



Cyngor Cymuned Rogiet Community Council

Minutes

Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 11th September 2024 at 6:30pm at the Pavilion and by Zoom

Ordinary Meeting

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| | Open Forum None. |
| 01 | ATTENDANCE & APOLOGIES FOR ABSENCE Cllrs Ellwood (Chair), Cawley, Trow and Cromwell. Clerk/RFO – Alice Vaughan. Cllr Wilson and Winskill joined 6:40 pm County Councillor Strong– apologies accepted. |
| 02 | INTERESTS DECLARED None. |
| | EXCLUSION OF PRESS AND PUBLIC To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial. None. |
| 03 | Minutes of Meetings of Council: Ordinary Meeting of 10th July 2024 Resolved: Minutes approved |
| 04 | Monthly Police Report June and August 2024 Noted |
| 05 | County Councillor Report AUGUST-SEPTEMBER 2024 Recent casework on behalf of Rogiet residents has included the following issues -housing maintenance -a broken water main near Ifton filling station. -the condition of road surfaces. -pavements blocked by hedges and street furniture. -tree growth. I attended surgeries with members of Rogiet Community Council to listen to |



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concerns from residents.

75 BUS

I have spoken to MCC about the possibility of adjusting the 75 bus timetable to make it more convenient for pupils attending Caldicot School. This is being looked into but decisions rest with Newport Bus, not MCC. I have placed bus timetables (75 and 74X) in Rogiet bus shelters. If you use one of these services, you will find the Newport Bus app extremely useful. It shows exactly where each bus is at any given time.

B4245/M48 LINK ROAD

Ken Skates, the Minister for Transport in the Welsh Government, was due to visit Rogiet in June to view the road situation around Severn Tunnel Junction. The visit was cancelled due to the election but is being rearranged. He has now met with MCC Cabinet member Paul Griffiths, who again put forward the case for the link road. At present the Welsh Government is still not approving the scheme. We will continue to press.

CALDICOT POST OFFICE

The opening of the new post office in Caldicot town centre has been delayed, but it is now due to open on 14th October.

COFFEE WAGON AT SEVERN TUNNEL JUNCTION

An application has been made for a street trader's license in relation to a coffee wagon at Severn Tunnel Junction. I was please to support this.

COMMUNITY EVENTS

I attended a number of community events, including the 'Play and Stay' scheme at the Pavilion, Rogiet Parkrun (marshalling, not running!) and Rogiet Community Junction 'Fun Day'.

Pete Strong

7th September 2024



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| 06 | FINANCE | |
| | Resolved: To approve the following payments: | |
| | <u>Already Paid in August 2024</u> | |
| | Merlin Environmental INV 1815 August 2024 | £345.60 |
| | Office Tech Solutions INV 6122 August 2024 | £66.00 |
| | Rogiet Church Hall Council Surgery 01.08.24 x 2 hours | £28.00 |
| | Mistral Architects Submission of Pre Planning | £600.00 |
| | Tower Leasing INV 485184 Quarterly invoice and insurance - direct debit | £1062.95 |
| | To be paid in September | |
| | Company | Service |
| | Amount | |
| | Merlin Environmental INV 1840 September 2024 | £432.00 |
| | Office Tech Solutions INV 6268 September 2024 | £66.00 |
| | Mon Life Play Stay and Play sessions August 24 | £837.00 |
| | Vision ICT Website hosting and support Oct 24 – September 25 | £161.26 |
| | Chepstow Accountancy Processing September Payroll | £30.00 |
| | Payroll/HMRC/Pensions September 2024 | Estimate £2800 |



