



**Minutes of the Community Engagement Committee Meeting of Rogiet Community Council held on Thursday 21<sup>st</sup> January 2021, which commenced at 7:15pm via video conferencing.**

**Committee Members Present (box checked):**

<input checked="" type="checkbox"/> Robert Stallard (Chair)	<input checked="" type="checkbox"/> Jayne Stallard	<input type="checkbox"/>
<input checked="" type="checkbox"/> Sebastian McVicker-Orringe***	<input checked="" type="checkbox"/> Gillian Haywood	<input type="checkbox"/>
<input checked="" type="checkbox"/> Janet Fowler	<input checked="" type="checkbox"/> Anna Wilson	<input type="checkbox"/>
<input checked="" type="checkbox"/> Bethany Lodge	<input checked="" type="checkbox"/> Philip Ellwood (joined 9pm)	

Also present: Laura Spuffard, Charlotte New

\*\*\*Minutes produced by Cllr McVicker-Orringe

MIN NO. <sup>1</sup>	Business Transacted
07	<b>Apologies for absence</b> No apologies were received and none were necessary.
08	<b>Declarations of interest in items on the agenda</b> None.
09	<b>Community Survey Responses</b>  <b>INTRODUCTIONS</b> 1. The Chair opened the meeting. No apologies for absence were necessary and Laura SPUFFORD was thanked for attending on behalf of ROGIET WILDLIFE FRIENDLY VILLAGE. No interests were declared and Cllr MCVICKER-ORRINGE volunteered to take notes.  2. The Chair noted that there was one item on the agenda, which was to discuss the responses to the community survey and make any recommendations to full Council.  <b>COMMUNITY SURVEY RESPONSES</b> 3. The Council had put together a survey of five questions requesting feedback on what the community wanted. This was disseminated in the quarterly publication, the Windmill Post, which was delivered to residents in December and also on Survey Monkey which was advertised on social media throughout December and early January. The questions asked were:  <i>“1. What would you like to see in Rogiet? (for example, are there any facilities or activities you are currently involved in elsewhere but would</i>



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	<p><i>also like to see in Rogiet? Are there environmental/sustainable features you would like to suggest?</i></p> <p><i>2. Are there any issues you think need addressing in Rogiet?(for example, traffic, littering, dog fouling, unused buildings, lack of facilities for youths etc.)</i></p> <p><i>3. What projects would you like the community council to consider?(for example, environmental projects, youth projects, education, etc.)</i></p> <p><i>4. What would you like to see the pavilion building used for?(This could be in the evenings or on weekends in the current building. This could also be weekday daytime if the pavilion building were extended to provide an additional usable room.)</i></p> <p><i>5. What is important to you in our community? (For example, people/relationships, services, activities, etc.)</i></p> <p>4. The Committee noted that there had been a total of 55 responses which they considered a strong and encouraging response. After some initial consideration by Cllr Jayne STALLARD, the Council clerk had helpfully collated the answers into an Excel spreadsheet, highlighting the main themes.</p> <p>5. The Chair proceeded to address each question and suggestion in turn, seeking comments from all present. The methodology was to address all items with three or more mentions in the responses and then committee members were invited to comment on other suggestions occurring once or twice.</p> <p><b>CONSIDERATIONS AND RECOMMENDATIONS TO COUNCIL</b></p> <p>6. A cycle path between Rogiet and MAGOR WITH UNDY – the Committee acknowledged the concerns that the road was dangerous for cycling and would benefit from a cycle path. Some members were aware of plans by MONMOUTHSHIRE COUNTY COUNCIL (MCC) although were unsure how these had progressed. The Committee recommends to full Council that these plans are chased up and, if appropriate, supported.</p> <p>7. Tree planting and gardens – Laura SPUFFORD stated that plans were being crafted by ROGIET WILDLIFE FRIENDLY VILLAGE to create plant beds near the play park and that they were looking for funding but were having</p>



