  - b. Request from Little Tigers that a new lock be installed on the room they use as their nappy change and storage space (as no key for the current lock can be located)
  - c. Suggestion from Little Tigers that CCTV be considered at the pavilion in view of current vandalism
  - d. To decide who will unlock and lock the token box for the lighting at the MUGA, and at what times each day – the available times needs to be on display on the token box, along with Rogiet School contact details for purchasing tokens.
  - e. Query from members of Rogiet School PTA - can members of the public use the courts for tennis and netball, and if so how do they arrange for the nets/goal posts to be put in place for them?
  - f. Information from Pam Curtis following a Rogiet School PTA meeting that they are interested in working with us to obtain a grant to improve the MUGA
- 12. To receive planning applications/permissions/amendments, including but not limited to:**
- |                                 |   |
|---------------------------------|---|
| <b>Application no.</b>          | DM/2019/02079 (deferred from meeting of 15/01/20 due to problems accessing documents) |
| <b>Description of Proposal:</b> | Construction of two detached dwellings and external works (relocation plot 12)        |
| <b>Location:</b>                | Land adjacent to former Ifton Manor Farm, Chestnut Drive, Rogiet                      |
- 13. To receive update from Cllr J Stallard on plans for VE day anniversary celebrations and agree action, including funding for the event**
- 14. To approve the new logo for use on any council materials, including the new website**
- 15. Updates of ongoing matters:**
- a. Dog fouling
  - b. The Windmill Post
  - c. Parking problems in Rogiet – verbal complaint to Cllr Dyderski regarding parking on Old School Gardens
- 16. To note the availability of the OVW training module ‘Understanding the Law’ on Monday 24<sup>th</sup> February 2020 at 6:30pm in Undy, covering Statutory duties and**
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powers; Ultra Vires; The Powers of Delegation; Welsh Language Act; The duty to promote Equal Opportunities; Data Protection and FOI Act; and Sources of advice, and to accept names for attendance booking

17. To receive and consider miscellaneous correspondence as set out in the Correspondence Schedule.
18. By virtue of section 1(2) of the Public Bodies (Admission to Meetings Act) 1960. Press and public are excluded from discussions on the following item as the business transacted is considered confidential, the disclosure of which would be prejudicial.
  - a. To receive update and agree actions on staff matters and contracts
  - b. To receive update and agree actions on facility contracts