



Minutes of the Extraordinary Meeting of the Finance Committee of Rogiet Community Council held on Thursday 1st October 2020, which commenced at 6:30pm via video conferencing.

Councillors Present: Cllr Anna Wilson (Chair), Cllr Sebastian McVicker-Orringe, Cllr Robert Stallard

In Attendance: Catherine Baker (Clerk)

MIN NO. (PRECEDED WITH 2020)	BUSINESS TRANSACTED
01	TO APPOINT A CHAIR <u>Resolved:</u> To appoint Cllr Wilson as Chair of the Finance Committee
02	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received from Cllr Bennett <u>Resolved:</u> to accept the absence and reason for absence of Cllr Bennett.
03	CREDIT CARD APPLICATION <u>Resolved:</u> To recommend that Council authorise the Clerk to apply for the Barclaycard with a spending limit of £1,000.
04	COUNCIL SPENDING £11,000 spent in June 2017 for new boilers at the Sports Pavilion, followed by a further £2,000 on the boilers in December 2017. <u>Resolved:</u> For Clerk to look into current boiler service company and obtain quote from British Gas for similar. Regular large payments for annual grass cutting. Cllr Stallard informed the committee of the current regime of 16 cuts per year, which was required for the football field on a 'cut and collect' basis.
05	2021-2022 BUDGET Increase in administrative workload in recent years (and therefore regular overtime incurred by the Clerk and RFO) for a variety of reasons, including



	<p>new obligations such as biodiversity, and the council becoming more pro-active via social media and engaging with and supporting community groups.</p> <p>Resolved: <i>To recommend to Council that the Clerk’s contracted hours be raised to 18 hours per week, with a 2 hours per week overtime budget in to give a more realistic projection of staff costings.</i></p> <p>Remedial work identified as being very costly over previous years, including regularly maintenance work to the MUGA, various pavilion issues</p> <p>Resolved: <i>To recommend to Council that they consider budgeting up to 8 hours per week to employ a caretaker/maintenance person to provide essential upkeep and repair of council property.</i></p> <p>Income from the car park will be negligible for the foreseeable future owing to less commuters at the train station.</p> <p>Resolved: <i>For the clerk to obtain the revenue figures for the car park to date.</i></p>
<p>06</p>	<p>ONLINE BANKING</p> <p>To consider monetary limits and authorisation requirements for online banking payments to inform the RCC Financial Regulations</p> <p>Resolved: <i>For the clerk to make enquiries with One Voice Wales as to the best practice for authorising payments.</i></p>
<p>07</p>	<p>FUTURE MEETINGS</p> <p>Resolved: <i>To hold the next meeting of the Finance Committee on Monday 2nd November 2020 at 7:15pm.</i></p> <p>Resolved: <i>To recommend the Precept Meeting to take place on Wednesday 25th November 2020 at 7pm.</i></p> <p>Cllr Stallard gave apologies in advance for the Ordinary Meeting of 11th November 2020 due to work commitments.</p>

Meeting closed at 9:00pm

Signed: Chair

Date: