



Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 10th March 2021, which commenced at 7:15pm via video conferencing.

Councillors Present (box checked):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Robert Stallard (Chair) | <input type="checkbox"/> Jayne Stallard | <input checked="" type="checkbox"/> Hazel Bennett |
| <input checked="" type="checkbox"/> Sebastian McVicker-Orringe | <input checked="" type="checkbox"/> Gillian Haywood | <input type="checkbox"/> Linda Guppy |
| <input checked="" type="checkbox"/> Peter Milmine | <input checked="" type="checkbox"/> Anna Wilson | <input checked="" type="checkbox"/> Janet Fowler |
| <input checked="" type="checkbox"/> Jers Dyderski | <input checked="" type="checkbox"/> Philip Ellwood | |

In Attendance:

- ☒ Catherine Baker (Clerk)

MIN NO. ¹	Business Transacted
94	APOLOGIES FOR ABSENCE <u>Resolved:</u> To accept apologies received from Cllr J Stallard.
95	INTERESTS DECLARED None
96	Chairman's update Cllr R Stallard welcomed Sergeant Damian Waite to the meeting.
97	POLICE REPORT Lengthy discussion took place between Sgt Waite and the councillors which gave a great deal of clarity regarding the issues monthly reports of incidents and the way that offences and arrests are reported and recorded. There was assurances that there are no patterns of behaviour of concern at present in Rogiet. Sgt Waite will be moving on to another position within Gwent Police very shortly but will ensure an appropriate handover to his replacement. Sgt Waite will feedback to the other members of the Rogiet team who produce the crime reports to make improvements to the way information is delivered to Council.
98	Minutes <u>Resolved:</u> To adopt the minutes of the following meetings as a true record:



MIN NO. ¹	Business Transacted		
	1. Ordinary Meeting of 17 th February 2021 2. Finance Committee Meeting of 26 th February 2021		
99	FINANCE		
99.1	<u>Resolved:</u> To approve payment of the invoices listed below:		
	Payee	Detail	Amount
	Monmouthshire County Council	February salaries	£2545.59
	Hags	Play park equipment	£16605.64
	Planning Aid Wales	Bespoke training course	£168.75
	Blackwood Fire Limited	Extinguisher annual checks	£55.05
	One Voice Wales	Training course x 2 paid attendance	£60.00
	PW Heating & Plumbing Engineers Ltd	Supply and fit of wash hand basin in kitchen	£336.00
	C Baker	2020-2021 Quarter 4 room allowance	£234.28
99.2	<u>Resolved:</u> To ratify the payment by Direct Debit of Barclaycard bill of £123.80, broken down as follows noted:		
	Payee	Detail	Amount
	Amazon	USB Numeric Keypad	£8.99
	Amazon	Cleaning cloths	£15.99
	The Helping Hand	Litter picker dual cart	£216.00



MIN NO. ¹	Business Transacted		
99.3	Company		
	Magor Printing Company	December Windmill Post printing	£270.00
	<u>Resolved:</u> To note the following payments via credit card, for purchases agreed by Council.		
	Payee	Detail	Amount
	Marshalls Garden	Fruit plants	£222.77
	Premier Farnell	Bird boxes	£60.48
	Sam Turner and Sons	Hedgehog boxes	£94.75
	Amazon	Clipboards, pens, bat/bird boxes	£87.95
	Monmouthshire County Council	Registration of Rogiet Hub/Pavilion on the county address gazeteer	£130.00
	Safe Co. UK	Mail box*	£110.84
99.4	Screwfix	Cable ties and nails	£18.82
	Screwfix	Mail box**	£29.99
	*Mail box was not suitable – returned		
	**Alternative mail box purchased and installed at pavilion.		
	<u>Resolved:</u> To note payments from bank account for biodiversity project items approved for purchase at the meeting of 17 th February 2021:		
	Payee	Detail	Amount
	CSJ-Woodshop (Ian Hay)	10 Planters	£300.00



