



**Minutes of the Ordinary Meeting of Rogiet Community Council held on  
Wednesday 10<sup>th</sup> January 2024 at 6:30pm at the Pavilion and by Zoom**

**Ordinary Meeting**

	<p><b>OPEN FORUM</b></p> <p>No attendance.</p>
<b>01</b>	<p><b>ATTENDANCE &amp; APOLOGIES FOR ABSENCE</b></p> <p>Cllrs Ellwood, Wilson, Fowler, Winskill, Cawley, Trow and Cromwell. Clerk/RFO - Alice Vaughan. Apologies accepted - County Cllr Strong.</p>
<b>02</b>	<p><b>INTERESTS DECLARED</b></p> <p>04 – Cllr Trow – Personal Interest 09 – Cllr Cawley – Personal Interest</p>
	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.</p> <p>None.</p>
<b>03</b>	<p><b>Minutes of Meetings of Council: Ordinary Meeting of 13th December 2023</b></p> <p><b>Resolved:</b> Minutes approved.</p>
<b>04</b>	<p><b>Monthly Police Report</b></p> <p>Reports for November and December accepted and noted.</p>
<b>05</b>	<p><b>County Councillor Report</b></p> <p>No report.</p>



<b>06</b>	<b>FINANCE</b>																																	
06.1	<b>Bank Reconciliation of the Council's Bank Accounts October 2023-December 2023 (Rialtas Report)</b> Noted and adopted.																																	
06.2	<b>VAT reclaimed form (Rialtas)</b> Noted.																																	
06.3	<b>Budget - Detailed Receipts and Payments (Rialtas Report)</b> Noted and adopted.																																	
06.4	<b><u>Resolved:</u> To approve the following payments:</b>																																	
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<p><b>07</b></p>	<p><b>FINANCE - Barclaycard - To approve payments:</b>  Statement dated December 2023.  <u>Resolved:</u> To approve the following payments:</p> <table border="1" data-bbox="272 510 1281 689"> <thead> <tr> <th data-bbox="272 510 620 589">Company</th> <th data-bbox="620 510 1034 589">Service</th> <th data-bbox="1034 510 1281 589">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="272 589 620 689">Iceland, HP Ink, Amazon</td> <td data-bbox="620 589 1034 689">Toilet Rolls, Ink, Backup external hard drive, calculator</td> <td data-bbox="1034 589 1281 689">£101.26</td> </tr> </tbody> </table>	Company	Service	Amount	Iceland, HP Ink, Amazon	Toilet Rolls, Ink, Backup external hard drive, calculator	£101.26
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<p><b>08</b></p>	<p><b>MCC Grounds Maintenance 2024</b>  To confirm work to be done for 2024-2025 and the cost.  Clerk to get clarification of the schedule of works, etc. and to bring back to next OM.</p>						
<p><b>09</b></p>	<p><b>Planning Application Number DM/2023/01090</b> (RCC to send response 11.01.24)  Create concrete pad for hard standing and stables. Location: Carreg Wen, Bencroft Lane, Common Y Coed, Magor, Monmouthshire NP26 3AX.  <u>Resolved:</u> No objections – email to be sent to MCC Planning.</p>						
<p><b>10</b></p>	<p><b>Proposed Reconfiguration of Pavilion</b>  Council have arranged an Extraordinary Meeting for 31.01.24 at 7:00pm to discuss this point further. Architects will be invited to join this meeting.  <u>Action:</u> Members to share their sketches and ideas from the pre-Christmas discussion.  A meeting is also to be arranged with owner of Little Tigers to discuss our ideas – Clerk to arrange.</p>						
<p><b>11</b></p>	<p><b>Condition of Hire for the Pavilion / Hub</b>  The users of Sports section of the Pavilion will be sent the agreed new Terms and Conditions, which will need to be signed by two representatives plus our Clerk and Chair.  New contract / terms of hire also need to be done for Little Tigers.</p>						
<p><b>12</b></p>	<p><b>Vacancy - Governor at Rogiet Primary School</b>  Cllr Trow expressed an interest in the position. RCC supports Cllr Trow decision.  <u>Resolved:</u> To appoint Cllr Janet Trow as RCC’s Minor Authority Representative for Rogiet Primary School. MCC Governor Services to be informed.</p>						



