



## Cyngor Cymuned Rogiet Community Council

### Minutes

**Minutes of the Ordinary Meeting of Rogiet Community Council held on  
Wednesday 11 June 2025 at 7:00pm at the Pavilion Rogiet and by Zoom**

#### **Ordinary Meeting**

	<b>Open Forum</b> x1 Resident on Zoom and PCSOs T Wall and D [name] in person.
<b>01</b>	<b>ATTENDANCE &amp; APOLOGIES FOR ABSENCE</b> Cllrs Ellwood (Chair), Cawley, Castree and Cromwell. Clerk/RFO – Alice Vaughan. County Councillor Strong. Apologies accepted from Cllrs Trow, Wilson and Winskill.
<b>02</b>	<b>INTERESTS DECLARED</b> Item 06 – Reimbursement to Cllr Ellwood. Item 06 – Reimbursement to Cllr Castree. Item 06 – Reimbursement to Cllr Cawley.
	<b>EXCLUSION OF PRESS AND PUBLIC</b> To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial. <b>Nos. 10.2 and 10.3.</b>
<b>03</b>	<b>Minutes of Meetings of Council:</b> <ul style="list-style-type: none"><li>• <b>Annual Meeting 07 May 2025</b></li><li>• <b>Ordinary Meeting 14 May 2025</b></li></ul> <b><u>Resolved:</u></b> Minutes approved.
<b>04</b>	<b>Monthly Police Report May 2025</b> Noted - after explanation from PCSO T Wall.



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#### County Councillor Report

##### CASEWORK

I dealt with a number of pieces of casework in response to requests from individual residents. Issues involved included planning, potential flooding, cutting back of vegetation and clearing roadside drains.

##### M48 SEVERN BRIDGE

Weight restrictions preventing HGVs of over 7.5 tons crossing the M48 Severn Bridge have serious implications for the area as lorries are diverted to the M4 Prince of Wales Bridge via Magor. This creates the potential for major congestion on the B4245 approaching Magor. While lorries based in Chepstow are likely use the M48 to reach Magor, those based in the Caldicot areas may use the B4245 leading to an increase in heavy traffic through Rogiet. It is likely to take at least five years to make the necessary repairs to the bridge. MCC is working closely with Highways England (which is responsible for both bridges) and the Welsh Government to find ways of mitigating the problems. In the meantime this heightens the case for a link road between the B4245 and the M48 near Rogiet. MCC will continue to lobby for this.

##### VE DAY ANNIVERSARY

I was pleased to attend VE Day 80<sup>th</sup> anniversary event at the war memorial organised by Rogiet Community Council. I would like to thank members of RCC for keeping the memorial looking attractive and for their work on the planters at the memorial and around the village. I also enjoyed attending the street party organised by resident of Buzzard Close on May 5<sup>th</sup>. On May 9<sup>th</sup> I gave a talk on 'Rogiet at War 1939-45' at the church hall.

##### PERSONAL

At the May meeting of Monmouthshire County Council I had the honour of being elected Chair of MCC for the civic year 2025/26. In addition to chairing meetings of the council this will involve me in a ceremonial role, representing a range of events around the county. I will take every opportunity to raise the profile of Rogiet in the process. For the Chair's charity I have chosen 'Little Troopers', which is a small national charity that works with children of service personnel. My Chaplain will be Gilly Hubbard, who will be well known to worshippers St. Mary's church Rogiet.



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FINANCE

To Approve the below payments - Approved

Company	Service	Amount
Gallagher Insurance (Hiscox)	INV 544559842 01.06.25- 31.05.26	£2192.08 (already paid)
Merlin Environmental	INV 2068 June 2025	£441.00
Rogiet Church Hall	Councillor Surgery 03.6.25	£15.00
Cllr P Ellwood	Reimbursement for summer plants and compost - memorial	£24.00
Cllr B Cawley	Reimbursement for summer plants for planters	£75.00
Cllr Castree	Reimbursement for Stainless Steel Sign - Post Box	£24.10
Chepstow Accountancy	Processing June Payroll	£30.00
Payroll/HMRC/Pensions	June 2025	Estimate £3000

07

FINANCE – Barclaycard – To approve payments:

Company	Service	Amount
April/May/June 2025	Statements not received	£

Clerk has been experiencing difficulties obtaining statements from Barclaycard.

