



Minutes of the Finance Committee of Rogiet Community Council held on 2nd November 2020, which commenced at 6:30pm via video conferencing.

Councillors Present: Cllr Anna Wilson (Chair), Cllr Sebastian McVicker-Orringe, Cllr Robert Stallard, Cllr Hazel Bennett

In Attendance: Catherine Baker (Clerk)

MIN NO. (PRECEDED WITH 2020)	BUSINESS TRANSACTED
08	<i>TO RECEIVE APOLOGIES FOR ABSENCE</i> No apologies received.
09	<i>MINUTES</i> To note the approval of, and consideration of the advice given in, the minutes of the Finance Committee of 1 st October 2020, at the Ordinary Meeting of 13 th October 2020. Noted.
10	<i>CLERK'S UPDATE</i> <i>To receive update from clerk on credit card application and online banking and 2019-2020 audit</i> Cllrs McVicker-Orringe, Wilson, Guppy and Stallard are now registered with online banking. Login details not yet received. <i>Resolved:</i> <i>For the clerk to follow up with bank and to obtain new application form for Cllr Bennett.</i> <i>Clerk informed council that the external audit has not yet been completed following queries. These have now been answered and the audit should be finished shortly.</i>
11	<i>TO REVIEW COUNCIL INCOME IN THE 2020 – 2021 YEAR TO DATE</i> Anticipated that no income will be received from the football club and very little from the car park for the remainder of 2020-21 and 2021-22. There is a reduction in rent from Little Tigers in 2020-21 due to the lockdown which left the nursery closed for April – July term, and reduction in 2021-22 anticipated



	<p>in light of reduced opening hours of the nursery.</p>
12	<p>TO REVIEW COUNCIL SPENDING IN THE 2020 – 2021 YEAR TO DATE</p> <p><u>Resolved:</u> <i>To recommend that Council increases the pay of the litter picker and cleaner/caretaker to be in line with NJC scale.</i></p> <p><u>Resolved:</u> <i>To recommend that the caretaker/maintenance person role would also be payable on the NJC scale.</i></p>
13	<p>COUNCIL PROJECTS SPENDING/ALLOCATION</p> <p>Cllrs discussed previous decisions made by council regarding projects and allocations, and suggested increases to these projects.</p> <p><u>Resolved:</u> <i>To make the following recommendations to Council:</i></p> <p><u>Play park</u> - £25,000 to be allocated for spending this year on play equipment for the Monmouthshire County Council play park at the playing fields site.</p> <p><u>Ifton Lane</u> - £5,000 to be allocated this year for work to improve Ifton Lane through environmental tasks and other remedial work.</p> <p><u>CCTV</u> - £6,000 to be allocated for installation of CCTV at the pavilion, MUGA and playing fields due to antisocial behaviour and vandalism.</p>
14	<p>PRECEPT PAYMENT</p> <p><u>Resolved:</u> <i>To recommend that Council request the precept be paid in one lump sum at the start of the year, rather than three instalments.</i></p>
15	<p>POTENTIAL FOR LOAN BORROWING FOR PAVILION REFURBISHMENT</p> <p>Following finance training recently Cllrs Wilson and McVicker-Orringe suggested that a loan could be applied for with regards to alterations to the pavilion/extension.</p> <p><u>Resolved:</u> <i>To recommend that Council begin collating the necessary information for a business plan. Commissioning of the community engagement survey will also inform the business plan.</i></p>



16	INTERNAL AUDIT <u>Resolved:</u> <i>To recommend that Council sets up email accounts for each councillor for use in council business, as recommended in the 2019-20 internal audit report.</i>
17	BANK MANDATE <u>Resolved:</u> <i>To recommend that Council switch to Direct Debit payment for Merlin Waste.</i> <u>Resolved:</u> <i>To switch to payment of salaries to MCC by bank transfer once enough members have banking authority and access, and to consider switching to a different payroll provider in future.</i>
18	FUTURE MEETINGS <u>Resolved:</u> <i>To hold the next Finance Committee meeting on 2nd December 2020 at 7pm.</i> Precept meeting to be held on 23 rd November 2020 at 7:15pm.

Meeting closed at 10:00pm

Signed: Chair

Date: