



Minutes of the Extraordinary Meeting of the Community Council held on Friday 28th August 2020, which commenced at 6:30pm via video conferencing.

Councillors Present: Cllr R Stallard (Chair), Cllr H Bennett, Cllr J Dyderski, Cllr G Haywood, Cllr P Milmine, Cllr S McVickery-Orringe

In Attendance: Catherine Baker (Clerk), Philip Ellwood

MIN NO. (PRECEDED WITH 2020)	Business Transacted
10	<p><i>TO RECEIVE APOLOGIES FOR ABSENCE</i></p> <p>Apologies were received from Cllr Wilson and Cllr J Stallard.</p> <p><i>Resolved:</i> to accept the absence and reason for absence of both Cllr Wilson and Cllr J Stallard.</p>
11	<p><i>MINUTES OF PREVIOUS MEETINGS</i></p> <p>To approve minutes of previous meetings:</p> <p>Of the Ordinary Meeting of 8th July 2020 Of the Extraordinary Meeting of 24th July 2020 Of the Extraordinary Meeting of 10th August 2020</p> <p>A query was raised with the clerk as to the lack of resolution against minute number 09 (regarding a planning application) of the extraordinary meeting of 10th August 2020. The clerk informed council that this was a clerical error and the resolution should read that the council had no objection to the application.</p> <p><i>Resolved:</i> to approve the minutes, with the above correction.</p>
12	<p><i>COUNCILLOR RESIGNATION AND CO-OPTION</i></p> <p>The Chair informed the council of Cllr Hunter's resignation. The clerk informed the Council that the appropriate communication had been made with the MCC Electoral Services and the deadline for requests to call an election is midnight tonight. As such council does not know at the time of the meeting whether it is able to co-opt to the second vacant seat.</p> <p><i>Co-option candidate Philip Ellwood was moved to the waiting room whilst a</i></p>



	<p><i>short discussion of the two co-option applications took place.</i></p> <p><i>Resolved:</i> to invite Philip Ellwood to join the council in the vacant seat, and to invite the second co-option candidate to fill the second vacancy if MCC Electoral Services inform the clerk on Tuesday that an election will not be called.</p>															
13	<p><i>Finance</i></p>															
13a	<p>To approve the following payments (cheque numbers and exact amounts to be confirmed) and other necessary payments that may arise before the next council meeting (including September salaries):</p> <table border="1"><thead><tr><th><u>Cheque number</u></th><th><u>Detail</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>002140</td><td>Merlin Waste (dog waste Collection)</td><td>£137.80</td></tr><tr><td>002141</td><td>MCC salaries August 2020</td><td>£1299.45</td></tr><tr><td>002139</td><td>Audit Solutions</td><td>£534.00</td></tr><tr><td>TBC</td><td>MCC salaries September 2020</td><td>£TBC</td></tr></tbody></table> <p><i>Resolved:</i> to approve payment of the above listed invoices.</p>	<u>Cheque number</u>	<u>Detail</u>	<u>Amount</u>	002140	Merlin Waste (dog waste Collection)	£137.80	002141	MCC salaries August 2020	£1299.45	002139	Audit Solutions	£534.00	TBC	MCC salaries September 2020	£TBC
<u>Cheque number</u>	<u>Detail</u>	<u>Amount</u>														
002140	Merlin Waste (dog waste Collection)	£137.80														
002141	MCC salaries August 2020	£1299.45														
002139	Audit Solutions	£534.00														
TBC	MCC salaries September 2020	£TBC														
14	<p><i>STAFF MATTERS</i></p> <p><i>Resolved:</i> to approve the 2020-2021 NJC pay scales for the clerk and RFO. <i>Councillors congratulated the clerk on obtaining the training bursary to cover the course fees for the Certificate in Local Council Administration (CiLCA) course, saving the Council £790.</i></p> <p><i>Resolved:</i> for the Chair to sign the CiLCA Learning Agreement on behalf of the Council.</p>															
015	<p><i>COMMITTEES</i></p> <p><i>To receive Clerk's report on committees and agree action, including appointing committee chairs and setting the date of the first meeting of each committee.</i></p> <p><i>Resolved:</i> for a Policies and Contracts Committee meeting to take place before the next October meeting, for finalising the contract of the clerk (including necessary work-related policies needed before issuing the contract).</p> <p><i>Resolved:</i> to appoint Cllr McVicker-Orringe as Chair of the Policies and</p>															



	<p><i>Contracts Committee.</i></p> <p><u>Resolved:</u> <i>to appoint Cllr Dyderski as Chair of the Land and Buildings Committee.</i></p> <p><u>Resolved:</u> <i>to widen the scope of the Land and Buildings Committee to include any public land (for example MCC land and footpaths).</i></p> <p><u>Resolved:</u> <i>to accept Cllr Wilson and new councillor Philip Ellwood onto the Land and Buildings Committee.</i></p> <p><u>Resolved:</u> <i>to appoint Cllr Milimine as Chair of the Health and Safety Committee.</i></p> <p><u>Resolved:</u> <i>for Cllr McVicker-Orringe to join the Planning Committee.</i></p> <p><u>Resolved:</u> <i>to appoint Cllr Haywood as Chair of the Community Engagement Committee.</i></p>
16	<p>BUILDING MAINTENANCE</p> <p><i>Quote received for provision of multiple legionella sample tests and cleaning and disinfecting shower heads.</i></p> <p><i>Quote received for provision of a legionella risk assessment and schematic drawing of hot and cold water systems</i></p> <p><u>Resolved:</u> <i>to approve both quotes as the services are essential health and safety processes, and request this to be carried out as soon as possible.</i></p>
17	<p>USE OF COUNCIL FACILITIES DURING COVID-19</p> <p><u>Resolved:</u> <i>to approve the Rogiet Community Council Covid-19 Policy with typographical amendments to be made.</i></p> <p><u>Resolved:</u> <i>to approve the re-opening of the Little Tigers Day Nursery under their own Covid-19 Policy.</i></p> <p><u>Resolved:</u> <i>to approve the request from MCC Youth Services to restart Youth Club for ages 11 and under in the week beginning 21st September 2020.</i></p>
18	<p>REMEMBRANCE DAY 2020</p> <p><u>Resolved:</u> <i>to request two poppy wreaths from the local Royal British Legion representative at a voluntary donation of £30 per wreath (total £60)</i></p>



19	<p><i>FUTURE MEETINGS</i></p> <p><i><u>Resolved:</u> for the next Ordinary Meeting to take place on Tuesday 13th October 2020, immediately following the Annual Meeting of the Council.</i></p> <p><i><u>Resolved:</u> for the Annual Meeting to take place on Tuesday 13th October 2020 at 7pm.</i></p> <p><i><u>Resolved:</u> to consider the following items for the agenda of the next Ordinary Meeting:</i></p> <ol style="list-style-type: none">1. To receive quotes for new tables for the pavilion, as agreed at a previous meeting (3 current tables at the pavilion which is not sufficient for council meeting needs.)2. Receiving, considering and signing the clerk’s job contract.3. To revisit the discussion of designated council-provided email addresses for councillors in light of further advice and information.4. To revisit the discussion of a Human Resources committee in light of new information.5. To consider the need for a dog waste bin near the quarry where dog fouling has become a problem.6. Update on football club.7. Update on installation of Wifi at the pavilion.
-----------	---

Signed: Chair/Vice Chair

Date: