



# Cyngor Cymuned Rogiet Community Council

## Minutes

**Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 12<sup>th</sup> February 2025 at 7:00pm at the Pavilion Rogiet and by Zoom**

### Ordinary Meeting

	<p><b>Open Forum</b></p> <p>Attended by two residents, who made representations on Item 09.</p>
<b>01</b>	<p><b>ATTENDANCE &amp; APOLOGIES FOR ABSENCE</b></p> <p>Cllrs Ellwood (Chair), Castree, Cawley, Cromwell, Trow, Wilson and Winskill. Clerk/RFO – Alice Vaughan. County Councillor Strong.</p>
<b>02</b>	<p><b>INTERESTS DECLARED</b></p> <p>None.</p>
	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.</p> <p>None.</p>
<b>09</b>	<p><b>Planning DM/2025/00043 (Agenda items moved up for the residents in attendance)</b></p> <p>Rear single storey extension and conversion of Semi-detached house to 3 No. 1 bed flats, 9 St Mary's Crescent, Rogiet, NP26 3TB</p> <p>Council listened to the residents' representations and then discussed the matter in detail.</p> <p><b>Resolved:</b> RCC objects to the above planning application due to the implications for the residents, parking issues, making a row of semi-detached houses into a denser area, and the surface water implications. Objection will be sent to MCC Planning.</p>
<b>03</b>	<p><b>Minutes of Meetings of Council: Ordinary Meeting 9<sup>th</sup> January 2025</b></p> <p><b>Resolved:</b> Minutes approved.</p>
<b>04</b>	<p><b>Monthly Police Report January 2025</b></p> <p>Police Report Noted. Next Police Surgery: 4<sup>th</sup> March 2025.</p>



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#### 05 County Councillor Report

##### COUNTY COUNCILLOR REPORT TO ROGIET COMMUNITY COUNCIL FEBRUARY 2025

##### CASEWORK

Over the last month I have been involved in a number of pieces of casework, including: emergency housing provision, advocating for tenants with social housing providers, planning enforcement, flooding control, rubbish collection.

##### MCC COUNCIL MEETINGS

At Full Council on the 12 December 2024 the following were agreed:  
Monmouthshire County Council to become a Deforestation Free Champion and signed the Deforestation Free Champions Charter.

The Council also adopted the Charter for Families Bereaved through Public Tragedy.

At People scrutiny meeting on 25<sup>th</sup> November 2024 the meeting discussed the criteria for Blue Badges and its implementation across Monmouthshire.

On 21<sup>st</sup> January 2025 the meeting discussed the Review of Homeseach Policy and how it relates to 'Housing Need' in Monmouthshire. A number of amendments have been made to the criteria (for example relating to the Armed Forces Covenant). There are currently 3,700 on the housing register and 2,000 in 'Housing Need'.

At the Full Council Meeting held on 23<sup>rd</sup> Jan 2025 Council agreed the Council Tax Reduction scheme for 2025/26, which allows for reductions in Council Tax for individuals on low incomes, single occupants etc.

##### MCC BUDGET 2025/26

Consultation on the draft budget began on January 23 and closes at midnight on February 22. Residents are encouraged to give their views. Full details can be found on the home page of the MCC website. The key points are:

Council tax is projected to increase by 7.8%. This is necessitated mainly by increased demand for adult social care and for looking after vulnerable children.

There will be a 10.7% increase in spending on education and 10.6% in social care.

There will also be an £2 million from the capital budget for highway and infrastructure improvements.

##### 20 MPH SPEED LIMITS

MCC Highways Officers met with Severnside MCC councillors yesterday to discuss possible reversion to 30 mph. Officers' recommendation was that even after reviewing the speed limits using the revised criteria there should be no such changes. Full details from the B4245 were provided.

I argued a case as follows, not to insist on changes but to check if the revised criteria had been applied appropriately to Rogiet:



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Taking into account the revised criteria it is clear that the section of the B4245 at the eastern end of Rogiet should remain at 20 mph. There appears to be a case, however, for the remainder of the road (west of a point between Ifton Road and South Grove) through Rogiet to revert to 30 mph on the following grounds:

1. There are houses on one side of the road only. (N.B. The bungalows on Elizabeth Sparkes Close do not front on to the B4245 but face inwards. The few bungalows that face outwards (and have Caldicot Road addresses) have an area of grass and inner pavement so do not front directly on to the road. (4.2.1.)
2. The only services on the north side of the road on this section are bus stops. There are traffic light pedestrian crossings giving access to these. (4.4.1.)
3. The length of road concerned exceeds 400 metres. (4.6.2.)
4. It's a "main strategic route carrying traffic through..." (4.1.1, 4.2.2.)
5. It's an important bus corridor. (4.3.1.)

