



Cyngor Cymuned Rogiet Community Council

Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email/Ebost: clerk@rogietcommunitycouncil.co.uk Tel/Ffon: 01633 547980

Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 13th January 2020, which commenced at 7:15pm via video conferencing.

Councillors Present (box checked):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Robert Stallard (Chair) | <input checked="" type="checkbox"/> Jayne Stallard | <input checked="" type="checkbox"/> Hazel Bennett |
| <input checked="" type="checkbox"/> Sebastian McVicker-Orringe | <input checked="" type="checkbox"/> Gillian Haywood | <input type="checkbox"/> Linda Guppy |
| <input checked="" type="checkbox"/> Peter Milmine | <input type="checkbox"/> Anna Wilson | <input checked="" type="checkbox"/> Janet Fowler |
| <input type="checkbox"/> Jers Dyderski | <input checked="" type="checkbox"/> Philip Ellwood | |

In Attendance:

- ☒ Catherine Baker (Clerk)

MIN NO. ¹	Business Transacted						
68	<p>To receive apologies for absence</p> <p>To receive, and consider for approval, apologies for absence and reason given.</p> <p>Resolved: <i>To accept the absence and reason for absence of Cllr Wilson and Cllr Dyderski.</i></p>						
69	<p>Interests declared</p> <ul style="list-style-type: none">• Cllr Milmine - Min 75d• Cllr Ellwood - Min 72						
70	<p>Chairman’s Update</p> <p>The Chairman conveyed that he hoped everyone had a happy Christmas and New Year. Cllr R Stallard was very upset about the arson attack on NGM Garage on Ifton Lane and hopes those responsible are found.</p>						
71	<p>Finance</p> <p>Resolved: <i>To approve payment of the following invoices by bank transfer:</i></p> <table><tr><th>Payee</th><th>Detail</th><th>Amount</th></tr><tr><td>Monmouthshire County Council</td><td>December salaries</td><td>£2071.54</td></tr></table>	Payee	Detail	Amount	Monmouthshire County Council	December salaries	£2071.54
Payee	Detail	Amount					
Monmouthshire County Council	December salaries	£2071.54					
71a							
71b	<p>To note cheque for wayleave payment of £85.05 received from Western Power Distrubution.</p> <p>Noted.</p>						
71c	<p>To note transfer of £15,000 from the Precept Account to the Treasurers Account on 10th December 2020 to cover December payments.</p> <p>Noted.</p>						



	<p>Cllr McVicker-Orringe proposed that extra signatories should be made for bank payment in light of needing two authorisers for payments. Cllr Milmine happy to be a signatory. All agreed.</p> <p><u>Resolved:</u> <i>For the clerk to organise to add Cllr Milmine as a signatory to the council bank account.</i></p>
72	<p>Environment/Travel</p> <p>Cllr Ellwood's report received. Cllr Ellwood explained the Slow Ways initiative and requested that Rogiet Community Council consider.</p> <p><u>Resolved:</u> <i>That Rogiet Community Council will promote the Slow Ways Project within our community by:</i></p> <ol style="list-style-type: none"> 1. <i>encouraging groups and individuals to get involved with the project by walking, using and reviewing routes.</i> 2. <i>including Slow Ways within future planning, policies and initiatives.</i> 3. <i>considering where new paths would strengthen the Slow Ways network</i> 4. <i>encouraging councillors to sign-up personally to walk and review a Slow Way.</i> <p>Cllr Milmine suggested that RCC could build upon this by creating maps of local child-friendly walks and local historical routes but that investment would be needed for waymarkers etc.</p>
73	<p>Clerk's Report on Rogiet Sports Pavilion Updates</p> <p>Report noted.</p> <p><u>Resolved:</u> <i>For clerk to try to arrange a video meeting with BT and Cllr Dyderski to discuss options for internet installation.</i></p>
74	<p>To agree exclusion of press and public for the following confidential item</p> <p>By virtue of section 1(2) of the Public Bodies (Admission to Meetings Act) 1960. Press and public are excluded from discussions on the following item as the business transacted is considered confidential, the disclosure of which would be prejudicial.</p>
75	<p>Quotes for work</p>
75a	<p><u>Resolved:</u> <i>To instruct MCC to carry out the following to the pavilion:</i></p> <ol style="list-style-type: none"> 1. Fire Alarm/Emergency Lighting contractor to label all emergency



