

29th April 2020

Dear Councillor,

I hereby give notice that an Extraordinary Meeting of the Community Council will be held on Monday 4th May 2020 via Zoom video conferencing, for the transaction of the business specified in the following agenda, commencing at 6:00pm.

Yours faithfully

Catherine Baker

Clerk to the Council

AGENDA

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Chairman's address**
- 4. To approve minutes of previous meetings:**
 - a. Of the Finance Meeting of 25th November 2019**
 - b. Of the Extraordinary Meeting of 4th February 2020**
 - c. Of the Ordinary Meeting of 12th February 2020**
- 5. Financial matters:**
 - a. To ratify the necessary payment of invoices made in the absence of a meeting in March or April (full list to follow)**
 - b. To approve payment of due invoices (full list to follow)**
 - c. In absence of an annual meeting, to approve the list of financial standing orders for the 2020-2021 financial year (full list to follow)**
- 6. To receive feedback of the Rialtas Business Software demonstration from the clerk and agree further action (attach quote)**
- 7. To approve the addition of the clerk as an authorised signatory to the council bank account and other financial arrangements (including but not limited to utilities and other financial agreements)**

- 8. To receive feedback from Cllr Dyderski following the meeting with Twomlows Solicitors with regard to the need for a tree inspection to the damaged trees on Ifton Lane, and to receive a quote for tree survey from an independent contractor**
- 9. To consider and agree a donation to Rogiet Community Junction to provide a suitable token of the 75th anniversary VE Day celebration to residents of Rogiet**