MIN NO. ¹	Business Transacted						
99.5	<p><u>Resolved:</u> To ratify payment of 2020 Christmas lighting invoice omitted from previous payment schedule.</p> <table><tr><th>Payee</th><th>Detail</th><th>Amount</th></tr><tr><td>City Illuminations</td><td>Christmas tree lighting</td><td>£840.00</td></tr></table>	Payee	Detail	Amount	City Illuminations	Christmas tree lighting	£840.00
Payee	Detail	Amount					
City Illuminations	Christmas tree lighting	£840.00					
99.6	<p>To note the receipt of Monmouthshire County Council invoice number 70175470 £1386.70 which should have been directed to RSPB Living Levels. RSPB have confirmed this and MCC have been asked to re-send and cancel this invoice to RCC.</p> <p>Noted.</p>						
99.7	<p><u>Resolved:</u> To approve the bank reconciliation for February 2021.</p>						
100	<p>PLANNING</p>						
100.1	<p>Application no. DM/2021/00267</p> <p>Description of Proposal:</p> <p>Demolish existing detached concrete pre-fab single garage which is deteriorating. Rebuild in existing location in rendered lightweight block work with synthetic slate roof similar to dwelling. Garage frontage extended forward 1.5m, and to rear over area of existing wooden lean-to. Eaves height to remain similar to existing building, ridge height raised to 3.6m. Existing and proposed building located 1.2m from dwelling and 0.6m from boundary with neighbour at No.25.</p> <p>Location: 23 Crossway Rogiet Caldicot Monmouthshire NP26 3SJ</p> <p><u>Resolved:</u> To inform MCC Planning that RCC has no objections to this application.</p>						
100.2	<p>Council received a verbal report from Cllr Dyderski and Cllr Ellwood on the Planning Aid Wales Course on Place Plans.</p>						



MIN NO. ¹	Business Transacted
	All found the subject interesting and a good discussion followed.
100.3	<p>To consider undertaking preliminary work on a Place Plan with neighbouring councils of Caerwent and Portskewett and allocating any budget required.</p> <p><u>Resolved:</u> <i>To undertake further discussions but not to budget for this yet. To gather local information and community opinion before deciding on employing someone to put the Place Plan together.</i></p>
101	COMMITTEE RECOMMENDATIONS
101.1	<p><u>Resolved:</u> <i>To approve the following recommendations of the Finance Committee of 26th February 2021:</i></p> <ol style="list-style-type: none"> <i>To recommend to Council that the Clerk undertake further training for the Rialta Business Solutions software.</i> <i>That ear-marked reserves remain allocated and any surplus carry over to the general reserve for 2021-2022.</i> <i>For Clerk to enquire as to any election costs that may be incurred by RCC at the 2022 elections, and costs associated with elections that may arise for vacancies that occur mid-term.</i> <i>To recommend to Council that one of the reserve bank accounts be closed and just retain the main business account and the reserve/precept account as it makes sense for administrative purposes to consolidate the finances as the third account does not attract a higher interest rate.</i> <i>For the working group set at the Ordinary Council meeting on 17th February make arrangements to begin the business case.</i> <i>To provide full council with relevant information at the meeting of 10th March 2021.</i>
101.2	<u>Resolved:</u> <i>To consider recommendations of the Community Engagement Committee to the next Ordinary Meeting due to time constraints.</i>
101.3	<p>SOCIAL MEDIA</p> <p><u>Resolved:</u> <i>To add group rules to the Council Facebook group that posts and comments should be kind and courteous; no advertisement posts, but advertising threads will be started by RCC for local businesses to advertise within the thread; and that RCC reserve the right to remove any members who refuse to comply with these rules.</i></p>
102	<p>CLERK'S REPORT</p> <p>The Clerk's Report on proposal of altering/rebuilding the sports pavilion to provide improved facilities for the community was received.</p>



MIN NO. ¹	Business Transacted
	<p>Councillors highlighted their main reasons for supporting this action were that the building is not fit for purpose within the community of Rogiet. All were in favour of pursuing initial feasibility studies on redesigning the space. Council agreed that a business case should also now be prepared, ensuring resilience to meet repayments on a Public Works Loan Board loan.</p> <p><u>Resolved:</u> <i>To form a working group to work on the business case over the next six weeks (to 31st March 2021). Cllrs McVicker-Orringe, Wilson, Ellwood, Dyderski, Fowler, and Haywood to be part of the working group.</i></p> <p><u>Resolved:</u> <i>To instruct Mistral Architects and Surveyors (Magor) to carry out the feasibility study for the pavilion refurbishment/rebuild. £3000 from budgeted allocation and £1700 to be vired from project budget.</i></p>
103	<p>FUTURE MEETINGS</p> <p>Next Ordinary Meeting to take place on Wednesday 24th March 2021 at 7:15pm via videoconferencing.</p>

(¹ All minute numbers are preceded by '2020/')

Signed: Chair/Vice Chair

Date: