Cyngor Cymuned Rogiet Community Council
Minutes

Minutes of the Ordinary Meeting of Rogiet Community Council held on Wednesday 11 November 2026 at 7:00pm at the **Pavilion Rogiet** and by **Zoom**

Ordinary Meeting

	Open Forum None.
	Chair's Announcements Update and feedback in respect of meetings, functions, events or matters arising. • Attended and chaired One Voice Wales Area Quarterly Meeting on Zoom, 22 October. • Attended MCC Transport Forum Meeting on Teams, 23 October. • Represented RCC at Remembrance Service at St Mary's Church, 8 November. • Together with Cllrs Cawley, Cromwell, Wilson and Winskill, attended our outdoor Remembrance Service at the Village War Memorial, 14:00 on 8 November. • Laid a wreath at the Unknown Tommy, 11:00 on 11 November. • Together with Cllr Wilson, Cllr Winskill, and resident JF, prepared the Winter 2026 edition of Windmill Post. See Item 11.
01	**ATTENDANCE & APOLOGIES FOR ABSENCE** Cllrs Ellwood (Chair), Cawley, Cromwell, Pickin (Pavilion). Cllr Winskill (Zoom). Clerk/RFO – Alice Vaughan (Pavilion). Apologies – Cllrs Trow and Wilson and County Councillor Strong.
02	**INTERESTS DECLARED** None.
	EXCLUSION OF PRESS AND PUBLIC To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial. None.
03	**Minutes of Meetings of Council: OM 14 October 2026 and EM 28.10.26** **Resolved:** Both **Approved.**

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04 Monthly Police Report –October 2026

The report was received and noted. A member reported that a van which had been parked for several weeks in the Rogiet Field Car park had since been removed.

05 County Councillor Report – November 2026

No report was received. The Chair gave a brief update on County Cllr Strong.

06 FINANCE

06.1 **Resolved:** To **approve** the payments below, including the additional Squeaky Clean Solutions invoice of £518.04. This will be included in the regular monthly payments. The Clerk will update the payroll estimate for the December meeting.

Company	Service	Amount
Merlin Environmental	INV 2494 November 2026	£459.00
Office Tech Solutions	INV 10880	£66.00
Safelincs	New defibrillator and cabinet for fitment at T & S Tyres INV 2002406	£1548.00
Redwick Electrical Services Ltd	Fitting of new defibrillator cabinet at T & S Tyres	£120.00
Morgan Environmental	Disinfection of the Incoming Mains and Services. INV 5116	£432.00
Squeaky Clean Solutions Ltd	Cleaning Services November 2026 INV 252180	£518.04
Chepstow Accountancy	Processing November 2026 Payroll	£35.00
Payroll/HMRC/Pensions	November 2026	Estimate £3500.00

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7 FINANCE – Barclaycard – To approve payments:

Statement September: Approved.

Date	Service	Amount
September 2026	Ink, cleaning items and mopheads, toilet rolls, credit for memory stick	£63.19

08 Rogiet Hub Refurbishment Project

08.1 Update from Extraordinary Meeting 28.10.2026

The Chair presented a one-page information sheet, with links to background reading for prospective Community Interest Company (CIC) members ahead of a meeting in January.

Resolved: To approve circulation of the information sheet to prospective CIC members.

08.2 Any other related items

No other updates.

09 Pavilion

09.1 Any other related items

Resolved: To renew the annual CCTV maintenance with the existing installer Griffiths Security for £285 plus VAT. The visit was provisionally booked for 19 November 2026.

The Clerk will contact EFS about the outside light and follow up with Severn Tunnel Junction Football Club about clearing its shed and removing rubbish. The Council's line marker and paint are to remain in the shed.

An enquiry about Sunday pitch use next season was noted. Any booking will follow the Council's usual process.

10 Village Matters

10.1 Fences – RCC land by Reens

MCC Legal Services had been asked to chase the outstanding response regarding the fencing. The Council will continue to pursue the matter through MCC.

Cllr Pickin reported that vegetation had grown against the pumping station and pushed a panel out of position. The pumping station drains surface water from the nearby housing estate. Members were concerned that it might fail during heavy rain or flooding as its operating condition was unknown. He had followed up to ask what maintenance or contingency arrangements were in place.

Vehicles had been parking directly in front of the pumping station near the car park entrance. This could prevent access for maintenance or for removing the pump cover. Members discussed whether a sign or another measure could keep the area clear while preserving access.