Action: Ensure statements are available by next month’s Ordinary Meeting (OM) and explore alternative providers for a credit/debit card.

08

Monmouthshire County Council – Rates

To be noted: the reduced charge after discount awarded: £548.05 per annum.

Standing Order set up on banking.

Reduced amount Noted and Approved.



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<b>09</b>	<p><b>Planning Application DM/2025/00638</b></p> <p>Installation of an air source heat pump to rear of property 21 Crossway, Rogiet, NP26 3SJ</p> <p><b><u>Resolved:</u></b> No objection. Clerk to respond to MCC Planning.</p>
<b>10</b>	<p><b>Pavilion</b></p> <p>10.1 <u>Proposed Reconfiguration of Pavilion / Planning updates</u> Planning approval was successful granted on 11 June 2025. Next actions are to 1) Create a detailed business plan and 2) Start to apply for grants, etc. A Working Group is already defined in our Terms of Reference – Working Group to be started with targets to be decided at next OM. <b><u>Action:</u></b> All members to reflect on the project and bring their ideas to the next OM. Discussion to include how the work should be carried out, expected time scales, and division of tasks.</p> <p>10.2 <u>Reviewing Hirer Contracts</u> Council reviewed and approved Little Tigers, Severn Tunnel FC, and a generic contract for new hirers. LT and STFC contracts to be distributed and signed by 1<sup>st</sup> July 2025.</p> <p>10.3 <u>New Users of Pavilion / Football Pitch</u> RCC has been approached by Magor Rugby Club regarding the potential use of our sports facilities. Open points were the depth of the ‘dead zone’ behind the goals, and the question of storage of rugby posts and equipment. Awaiting feedback from the club.</p> <p>10.4 <u>Any other related items</u> A member of the public had raised concerns about privacy and security for the nursery outdoor play area after the new café/shop is opened. RCJ has confirmed that the back of the new café/shop will not be accessible to the public. Nevertheless, they have offered to install a privacy feature on the fence at their own cost to address the concerns. Regarding security, RCC needs to consider, in the frame of the refurbishment project, whether the existing high green fencing should remain. Another option could be to move to an open-plan layout for the front of the building, together with secure gated access to the rear (like the shop/café). To be discussed at Working Group / future OMs.</p>
	<b>Meeting suspended at 8:27pm for Public Comment (Open Forum).</b>
	<b>Meeting resumed at 8:31pm.</b>



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<b>11</b>	<b>Village Matters</b>
11.1	<p><u>All-inclusive access to Park and Path areas</u></p> <p>A resident raised concerns about poor accessibility for wheelchair users and pushchairs to access the play park and surrounding areas. Cllr Castree responded to the resident prior to the meeting. The Council discussed the following points:</p> <p><u>Access from Rogiet Playing Fields Car Park to Play Park, Pavilion and new Café</u></p> <p>Currently the path is too steep and narrow for wheelchair users.</p> <p>RCC agreed that ideally this should be addressed as part of the Hub Project and completed before the refurbishment is finished.</p> <p>RCC to consult accessibility experts and request MCC Grounds Team to assess the current path and options to improve it.</p> <p>Clerk to obtain quotes to help Council understand potential costs.</p> <p><u>Pavement Access – Westway to Green Close</u></p> <p>The kerb is too high for wheelchair users to enter the pathway to Green Glose.</p> <p>Action: County Council Strong to contact MCC Highways regarding improvements.</p> <p><u>Path from Allotments Entrance to Play Area and Community Café</u></p> <p>At the section from Seaview Terrace, the slope is too steep for wheelchair users. In addition there are tree roots making passage up the slope even more difficult. Also, the ground surface near the allotments entrance is rough.</p> <p>This is a Public Right of Way managed by MCC. Action: County Cllr Strong to follow up with MCC.</p> <p><u>Access Road to Railway Station and Traffic Management Impact</u></p> <p>Network Rail responsibility. Current setup prevents wheelchair / pushchair access around bollards / traffic calming humps.</p> <p>Action: Clerk to contact Network Rail to address this issue.</p>
<b>12</b>	<p><b>Training – Councillors</b></p> <p>Approved for Cllr Cawley to do Biodiversity Parts 1 and 2 training with One Voice Wales at the cost of £84.00.</p>
	<p><b>With reference to Standing Order 3.v, council resolved to extend the meeting by 30 minutes.</b></p>
<b>13</b>	<p><b>Christmas 2025</b></p> <p>Deferred to next OM. Clerk to obtain one more quote from a lighting company.</p>



