



**Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 19<sup>th</sup> January 2022, which commenced at 6:30pm via video conferencing.**

**Councillors Present (box checked):**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Robert Stallard (Chair)    | <input checked="" type="checkbox"/> Jayne Stallard  | <input checked="" type="checkbox"/> Hazel Bennett |
| <input checked="" type="checkbox"/> Sebastian McVicker-Orringe | <input checked="" type="checkbox"/> Gillian Haywood | <input checked="" type="checkbox"/> Janet Fowler  |
| <input checked="" type="checkbox"/> Peter Milmine              | <input checked="" type="checkbox"/> Anna Wilson     |   |
| <input checked="" type="checkbox"/> Jers Dyderski              | <input checked="" type="checkbox"/> Philip Ellwood  |   |

**In Attendance:**

- Catherine Baker (Clerk)

<b>MIN NO.</b> 1	<b>Business Transacted</b>
<b>117</b>	<b>APOLOGIES FOR ABSENCE</b> <i>Cllr Milmine will be joining the meeting late.</i>
<b>118</b>	<b>INTERESTS DECLARED</b> None
<b>119</b>	<b>EXCLUSION OF PRESS AND PUBLIC</b> To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial. <b>Resolved:</b> <i>That no items require exclusion of press and public.</i>
<b>120</b>	<b>CHAIRMAN'S UPDATES &amp; ANNOUNCEMENTS</b> To receive any updates from the Chairman. <b>Resolved:</b> <i>Disappointed and upset by the vandalism and anti-social behaviour (on off-road bikes) that have shocked the community. MCC have agreed to repair the play park train damage, and will also be refurbishing the roundabout. Everyone excited about the new play equipment. Thanks to Cllr Ellwood and Mrs Ellwood for work fixing the MUGA and other maintenance tasks.</i>
<b>121</b>	<b>MINUTES</b> <b>Resolved:</b> To adopt as a true record the minutes of:



MIN NO. 1	<b>Business Transacted</b>												
121.1	Ordinary Meeting of 10 <sup>th</sup> November 2021												
121.2	Extraordinary Meeting of 22 <sup>nd</sup> November 2021												
121.3	Ordinary Meeting of 8 <sup>th</sup> December 2021												
122	<b>FINANCE</b>												
122.1.1	<p><b>2022-2023 Precept</b></p> <p><b>Resolved:</b> To approve the annual precept for 2022-2023 as per attached budget report, at a total precept of £53,734.</p>												
122.1.2	<p><b>2022-2023 Budget</b></p> <p><b>Resolved:</b> To approve the annual budget for 2022-2023 as per attached budget report, at a total of £72,349, which includes £53,734 of council tax precept.</p>												
122.2	<p><b>Payments</b></p> <p><b>Resolved:</b> To ratify the following payments since the last ordinary meeting:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Detail</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Staff, HMRC, Torfaen Pensions</td> <td>Salaries, taxes, pension, office allowances etc. (December 2021)</td> <td style="text-align: right;">£2238.22</td> </tr> <tr> <td>Chepstow Accountancy Serviced Ltd</td> <td>Payroll (December 2021)</td> <td style="text-align: right;">£30.00</td> </tr> </tbody> </table>	Payee	Detail	Amount	Staff, HMRC, Torfaen Pensions	Salaries, taxes, pension, office allowances etc. (December 2021)	£2238.22	Chepstow Accountancy Serviced Ltd	Payroll (December 2021)	£30.00			
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122.3	<p><b>Resolved:</b> To approve payment of the following invoices</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Detail</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Monmouthshire County Council</td> <td>2021/2022 Playscheme contribution</td> <td style="text-align: right;">£550</td> </tr> <tr> <td>Blackwood Fire Ltd</td> <td>Annual fire extinguisher servicing</td> <td style="text-align: right;">£134.55</td> </tr> <tr> <td>Earth Anchors</td> <td>Waste bin</td> <td style="text-align: right;">£709.20</td> </tr> </tbody> </table>	Payee	Detail	Amount	Monmouthshire County Council	2021/2022 Playscheme contribution	£550	Blackwood Fire Ltd	Annual fire extinguisher servicing	£134.55	Earth Anchors	Waste bin	£709.20
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122.4	<b>DOG WASTE COLLECTION COST</b> Increased cost of waste collection now has VAT payable (which we can reclaim at a later date), resulting in a monthly charge of £357.50 + VAT = £429.00 for weekly emptying of 15 dog waste bins. <b>Noted</b>
122.5	<b>DOG WASTE COLLECTION CONTRACT</b> <b>Resolved:</b> To approve being part of a joint contract with other community and town councils, organised by Monmouthshire County Council, to be put out to tender by MCC as soon as possible.
123	<b>CRIME AND ANTISOCIAL BEHAVIOUR</b> Councillors noted that off-road bikes continue to be a problem, with many witnessing them riding erratically in the village. <b>Resolved:</b> For the clerk to write to our police ward manager Darrell with information provided by councillors, and to ensure councillors have contact details for the local police team.
124	<b>PLANNING</b>
124.1	To discuss issues and complaints surrounding the following (as yet undecided) planning application. For information – RCC have submitted an objection to this already but will discuss resident concerns. <b>Application no.</b> DM/2021/01695 <b>Location:</b> Land adjacent to 1 Rogiet Pool, Rogiet, Monmouthshire <b>Description of Proposal:</b> The creation of one traveller pitch incorporating a static caravan, touring caravan, conversion of existing stable block to a day/utility room and erection of a smaller stable block. <b>Noted that residents, councillors and the clerk have reported concerns to MCC that work has already begun on site.</b>