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| 07 | <p>FINANCE – Barclaycard – To approve payments:</p> <p>Statements dated August 2024: Approved.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Company</th> <th style="text-align: center;">Service</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">August 2024</td> <td>Tennis handles, stationary, Legionella training X 3, Toilet rolls, CCTV and no climb signs, Ink, Ribbon Dugouts</td> <td style="text-align: center;">£298.85</td> </tr> </tbody> </table> | Company | Service | Amount | August 2024 | Tennis handles, stationary, Legionella training X 3, Toilet rolls, CCTV and no climb signs, Ink, Ribbon Dugouts | £298.85 |
|-------------|---|---------|---------|--------|-------------|---|---------|
| Company | Service | Amount | | | | | |
| August 2024 | Tennis handles, stationary, Legionella training X 3, Toilet rolls, CCTV and no climb signs, Ink, Ribbon Dugouts | £298.85 | | | | | |
| 08 | <p>Co-option</p> <p>Approved: Co-option of Robin Castree.</p> <p>Robin Castree to sign his acceptance of Office Declaration before the next Ordinary Meeting.</p> | | | | | | |
| 09 | <p>Pavilion</p> <p>09.1 Proposed Reconfiguration of Pavilion</p> <p>Preplanning was submitted by Mistral Architects – feedback positive.</p> <p>Awaiting Mistrals Fee Proposal for planning. Next OM council will have to decide whether to proceed.</p> <p>09.2 Any other related items</p> <p>Work from Legionella Risk Assessment has been started and completed (High Priority job). Clerk to book in the rest of the work that is needed.</p> | | | | | | |
| 10 | <p>Planning application DM/2024/00887</p> <p>Retrospective application for the erection of agricultural building for livestock housing. Storefield Farm, Undy Road, Magor</p> <p>Cllr Cawley declared a personal interest</p> <p>No objections/no comment from Council.</p> | | | | | | |
| 11 | <p>Banking</p> <p>Due to JF no longer being on the council. Cllr Cawley has been appointed as the independent Member for banking.</p> | | | | | | |
| 12 | <p>Councillors Surgery –Monday 7th October 2024 9:00am-11:00am at Rogiet Church Hall</p> <p>Cllr Ellwood, Cromwell and Clerk to be in attendance.</p> | | | | | | |



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| 13 | Annual Report 2023-2024 - update Approved and Adopted - will be published on website |
| 14 | CCTV Approved: new camera only to be installed at the Pavilion (facing the war memorial) £329.00+ VAT Cllr Ellwood to instruct Griffiths Security to install and to speak to the owners of the white house that borders the playing field. |
| 15 | Ifton Lane Clerk to make enquiries with Twomlow solicitors to get a copy of the deeds with title plan. |
| 16 | Rear Access to 17 Woodland View, Rogiet, NP26 3SY No objections |
| 17 | Rogiet Community Café Planning discharge parking spaces Update noted |
| 18 | Zip Wire Received 2 quotes for tensioning and inspection of the zip wire. – MCC and Kompan Approved: to appoint MCC - £595.00+ VAT (this would include parts). Inspections over the year to be arranged. |
| 19 | Dugouts Insurance claim paid out £730 (less excess of £250) - £480 total. Council approved Quote 1 (like for like) from A & S Bricklayers for £730 plus £250 for the fences (fences are for when the work is completed to surround the one dugout) No climbing signs to be reinstalled after build. |
| 20 | Defibrillator It was agreed that JF to still keep doing the checks on the Defibrillator at the church hall and updating The Circuit when needed. JF to inform clerk if anything needs doing or ordering. |



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| 21 | Financial Regulations Approved and adopted updated version - to be published on website. |
| 22 | Fire Safety Policy Approved and adopted. To be published on website. |
| | With reference to Standing Order 3.v, council resolved to extend the meeting by 30 minutes |
| 23 | Remembrance Sunday/ Plaque for War memorial 10 th November 2024 at 2pm confirmed time for Service. Clerk to contact RBL and Rev to conduct service. Clerk to order x3 wreaths from RBL. Plaque for War Memorial – Cllr Cawley to get a quote from the builders who done the Magor and Undy Memorial ready for the budgeting/precept for 25/26. Plaque to be put on agenda next year to be installed before Remembrance Sunday 2025. |
| 24 | Planters Bulbs for planters to be purchases – to be approved in next OM |
| 25 | Rogiet Hotel County Councillor strong has been looking into the Rogiet Hotel. RCC discussed the unsightly building and grounds. |
| 26 | Christmas 2024 One tree approved for the main road in Rogiet – lights are in the last year of contract. Tree by Pavilion not to be ordered at the moment due to the build of Café – if closer to the time a tree is needed one more can be purchased. |
| 27 | Five Year Working Plan Working group has been set up for 25 th September 2024 – zoom only - 7:00pm |



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| 28 | NEXT MEETING(S) 25 th September Working Group Five Year Plan – zoom only 7:00pm 9 th October 2024 Ordinary Meeting – Pavilion and Zoom – 6:30pm 23 rd October 2024 Finance Meeting - zoom only 7:00pm 13 th November 2024 Ordinary Meeting – Pavilion and Zoom – 6:30pm 11 th December 2024 Ordinary Meeting – Pavilion and Zoom – 6:30pm |
| | Meeting ended 9:00pm |

Draft