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	<p>issues with constituting themselves (which was a prerequisite for some funding). The Committee suggested contacting RCC's clerk who had experience constituting interest groups or contact Cllr MCVICKER-ORRINGE who offered to assist with paperwork. The Committee also noted some £7,000 had been set aside from the CORNFEILD PROJECT, that BUG'S LIFE are also working with the Council in order to create more biodiversity on RCC land and that trees had recently been planted on the bottom field near the car park with another 400 planned to be planted early next year. No specific recommendations were to be made to full Council but encouragement to be given to continue expanding the Council's commitment to supporting biodiversity.</p> <p>8. Adult exercise equipment – the Committee noted that there had been some discussion between councillors about this previously and was, without prejudice, generally supported; however, it would not be a priority for now due to the pandemic.</p> <p>9. Clubs and classes – the Committee noted that there were a number of classes and clubs run in Rogiet which used the Church hall but were unsure who ran them or where they were advertised. The Committee recommends to full Council that the stakeholders are contacted so these can be better advertised to the community and also that any future plans for the pavilion take into account the desire for clubs and classes.</p> <p>10. A local pub/the ROGGIETT HOTEL – the Committee noted that there were some strong feelings surrounding the building which had been left derelict for approximately 13 years, noting, in particular, its size, focal point within the community i.e. location, historical significance and happy memories when it was operational – this was reflected by a great many responses to the survey across the questions, including that it be subject to a Compulsory Purchase Order. The Committee recommends to full Council that the Council explore the options available to bring it back into use as a pub and/or community space.</p> <p>11. Children's play equipment – the Committee noted that the Council had recently approved a considerable update to the park to include at least new 7 items of play equipment, costing in the region of £20-25,000.</p> <p>12. Shop and café – the Committee noted the strength of support for the shop and café currently in planning for development by ROGIET COMMUNITY JUNCTION. All present voiced their express support for the project and look forward to utilising what will be a key asset to the community</p>



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	<p>when complete.</p> <p>13. Environmental area – the Committee debated whether there was enough awareness of the Rogiet Countryside Park which has some fantastic wildlife. The Committee recommends to full Council to consider erecting signage within the village and/or the main road to better advertise its existence (akin to a brown heritage sign).</p> <p>14. Better community building – the Committee noted this is in hand with the Rogiet Sports Pavilion.</p> <p>15. Carnival – the Committee discussed the possibility of a Rogiet carnival, noting it may be cost/time prohibitive. The Committee noted that CALDICOT had its own carnival and this may be amenable to Rogiet representation. The Committee also noted that a fete on the Rogiet playing fields during summer would be well received. The Committee recommends to full Council that the possibility of including a float at the CALDICOT CARNIVAL be broached with the organisers and advertised accordingly on the Council's social media.</p> <p>16. Skate park – the Committee discussed the possibility of a skate park. A possible location would be to extend the basket ball area near the MUGA and play park; however, the Committee felt that it would be cost prohibitive (with reference to the number of potential beneficiaries) and there were plans currently in place/formulation for other projects. The Committee recommends to full Council no further action be taken for the time being but to revisit the idea at the end of the 2021-22 financial year.</p> <p>17. Lighting at the Pavilion – the Committee noted that this would be beneficial for the prevention of anti-social behaviour and safety and would be considered along with any changes to the Pavilion.</p> <p>18. Lighting between Rogiet and CALDICOT – the Committee noted that the path alongside the road between the two was well used but it was pitch black at night which gave rise to safety concerns. The Committee recommends to full Council that this idea be raised with both MCC and CALDICOT TOWN COUNCIL in order to understand what options and/or plans there are.</p> <p>19. Dog fouling – those present noted their own experiences with dog fouling and that it was clearly an issue within the community, especially with the shorter days which seemed to have the effect of absolving individuals of personal responsibility. The Committee noted the Council's ability to acquire further dog waste bins and also noted the existence of the 'yellow/red card'</p>