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	Clerk will contact MCC Car Parks to ask what can be done to keep the access clear.
10.2	Ifton Lane Members considered correspondence from NGM Garage. The Chair had contacted MCC Legal Services and Public Rights of Way for an update on the public safety inspection. **Resolved:** To send a holding reply to NGM Garage and await MCC's inspection findings before committing to a meeting.
10.3	Request for bench near top of Minnett's Lane Members considered Caldicot U3A's request for a bench near the Slade Woods sign at the top of Minnetts Lane. **Resolved:** To ask Natural Resources Wales whether it owns or manages the site and whether it would support a bench there.
10.4	Culvert Jetting – Access via Car Park It was noted that the Clerk had already granted access through the Council's car park for the works. The Clerk will ask Network Rail to confirm the timing and outcome of the works and share the relevant update with the council and allotments group.
10.5	Traffic Issues – Station Road, Severn Tunnel Junction Cllr Pickin reported heavy morning congestion on Station Road and around Severn Tunnel Junction. Members raised concerns about speeding, parking near junctions and on side roads and the safety of pedestrians accessing the station. Parked vehicles were reducing parts of Station Road to a single lane, and some drivers were bypassing the speed ramps. Members were concerned that further increases in rail services could put additional pressure on the existing access. The Chair confirmed the Council's longstanding support for the Transport for Wales M48-B4245-STJ link-road proposal identified in the Burns Report which would reduce traffic on Station Road while protecting access for residents and essential services. **Resolved:** To pursue both parts of the following approach in parallel. Short-term safety improvements**.** Seek a site meeting with Monmouthshire County Council Highways to review the existing road layout and identify practical measures to address speeding, parking and pedestrian safety. Long-term station access. Continue pressing Monmouthshire County Council, Transport for Wales and other relevant bodies for a new link road and alternative access to the station. Station Road will remain a standing agenda item until further notice.
10.6	Any other related items Cllr Pickin will continue to chase the outstanding matter at Seaview Terrace.
11	**Windmill Post** **Resolved:** To **approve** printing 850 copies of the final version of the Winter 2026 edition at £460.05 from Instantprint, subject to finalising the Christmas ad / greeting.

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12	**Councillor Surgeries** The following dates and arrangements were discussed and confirmed Tue 1 December 2026 – 10:00–11:00 am at Rogiet Community Junction. The Clerk planned to attend, and Cllr Cromwell and Cllr Pickin expected to attend. Mon 1 March 2027 – 6:00–7:00 pm at the Pavilion. Mon 7 June 2027 – 10:00–11:00 am (provisionally at the Rogiet Community Junction) Mon 6 September 2027 – 6:00–7:00 pm at the Pavilion.
13	**Asset Register** **Approved**: The new defibrillator and cabinet located at T & S Tyres will be added to the asset register.
14	**Severn Tunnel Centenary Mural – update** An update had been received from Andrew Porter at MCC Estates. Work was continuing a solution and a discussion with the Council was expected on the proposed installation. A date had yet to be arranged.
15	**Purchase of the Clerks Manual 2026** **Resolved:** To purchase The Clerk's Manual at the SLCC member price of £43.80.
16	**Recommendations for Agenda Items for Next Ordinary meeting** • Station Road traffic and safety update. • Defibrillator provision in Rogiet West and at the Country Park. Cllr Pickin will ask the parkrun organiser what first-aid equipment is available.
16	**NEXT MEETING(S)** November 2026 25 November 2026 - Finance Meeting of Full Council for Budget/Precept setting for 2027-2028 – 7:00pm Zoom only December 2026 1 December 2026 – Councillor Surgery – Rogiet Community Junction (Café) – 10:00-11:00 am 9 December 2026 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm January 2027 13 January 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm 27 January 2027 - Working Group 5 Year Plan – Zoom only – 7:00 pm (Moved from November 2026)

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	February 2027 10 February 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm March 2027 1 March 2027 – Councillor Surgery – Pavilion – 6:00-7:00 pm 10 March 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm April 2027 14 April 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm May 2027 19 May 2027 – The Annual Meeting of Council – Pavilion and Zoom – 7:00 pm 19 May 2027 – Ordinary Meeting – Pavilion and Zoom – to follow on from the Annual Meeting of Council at approximately 8:00 pm (No longer than 2 hours, plus half hour extension if needed, for 19 May meeting)
	Meeting ended 8:40pm

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