While it was accepted that there was a case here, it was explained that, although this is not made entirely clear in the revised criteria, 600 metres rather than 400 was the correct distance to be applied before changing a speed limit and that the stretch of road under consideration (South Grove to Station Road) was less than 600 metres. As a result no changes were recommended.

The final decision will be taken at Cabinet level but I think we can safely assume that no changes will be made anywhere along the B4245.

This will please some but displease others. My view is that rather than continuing to argue about this we should concentrate our efforts on improved enforcement, a crossing or traffic island at Ifton, completion of the long delayed Undy-Rogiet shared path and a link road to the M48. A site meeting is being arranged with MCC officers to consider other ways of improving road safety along the B4245 (e.g. enforcement). I also wrote to John Griffiths MS to ask him to try to fix a date for Ken Skates MS to visit Rogiet as promised.

Peter Strong

County Councillor

Rogiet Ward



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<b>06</b>	<b>FINANCE</b>		
	<b>To Approve the below payments - <u>Approved</u></b>		
	<b>Company</b>	<b>Service</b>	<b>Amount</b>
	Merlin Environmental	INV 1965 February 2025	£345.60
	Office Tech Solutions	INV 6977 February 2025	£66.00
	S J Roofing	Broken ridge tile on Pavilion work done 08.01.25	£100.00 (Already paid 09.01.25)
	PW Heating	Legionella Work INV 3996 (Estimate Approved OM 10.07.24)	£2352.00
	Monmouthshire County Council	INV 70250043 Grass cutting land in front of Rogiet Primary School	£307.75
	Blackwood Fire	INV 127435 Annual Service	£109.94
	Tower Leasing	INV 590361 quarterly lease CCTV – Direct Debit	£1062.95
	John Reece	Invoice 0123 - Supply, delivery and install 1 Christmas Tree	£348.00
	Cllr P Ellwood	Reimbursement for x2 keys cut Car Care Caldicot	£10.48
	Vale and Valley Developments Ltd	Water Infiltration tests	£1302.00 (Already Paid)
	Amberol (See agenda item 19)	x2 planters	£1029.00
	Chepstow Accountancy	Processing February Payroll	£30.00
	Payroll/HMRC/Pensions	February 2025	Estimate £2800



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<p><b>07</b></p>	<p><b>FINANCE – Barclaycard – To approve payments:</b> <b>Statements dated January 2025 - <u>Approved</u></b></p> <table border="1" data-bbox="290 461 1321 645"> <thead> <tr> <th data-bbox="290 461 639 539">Company</th> <th data-bbox="639 461 1074 539">Service</th> <th data-bbox="1074 461 1321 539">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="290 539 639 645">January 2025</td> <td data-bbox="639 539 1074 645">Toilet rolls and handtowels, SLCC membership and ink</td> <td data-bbox="1074 539 1321 645">£231.98</td> </tr> </tbody> </table>	Company	Service	Amount	January 2025	Toilet rolls and handtowels, SLCC membership and ink	£231.98
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January 2025	Toilet rolls and handtowels, SLCC membership and ink	£231.98					
<p><b>08</b></p>	<p><b>Clerk Pay Date January 2025</b> <b><u>Noted:</u></b> that Clerk’s pay date in January 2025 was 27<sup>th</sup> January 2025 (at Clerk’s request) instead of 31<sup>st</sup> January 2025.</p>						
<p><b>10</b></p>	<p><b>Banking – Mandate etc</b> Cllr Ellwood had requested to add Cllr Castree onto our Banking mandate and online banking and be an approver of payments. This would give us more flexibility. <b><u>Resolved:</u></b> To add Cllr Castree to mandate and online banking. Clerk to action online.</p>						
<p><b>11</b></p>	<p><b>Financial Regulations</b> The Clerk had created and circulated by email a new version of the RCC Financial Regulations, based on a new model document from One Voice Wales. <b><u>Approved:</u></b> to adopt the new version, with minor amendments as discussed.</p>						
<p><b>12</b></p>	<p><b>Grants Application (s)</b> <b><u>Approved:</u></b> Grant Application from Rogiet Parkrun - £291.94 <i>Local Government (Miscellaneous provisions) Act 1976 S19 (3)</i></p>						
<p><b>13</b></p>	<p><b>Merlin – Dog Bins – Price Increase 01.04.25</b> <b><u>Approved:</u></b> To accept the increase from Merlin Environmental - from £7.20 per bin to £7.35 per bin. Clerk to send signed contract.</p>						
<p><b>15</b></p>	<p><b>B4245 – 20 mph</b> Noted that the 20mph on the B4245 through Rogiet Village will be staying as it is. Cllr Strong will follow up with John Cradon and John Griffiths.</p>						
<p><b>14</b></p>	<p><b>Pavilion</b></p> <p>14.1 <u>Proposed Reconfiguration of Pavilion / Planning updates</u> Infiltration test completed successfully. Architect has confirmed that we are still awaiting the drainage scheme designs from the specialist.</p> <p>14.2 <u>Specialist’s landscape proposals for the Pavilion reconfiguration</u> <b><u>Resolved:</u></b> to request amendments to the proposal from the specialist: deletion of the beech</p>						