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	<p>initiative. This allows individuals to report an offence to the Council at which point the Council and/or MCC may then contact the owner, if appropriate, to remind them of their responsibilities (or impose a fine – MCC only). The Committee recommends to full Council that they consider installing further dog waste bins and that the yellow/red card initiative be promoted within the community via social media and the next Windmill Post.</p> <p>20. Speeding – the Council noted that this was an ongoing problem within the community. There were two threads to this, within the village itself e.g. Crossway and Station Road, and then the B4245 i.e. Caldicot Road, which appears to be used as a drag strip at night – both threads were considered to be extremely dangerous and would, inevitably, eventually result in an accident. The Committee recommends to full Council that they contact MCC and/or the Police to enquire into placing speed camera(s) on the B4245 and traffic calming measures throughout Rogiet, including but not limited to ‘sleeping policemen.’</p> <p>21. Projects within the community – the Committee noted the respondents to the survey had suggested a number of diverse and good suggestions. Many of those suggestions were considered as part of the other ideas already considered e.g. wildlife, community cohesion and facilities. The Committee didn’t feel that there were any other suggestions that needed further recommendations that weren’t already addressed.</p> <p>22. The Pavilion – the Committee noted that the respondents to the survey had highlighted a number of ideas for future use the Pavilion e.g. fitness and mother and toddler classes, a social meeting place/party venue and a number of other clubs/classes. The Committee agreed that these were good ideas and that there was already a revenue producing tenant in place who, ordinarily, made use of the building every day of the week. The Committee noted it was important to make the Pavilion a natural hub of the community – this could work in tandem with the ROGIET COMMUNITY JUNCTION’s proposed shop and café which would be next door to the pavilion. This might be achieved by having the Council clerk housed within the building and also the Community Councillors having a presence within the building for the community to engage with them. The Committee also felt that there could be further revenue generating possibilities with a much improved facility for the wider area; however, they emphasised that provision for the community of Rogiet must remain at the heart of any decision. The Committee noted that the Council had already been in contact with architects about a feasibility study and discussed what, based on the community’s responses, would be a good starting point for a feasibility study. The Committee recommends to full</p>



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	<p>Council that they conduct a feasibility study with the following rough terms of reference:</p> <ul style="list-style-type: none"><li>a. Two larger rooms (both larger than the current ‘committee room’). One of which can be partitioned into two or three smaller rooms with moveable dividers. The other would be utilised by the current tenant during the week but be available for functions on the weekend.</li><li>b. Storage/big cupboards for the partitioned larger room. Storage would be for clubs/classes utilising the facility and allocated accordingly.</li><li>c. The other larger room would benefit from a separate room which is required for the tenant to function. This room would also act as a storage for that tenant over the weekend when it didn’t use the facilities.</li><li>d. An office space for Rogiet Community Council which the clerk would use as a permanent workplace.</li><li>e. Exploring options and revisiting the shower requirements for the sports teams e.g. external or modular, and the referee shower/dressing room.</li></ul> <p>23. In addition to the recommendation regarding the feasibility study for the Pavilion, the Committee also recommends to full Council to produce a business plan and scoping out potential fees for activities within the Pavilion.</p> <p>24. Importance within the community – the final question on the survey asked what residents of Rogiet thought was important within the community. The general consensus was that community spirit was important to residents, as was making new friends and ensuring that the village was inclusive for all residents (as well as other suggestions already addressed in other ideas considered). The Committee agreed with the responses and recommends to full Council that this sentiment is at the core of any future decisions.</p> <p>25. Finally, the Committee recommends to full Council that the Council make public their gratitude to the residents who filled in the survey. The residents provided plenty of very good ideas for the Committee to consider which will, in turn, give the Council the mandate it needs to make the changes the community wants.</p>



Cyngor Cymuned Rogiet Community Council

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*(<sup>1</sup> All minute numbers are preceded by '2020/CEC/')*

**Meeting closed at 9:45pm**

Signed: ..... Chair/Vice Chair

Date: .....