<p>75b</p>	<p>lighting and fire alarm equipment, provide maintenance log book and wall mounted document box</p> <ol style="list-style-type: none"> 2. Annual inspection and testing of emergency lighting 3. 6 monthly inspection and testing of fire alarm system 4. 5 yearly testing/inspection of electrical installation, and provision of Electrical Installation Condition Report <p>Resolved: To instruct plumb to carry out quoted work:</p> <ol style="list-style-type: none"> 1. installation of a wash hand basin in the kitchen as required for a food preparation area 2. replacement of rubber pipe on bib tap in changing room to copper pipe 3. tracing and labelling pipework as recommended in Water System Risk Assessment. <p>75c Resolved: For clerk to arrange Legionella Awareness Training at a cost of £245.00 + Vat.</p> <p>75d Resolved: To request each architect join RCC councillors to meet and discuss thoughts on pavilion options via Zoom on Tuesday 19th January 2021.</p> <p>75e Resolved: To look into cost of converting the footpath to tarmac rather than installing a gully due to the current stone/stone dust path being unsuitable and a trip hazard.</p>
<p>76</p>	<p>Planning</p> <p>To receive the Pre-Planning Advice Report from Monmouthshire County Council regarding the Sports Pavilion and surrounding land, and agree any action.</p> <p>Received.</p> <p>Cllr all expressed their optimism that the report was favourable for improving the pavilion to make it more usable for the community.</p>
<p>77</p>	<p>Community Consultation</p> <p>Community survey results received.</p> <p>Cllr J Stallard highlighted some common themes, including:</p> <ul style="list-style-type: none"> • dog fouling in the village, • concerns regarding Roggiett Hotel being a wasted disused building • suggested pavilion use for exercise/educational/craft clubs for children and adults • speeding. <p>Resolved: For the Community Engagement Committee to discuss the survey</p>



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	<i>results; For Cllr J Stallard to summarise the survey responses to group like subjects together.</i>
78	Next meeting <u>Resolved:</u> <i>To move the additional Ordinary Meeting of the Council from Wednesday 20th January 2021 to Tuesday 19th January 2021 at 7pm.</i>

(¹ All minute numbers are preceded by '2020/')

Meeting closed at 8:45pm

Signed: Chair/Vice Chair

Date:



Clerk's Report of Sports Pavilion and Playing Fields Updates for the Meeting of 13th January 2021

Updates since the Ordinary Meeting of 9th December 2020:

1. **Internet** – the order to install internet to the pavilion has been cancelled by OpenReach twice. The following email has now been received from BT:

“Further to the above order reference, Open reach have been in touch advising us that a standard installation cannot occur due to the site location.

They have informed us that we need to install as a non-served premise type installation.

What this, means is that the price we can offer will be around £68.70 per month for line and ADSL broadband with a one off charge of installation at around £140 if this will only be a temporary line or £385 in the case where this is to be a permanent installation.

Historically NSP sites have never been cheap because there is no access to deals that are features online, my question to you is will this be only for the broadband? Or is it the physical line you will need as well? If it's just the broadband, maybe a mobile broadband approach would be far cheaper, please let me know.”

2. **Business Rates** – The Sports Pavilion is now registered and we have received our first invoice which covers the period 2020-2021. I queried rate relief on this due to the coronavirus pandemic and we were given 100% relief on this year's bill.
3. **Electrical checks** – a quote has been received for the following work:
 - a. Fire Alarm/Emergency Lighting contractor to label all emergency lighting and fire alarm equipment, provide maintenance log book and wall mounted document box
 - b. Annual inspection and testing of emergency lighting
 - c. 6 monthly inspection and testing of fire alarm system
 - d. 5 yearly testing/inspection of electrical installation, and provision of Electrical Installation Condition Report
4. **Water systems:**
 - a. Legionella – all outlets have now tested as free from legionella.
 - b. Plumbing – a quote has been provided for the installation of a wash hand basin in the kitchen as required for a food preparation area, replacement of rubber pipe on bib tap in changing room to copper pipe, and tracing pipework as recommended in Water System Risk Assessment.
 - c. Legionella Management Plan written for Policies and Contracts Committee to review and pass for Council for subsequent approval.
5. **Architect quotes** – Four architect quotes have now been received for the initial feasibility phase of a redesign/rebuild (see supporting documents)



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6. **Pre-Planning Advice** – I met with Helen Hinton, Planning Officer at MCC just before Christmas. She is very supportive of our plans to make the building a more useful community facility. A report has now been received (see report in supporting documents) giving guidance on what can be done with the building and the land.
7. **Public Survey** – 40 responses have been received. These are all anonymous and are found attached in the supporting documents.
8. **Playing fields** – Fruit trees have been planted behind the football field. Reports received from members of public that trees have been planted too close together to be able to mature, and too close to the football pitch. I have contacted MCC and they will carry out a site visit and inspection.