



Minutes of the Health and Safety Committee Meeting of Rogiet Community Council held on Wednesday 22nd September 2021, which commenced at 7:15pm via video conferencing.

Councillors Present (box checked):

☒ Robert Stallard

☐ Jayne Stallard

☒ Hazel Bennett

☐ Gillian Haywood

☒ Peter Milmine (Chair of H&S)

In Attendance:

☒ Catherine Baker (Clerk)

Cllr Phil Ellwood

Cllr Janet Fowler

MIN NO. ¹	Business Transacted
001	ELECTION OF CHAIRMAN FOR 2021-2022 To note the election of Cllr Milmine as committee chairman, as per annual meeting resolution. Noted
002	MEMBERS OF THE HEALTH AND SAFETY COMMITTEE FOR 2021-2022 To note the members of the committee will be Cllrs Milmine, R Stallard, J Stallard, Bennett and Haywood, as resolved during the annual meeting. Noted
003	TO RECEIVE APOLOGIES FOR ABSENCE Resolved: To accept apologies given by Cllr J Stallard and Cllr Haywood.
004	INTERESTS DECLARED



MIN NO. ¹	Business Transacted
	None
005	<p>RISK ASSESSMENTS</p> <p>Resolved: To recommend to council that the following risk assessments be adopted:</p> <ol style="list-style-type: none"> 1. MUGA 2. Playing fields <p>And that the following recommendations be made to council:</p> <ol style="list-style-type: none"> 1. Signage to be put in place at the MUGA alerting users to inspect the surface prior to playing (e.g. for risk of stones/broken glass). 2. Signage for playing fields that users should check for dog waste before playing, and to discuss at full council the possibility of banning dogs from the playing fields.
006	<p>COVID</p> <p>Resolved: To approve the following reviewed Covid policies:</p> <ul style="list-style-type: none"> • Rogiet Community Council Sports Pavilion Covid Policy • Little Tigers • Severn Tunnel Football Club
007	<p>CLERK'S UPDATES</p> <p>Resolved: For the clerk to chase up MCC regarding outstanding issues including emergency lighting fixes, fire alarm call point key and training.</p>
008	<p>ROGIET AREA CONCERNS</p> <p>008.1 Resolved: To report to Monmouthshire County Council the issue of access for disabled to the Chestnut Close lane due to the style of barriers present and request review of barrier and surfacing requirements.</p> <p>008.2 Resolved: To request a site meeting with an MCC officer to assess the safety issues at Ifton Road and Crossway for pedestrian and vehicles, and issue of HGV and buses becoming stuck due to narrow junctions.</p>



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Clerk/Clerc: Miss Catherine Baker, 3 Seymour Way, Magor, Monmouthshire, NP26 3GF

Email/Ebost: clerk@rogietcommunitycouncil.co.uk Tel/Ffon: 01633 547980

MIN NO. ¹	Business Transacted
008.3	Resolved: To post on Facebook requesting residents use the My Monmouthshire app to alert MCC to loose water mains covers around Rogiet which have caused several falls.
009	NEXT MEETING Resolved: To hold the next Health and Safety Committee Meeting on Wednesday 17 th November 2021 For inclusion on next agenda: Sports pavilion risk assessment and updates on maintenance.

(¹ All minute numbers are preceded by '2021/HSC/')

Meeting closed at 8:50pm

Signed: Chair/Vice Chair

Date: