**Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 9th March 2022, which commenced at 7:15pm via video conferencing.**

| **Councillors Present (box checked):** | | | | | |
| --- | --- | --- | --- | --- | --- |
|  | Robert Stallard (Chair) |  | Jayne Stallard |  | Hazel Bennett |
|  | Sebastian McVicker-Orringe |  | Gillian Haywood |  | Janet Fowler |
|  | Peter Milmine |  | Anna Wilson |  |  |
|  | Jers Dyderski |  | Philip Ellwood |  |  |

**In Attendance:** Catherine Baker (Clerk)

| **MIN NO. 1** | Business Transacted |
| --- | --- |
| 134 | APOLOGIES FOR ABSENCE ***Resolved:*** *to accept the absence and reason for absence of Jill, Sebastian, Hazel* |
| 135 | INTERESTS DECLARED Cllr Fowler – WI  Cllrs Stallard and Stallard – Planning 20 Crossway |
|  | EXCLUSION OF PRESS AND PUBLIC To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial. |
|  | CHAIRMAN’S UPDATES & ANNOUNCEMENTS The engagement sessions held at the church hall with community on Saturday was enjoyable and there were very constructive comments. Other councillors agreed it was good to meet face-to-face, and to talk to residents about various issues including relaying Transport for Wales meeting information. |
|  | MINUTES **Resolved:** That the minutes of the Ordinary Meeting of 19th January 2022 be accepted. |
| 139 | FINANCE |
| 139.1 | Item 141 (Rogiet Hub plans) discussed alongside consideration of finances as per Cash & Investment Reconcilliation and Earmarked Reserves statements.  Cllr Wilson proposed allocating all remaining unallocated reserves to the hub pre-planning professional fees of approximately £40,000 (estimate). All agreed.  Play park costings over the past two years have come in lower than the earmarked reserves therefore there is a surplus available in reserves.  (Cllr Dyderski entered 19:00)  (Cllr Milmine entered 19:05)  **Resolved:** To allocate surplus unallocated reserves (to be calculated) to the hub building project pre-planning fees. |
| 139.2 | ***Resolved:*** *To approve the following payments:*   |  |  |  | | --- | --- | --- | | **Supplier** | **Detail** | **Amount** | | Sunshine Playgrounds | Play equipment | £23,345.94 | | Gallagher Insurance Brokers | Increased insurance premium for new play equipment | £107.23 | | OVW | 2021 Councillor training | £90.00 | | Mistral Architects & Surveyors | Planning and pre-planning design and consultation | £8,100.00 | | Gillian Haywood | Councillor Remuneration 2021-2022 | £150.00 | | Anna Wilson | Councillor Remuneration 2021-2022 | £225.00 | | Hazel Bennett | Councillor Remuneration 2021-2022 | £150.00 | | Additional councillors | Confirmation to be received by Wednesday 9th March 2022 | As per Remuneration Panel and RCC resolution |   Clerk informed Council there is also now an invoice from the locksmith for removing an external door at the pavilion and changing the lock following damage to the previous lock. The clerk has authority to pay this emergency maintenance cost of £220. |
| 139.3 | Website and email hosting Price increase for email account to £18+VAT per year, and 7.5% increase on hosting fees to £172.50 per year noted. |
| 139.4 | Finance Software New fees for 2022-2023 for Rialtas Business Solutions Ltd of £129 per annum noted. |
| 139.5 | Rogiet Community Junction To consider paying for the construction works for the addition of the car parking spaces required at the pavilion for the community shop (parking spaces as per planning approval) and agree action. (No costings have been obtained as yet, discussion for ‘in principle’ agreement).  **Resolved:** To meet with RCJ to discuss the RCC and RCJ parking requirements. |
| 139.6 | GRANTS  |  |  |  | | --- | --- | --- | | **Item** | **Cost** | **Power to provide grant** | | Craft sessions/speaker | £90.00 | ***LGA 1972 s145***  (Ssupport and provision of arts) | | ‘Chatty’ bench | £310.00 | ***Well-being of Future Generations (Wales) Act 2015***  (Promotion or improvement of social well-being) | | Transport for educational trip | £100.00 | ***Well-being of Future Generations (Wales) Act 2015***  (Promotion or improvement of social well-being) |   Since submission of application WI have been in touch to say they wish to change the items they are wanting to purchase with the grant.  **Resolved:** To request that WI submit a new application. |
|  | Rogiet Community Junction  RCJ would like to commission a local artist to paint a an outdoor banner-type painting depicting the journey of their charitable organisation since its formation.   |  |  |  | | --- | --- | --- | | **Item** | **Cost** | **Power to provide grant** | | Large outdoor artwork | £250.00 | ***LGA 1972 s137***  (*Power of local authorities to incur expenditure for certain purposes not otherwise authorised*) |   ***Resolved:*** *To approve grant of £250 for Rogiet Community Junction under s137* |
| 140 | PLANNING **Application no.** DM/2022/00243  **Location:** 20 Crossway, Rogiet, Monmouthshire, NP26 3SH  **Description of Proposal:** Proposed first floor side extension  **Resolved:** That RCC have no objections to this application. |
| 141 | ROGIET HUB To receive updates from the working group, including but not limited to the following actions requiring approval:   1. Authorisation of activities listed in the fee schedule for specialist requirements, as submitted to previous meeting of full council 2. Permission to proceed with Energy ( Mechanical/Electrical ) Survey quoted at £2,400 + VAT. 3. To ratify topographical survey cost of £750 + VAT   ***Resolved:*** *To approve the commission of activities listed below:*  ***Resolved:*** *To approve commission of an Energy ( Mechanical/Electrical ) Survey quoted at £2,400 + VAT.*  ***Resolved:*** *To approve all the above payment of topgraphical survey costs.*  **Resolved:** For the clerk to contact Helena Fox, a clerk in Cardiff, to see if she can assist with a workshop for planning the business case. |
| 142 | COUNCILLOR REPORTS To receive verbal reports and updates from councillors (for information only, no resolutions can be made), including but not limited to:   * Severn Tunnel Junction car park plans (Cllr Ellwood/Wilson) * Jubilee celebrations (Cllr J Stallard/Fowler) * Rogiet Hub plans (various following consultations)   Severn Tunnel updates received from Cllr Ellwood. Two separate proposals are currently in place for car parks – one from MCC for the south side car park, and one being driven by Welsh Government for the north side of the railway line with a link road to the B4245 (and potentially also the M48).  Jubilee celebrations – Cllr Fowler has found some jubilee pin badges that could be purchased for all of the children at Rogiet School. This will be discussed at a future meeting. |
| 143 | CLERK’S REPORT ***Resolved:*** *To use IAuditor app for asset inspection.* |
| 144 | FUTURE MEETINGSOrdinary Meeting Next ordinary meeting to take place on Wednesday 13th April 2021 at 7:15pm at Rogiet Sports Pavilion, and via videoconferencing. |
|  | Committee Meetings ***Resolved:*** *For the clerk to email councillors for availability for committee meetings.* |

*( 1 All minute numbers are preceded by ‘2021/’)*

**Meeting closed at 9:40pm**

Signed: ……………………………………………… Chair/Vice Chair

Date: …………………………………………………