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<p>14.3</p>	<p>hedge on the east boundary, and a change of two species in the mixed native hedge on the north boundary.</p> <p><b>Action:</b> Cllr Ellwood to inform the architect and specialist.</p> <p><u>Legionella works - update</u></p> <p>All physical work recommended by the last Legionella risk assessment has now been completed.</p> <p>Action: Cllr Ellwood to produce a document describing the recent changes, to be then incorporated into the risk assessment file. Also, some amendments to the wording on the plumber's invoice to be suggested.</p> <p>Cllr Ellwood and Clerk have passed Legionella training, Cleaner passed August 2024.</p> <p><b>Resolved:</b> to appoint Clerk (Duty Holder); Responsible Person (Cleaner); and Deputy Responsible Person (Cllr Ellwood) and Morgan Environmental for Water Sampling.</p> <p><b>Approved:</b> Quote for Legionella Water samples in April 2025 – Morgan Environmental - £175.00+ VAT.</p>
<p>14.4</p>	<p><u>Any other related items</u></p> <p>None</p>
<p><b>16</b></p>	<p><b>Windmill Post</b></p> <p>Draft timeline of works agreed. Confirmed the target size of 24 pages for this publication (but may go up or down by 4 pages).</p> <p>Agreed in principle that distribution of the completed Windmill Post will be done at the end of May 2025. Working Group confirmed with members Cllr Ellwood, Cllr Wilson, Cllr Winskill. JF will be asked if she would like to join the WG.</p>
<p><b>17</b></p>	<p><b>Defibrillator Risk Assessment</b></p> <p>Deferred to next ordinary meeting.</p>
<p><b>18</b></p>	<p><b>PSPO Signs - Dog Fouling</b></p> <p>Confirmed that signs will be needed for the MUGA, all play parks and 4 (if possible) for the Football field – 1 on each corner.</p>
<p><b>19</b></p>	<p><b>Planters</b></p> <p><u>Approved:</u> Purchase of planters with writing 'ROGIET' and delivery to the cost of £857.50 + VAT.</p> <p><u>Approved:</u> Budget of £400 for compost and plants for the new planters.</p> <p>Planters to be added onto Asset Register.</p>
<p><b>20</b></p>	<p><b>Five Year Working Plan</b></p> <p>Deferred to next ordinary meeting.</p>



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<b>21</b>	<b>Litter Picking Day – Spring Clean Cymru 2025 – 21.03.25-06.04.25</b> <u>Resolved:</u> Litter picking day to take place on 22nd March 2025 at 10:00am at Rogiet Pavilion. Clerk to advertise on Facebook and noticeboards. Risk Assessments and plan for day to be confirmed at next OM.
<b>22</b>	<b>Rogiet Community Café/Shop</b> Noted the progress of the build, including walls going up. New pavilion soakaway has been constructed and piped in. The new car park space will be tarmacked this month.
<b>23</b>	<b>CILCA – Update</b> Clerk confirmed that the final three learning outcomes have been submitted. One learning outcome has been marked and passed, awaiting the marking of the final two learning outcomes. <u>Approved:</u> As per Clerk’s employment contract on successful passing of CILCA qualification the Clerk’s pay will increase by one point on the pay scale.
<b>24</b>	<b>VE DAY 80 - 8 May 2025</b> <u>Confirmed:</u> VE Day 80 Remembrance Service will be held at Rogiet Memorial at 2.00 pm on Thursday 8 <sup>th</sup> May 2025. Special VE DAY 80 flag to be purchased at £24.00 (not including delivery) for Rogiet Primary School to fly. <u>Action:</u> Clerk to arrange booking of Minister, RBL representatives and bugler. <u>Action:</u> Cllr Ellwood to arrange participation of school.
	<b>Items for Next Agenda</b> Deferred items, Rogiet Hotel, Bus No. 75, Bus Shelter Report, MCC Mobile Team, Crownhill Topsoil – planning application.
<b>25</b>	<b>NEXT MEETING(S)</b> 12 <sup>th</sup> March 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm 9 <sup>th</sup> April 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm 7 <sup>th</sup> May 2025 Annual Meeting of Council – Pavilion and Zoom – 7:00 pm 14 <sup>th</sup> May 2025 Ordinary Meeting – Pavilion and Zoom – 7:00 pm
	<b>Meeting Ended 9:00pm</b>