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14	<p><b>MUGA Lighting</b></p> <p>Quote received from EFS for installing push-button and timer to activate the lights for one hour at a time. Cost: £415.00 + VAT.</p> <p><b>Approved:</b> To install push-button and timer at the cost of £415.00 + VAT.</p>						
15	<p><b>Digital Health Maturity Report</b></p> <p>Two points from the report from One Voice Wales were considered:</p> <ul style="list-style-type: none"> <li>• Registering for a new .gov.wales domain.</li> <li>• Increase social media presence (i.e. other platforms in addition to Facebook).</li> </ul> <p>Council agreed that .gov.wales domain is the way forward for our emails and website. Members agreed that our social media presence is adequate for the moment. (Possible subject for a future survey of social media usage).</p> <p><b>Approved:</b> To apply for a new domain name rogiel-cc.gov.wales to replace our current rogielcommunitycouncil.co.uk.</p> <p>Clerk to get costs from internet domain providers and bring to next OM.</p>						
16	<p><b>Rogiet Hotel</b></p> <p>Update - MCC have been in contact with the owner with regards to remedial work to clear vegetation and broken window. Work seems to have been carried out by owner.</p> <p><b>Action:</b> Cllr Ellwood to check with MCC that rates are still being paid on the empty building and have a conversation with the Historic Buildings Department at MCC.</p>						
17	<p><b>Rogiet Community Café/Shop</b></p> <p>Query received from RCJ about alcohol licence. Cllr Ellwood checked the lease and other relevant documents, and he cannot find anything specifically mentioning sale of alcohol. Providing RCJ comply with the defined 'Use' of the property defined in the lease, and that they comply with their own CIO's charitable aims, there is no legal reason not to serve alcohol in the café. RCJ would have to comply with licensing laws.</p>						
18	<p><b>Hinkley Point C Connection Project Material Change</b></p> <p>RCC were consulted as a neighbouring local council (across the Severn).</p> <p>No response needed.</p>						
19	<p><b>Recommendation's for Agenda Items for Next Ordinary meeting</b></p> <table border="0"> <tr> <td>Five Year working Plan</td> <td>Memorial plaque</td> </tr> <tr> <td>MCC Mobile Team</td> <td>Financial Regulations / Standing Orders</td> </tr> <tr> <td>Hub Refurbishment Project</td> <td></td> </tr> </table>	Five Year working Plan	Memorial plaque	MCC Mobile Team	Financial Regulations / Standing Orders	Hub Refurbishment Project	
Five Year working Plan	Memorial plaque						
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	<b>Meeting Ended 9:30pm</b>
<b>20</b>	<p><b>NEXT MEETING(S)</b></p> <p><b><u>Meetings of Council</u></b></p> <p>9 July 2025: Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><i>August: no Ordinary Meeting</i></p> <p>10 September 2025: Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p>8 October 2025: Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p>12 November 2025: Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p>10 December 2025: Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p><b><u>Surgeries</u></b></p> <p>8 July 2025: Police Surgery – Pavilion – 4:00-5:00 pm</p> <p>1 August 2025: Police Surgery – Pavilion – 4:00-5:00 pm</p> <p>1 September 2025: Police Surgery Pavilion – 4:00-5:00 pm</p> <p>1 September 2025: Councillor Surgery – Pavilion – 6:00-7:00 pm</p> <p>2 December 2025: Councillor Surgery – Rogiet Church Hall – 10:00-11:00 am</p> <p>2 March 2026: Councillor Surgery – Pavilion – 6:00-7:00 pm</p>