<p><b>13</b></p>	<p><b>MUGA</b></p> <p>The playing surface had been reported as slippery in places. The cause of this seems to be flooding and soil flow from the grass / wildflower areas outside the MUGA.</p> <p>Cllr Ellwood has done a clean of the slippery areas and removed dirt, etc. This should now have resolved the issue in the corners and no further urgent work needs to be done.</p> <p>RCC will look at the maintenance later in the year. A soakaway gutter on the wildlife area next to the MUGA fence facing south will need creating, to alleviate further flooding.</p>
<p><b>14</b></p>	<p><b>Rogiet Playing Field – Green Corridor</b></p> <p>RCC support the Green Corridor plan and an email to be sent with the following suggestions / questions:</p> <ol style="list-style-type: none"> <li>1) Accessible path around perimeter of playing field so there is access for all.</li> <li>2) Will the boundary fence be secured to stop farm animals crossing over to playing field?</li> <li>3) Benches are needed.</li> </ol>
<p><b>15</b></p>	<p><b>Pre-Order Consult- 0120 MOD Route G to N</b></p> <p><b>Footpath along the seawall behind the rifle ranges</b></p> <p><u>Resolved:</u> RCC supports the plans and agrees where the path will be located. Cllr Ellwood to respond to MCC Countryside Access.</p>
<p><b>16</b></p>	<p><b>Memorial Bench – resident email request</b></p> <p>Clerk to arrange meeting with resident to discuss further.</p>
<p><b>17</b></p>	<p><b>Planters</b></p> <p><b>Audit of how many currently, cost and how many new would be needed</b></p> <p>A list of all planters in the village needs to be collated / how many, condition etc.</p> <p>Once data received a volunteer group will be set up to start working on the planters.</p> <p><u>Resolved:</u> for the designated wildlife area next to the MUGA, Council agreed to get a cost for the trimming and tidying ready for Spring and Summer, so there is access to the bench area, and to deter the depositing of dog waste.</p>
<p><b>18</b></p>	<p><b>Green Area by Old School Gardens/Primary School</b></p> <p>County Councillor Strong has arranged with MCC for them to provide 2 cuts per annum. Still in progress to find out who actual owns the land.</p>
<p><b>19</b></p>	<p><b>Councillors Surgery</b></p> <p><u>Deferred</u> to next ordinary meeting.</p>



<b>20</b>	<b>Zebra Crossing on Station Road</b> <b>Proposed upgrade to controlled crossing</b> Clerk to check if County Councillor is looking into this agenda item. Update at next Ordinary Meeting.
<b>21</b>	<b>B4245 – 30mph suggested</b> Cllr Cromwell proposed that RCC should campaign to introduce a uniform 30mph speed limit between Undy and the Newport Road / Station Road traffic lights in Caldicot. Council did not support this proposal and wished to leave the subject alone for 4-5 years and see how things work out over time with the current 20 mph limit through the built-up area and the other limits in the open country between the villages. Council noted that: the legislation is the same throughout Wales; and that RCC had in recent years campaigned for a 20mph speed limit for the B4245 through Rogiet; and that certain exceptions to the default 20 mph for restricted areas have already been made. (Example: Caldicot by-pass). Cllr Cromwell disagreed and is going to write to Welsh Government personally.
<b>22</b>	<b>CCTV Update – CCTV Policies</b> <b>Update on Infrared Lamp Additions</b> New cameras and infrared lamps have been installed on the playing field which makes the night vision much clearer. <b>Policy Updates</b> <u>Adopted:</u> Publication Scheme - to be published on website with a few minor adjustments.
<b>23</b>	<b>MUGA Lighting – Update</b> x3 quotes for 3 options for repairing and renewing have been received from MCC approved supplier. <u>Resolved:</u> Quotation for upgrade of Floodlighting to LED agreed: £6225.00 + VAT. Cllr Ellwood to check if RCC needs planning permission and/or light emission assessment etc. and update Council at next Ordinary Meeting. <u>Resolved:</u> To pay out of General Reserves for out-of-budget repairs.
<b>24</b>	<b>D –Day 80 Year Anniversary in 2024</b> D Day 80-year Anniversary is 6 <sup>th</sup> June 2024. RCC will check with Community Café, School, Youth club and Monlife if they have any plans for the anniversary. Update at next Ordinary Meeting.
<b>25</b>	<b>Youth Council</b> Deferred to next Ordinary Meeting.
<b>26</b>	<b>Recommendations for Agenda Items for next Ordinary meeting</b>



## Cyngor Cymuned Rogiet Community Council

	<p>Polices need updating.</p> <p>Appoint Internal Auditor for 2023/24. (IAC Audit and Consultancy Ltd completed audit for 2022/23).</p> <p>Banking arrangements – to review mandate and online banking.</p>
<b>27</b>	<p><b>NEXT MEETING(S)</b></p> <p><b>21 February 2024 – next scheduled Ordinary Meeting – Pavilion and Zoom – 6:30pm</b></p> <p><b>(please note: change of date)</b></p>