<b>MIN NO.</b> 1	<b>Business Transacted</b>
<b>124.2</b>	<b>Footpaths</b> WILDLIFE AND COUNTRYSIDE ACT 1981 SECTION 53 - DEFINITIVE MAP MODIFICATION ORDER TO RECORD ROUTES 83 CALDICOT AND 27 ROGIET AS PUBLIC FOOTPATHS IN THE COMMUNITIES OF CALDICOT AND ROGIET NEAR THE SEVERNSIDE RIFLE RANGE. <b>Council feel that this work seems to be progressing well and has nothing further to add.</b>
<b>125</b>	<b>COUNCILLOR REPORTS</b>
<b>125.1</b>	<b>CLLR ELLWOOD</b> <b><u>MUGA</u></b> Cllr Ellwood has kindly repaired sections of the boarding of the MUGA which had fallen off, and replaced damaged/missing bolts, and purchased further bolts for this purpose. <b><u>Chestnut Drive - Fly tipping</u></b> Cllr Ellwood and other residents have been reporting fly tipping of black bags at the end of Chestnut Drive. MCC have now removed the bags and installed a 'No fly tipping' sign. <b><u>Seaview Terrace – Blocked road gutters and drains</u></b> Cllr Ellwood reported this in December on behalf of a resident. MCC have now cleared the gutters and drains. <b><u>Cherry Close – Road completion issues</u></b> Cllr Ellwood informed council that he is awaiting the results (from MCC) of an 'as is' study of the two housing developments to find out how/why the problem of the two roads not joining has occurred. <b><u>Grenville Terrace – Chestnut Drive footpath accessibility problems</u></b> Awaiting further update <b><u>Starling Close to St Mary's Church pathway</u></b> Footpath is no longer obvious since the creation. Cllr Ellwood has requested to MCC via the Rights of Way Access Management System that a fingerpost be installed here. <b><u>Merlin Close – Missing road sign</u></b> Cllr Ellwood submitted a request to MCC in December for a new street name sign. No



<b>MIN NO.</b> 1	<b>Business Transacted</b>
	response from MCC as yet.
<b>125.2</b>	<b>CLLR MCVICKER-ORRINGE</b> <b><u>Feedback from One Voice Wales area meeting</u></b> NRW were at the recent OVW area meeting and reported that the reens in this area are in the best condition they have ever been, however we are expecting a wetter than average February. NRW have an Incident Management Centre 24/7 phone line which Cllr McVicker-Orringe suggested be circulated amongst councillors. OVW and HMRC have come to a verbal agreement that councillor remuneration does not need to be subject to PAYE. Written confirmation of this will be sent to councils in due course.
	<b>COMMUNITY BUILDING</b> <b><u>Resolved:</u></b> <i>To approve use Mistral Architects (quote accepted) as preferred supplier for the next stage of Hub plans.</i> Estimate of professional fees received. Verbal update received – weekly update meetings now taking place with Mistral Architects, led by Cllr Dyderski.
	<b>CLERK'S REPORTS</b> <b>Noted.</b>
	<b>STAFFING</b> <b><u>Resolved:</u></b> <i>That due to the new land responsibilities being passed to Rogiet Community Council in May 2022, the new Grounds and Facilities Officer job description must include a requirement to be able to use own vehicle to travel between sites, for which fuel payments will be made.</i>
	<b>FUTURE MEETINGS</b> Next Ordinary Meeting to take place on Wednesday 9 <sup>th</sup> February 2022 at 6:30pm via videoconferencing.



*(<sup>1</sup> All minute numbers are preceded by '2020/')*

**Meeting closed at 8:30pm**

Signed: ..... Chair/Vice Chair

Date: .....

Draft