



Minutes of the Extraordinary Meeting of the Community Council held on Wednesday 17th June 2020, which commenced at 6:30pm via video conferencing.

Councillors Present:

Cllr R Stallard (Chair), Cllr J Stallard, Cllr H Bennett, Cllr J Dyderski, Cllr M Hunter, Cllr G Haywood, Cllr L Guppy

In Attendance:

Catherine Baker (Clerk), Sebastian McVicker, Bethany Lodge, Peter Milmine (members of public)

Public Forum

Bethany Lodge and Sebastian McVicker spoke to the council about the online meeting they attended with the Monmouthshire County Council Partnership Team, along with members of Rogiet Community Café and the council clerk. The meeting was to give volunteers and community groups a glimpse at a new computer program that MCC have devised to support the work of volunteers in the community. The program uses street maps of the village and overlays this with data such as community volunteers (those who have registered with the program and given permission for this) to allocate support for residents to volunteers living closest to them. The program can also overlay other government statistics for postcode areas to identify areas within a community where more volunteers may be needed.

MIN

2020-21

001 Apologies

None

002 Declaration of Interests

None

003 Chairman's address

The Chairman thanked all who were present at tonight's meeting. He is very pleased to see the new 20mph speed restrictions have now been put in place along Station Road and the newest roads in Rogiet, however he would like to see this being implemented in other parts of Rogiet, and we will discuss this at a future meeting.

004 To approve minutes of previous meetings:

Of the Extraordinary Meeting of 4th May 2020

Resolved: that the minutes of the meeting of 4th May 2020 be adopted as a true record of the meeting.

Resolved: for the Clerk to take a printed copy of the minutes to the Chair for signing in due course.



005 Financial matters:

005.1 Schedule of Accounts

Resolved: to approve the payments listed in the schedule of accounts.

<u>Cheque No</u>	<u>Detail</u>	<u>Amount (£)</u>
002122	Royal British Legion – Donation VE Day Celebrations	75.00
002123	Purchase Norton Virus Protection – C Baker	24.99
002124	Wotton Tree Consultancy – Assessment Ifton Lane	200.00
002125	MCC – Reimbursement May Salaries	1639.68
002126	Merlin Waste - Doggy Bins May 2020	132.60
002127	MCC – Replacement cheque for Ch. No. 002119 request rec'd cheques to be made payable to Monmouthshire County Council	1299.45
002128	C Baker – room allowance April / June	175.71
002129	M Williams “ “ “ “	58.57

005.2 Financial correspondence – to consider grant requests from Rogiet Community Junction, Young Farmers Gwent, Marie Curie and Tenovus

Cllr Hunter requested the Clerk to get confirmation on whether the council is permitted to make a grant to the RCJ group for the purpose requested, as grant payments is something the internal auditor has raised issue with previously.

Resolved: for the Clerk to speak to the internal auditor for advice about this grant before a decision is taken.

Resolved: for groups wishing to obtain grants to be sent a grant application form which is currently being drawn up.

006 To note an Extraordinary Meeting will take place on Wednesday 24th June 2020 to approve the Annual Return

Noted. Cllr R Stallard proposed a start time of 6:30pm which was agreed by all.

007 To consider Little Tigers' request that they be allowed to repaint the pavilion's internal walls with magnolia paint, as they have done previously.

There was a query as to whether the council was being asked to pay for the paint. The Clerk informed the council that the wording of the request suggested that this was not the case. Cllr Guppy proposed that the council approve this request on the basis of it having no



financial cost for the council, however if paint needs to be purchased/reimbursed then this could be agreed by the chair and vice chair. All councillors in agreement.

Resolved: to agree to request, and if the council is required to reimburse or purchase paint this can be done at the agreement of the chair and vice chair.

008 Regarding Rogiet Community Junction's café/shop plans:

008.1 To consider the information RCJ would like to put out to the community (starting with those living in the immediate vicinity) and agree any additional/alteration from RCC point of view (see supporting documents)

The council request one amendment to the RCJ community information leaflet.

Resolved: for the clerk to request that the words 'in partnership with' should be replaced with 'supported by'

008.2 To receive the land valuation report for the area of land requested for the café/shop, and agree any action

Cllr Hunter proposed that the land value be used by the RCJ group for their business plan. Cllr R Stallard seconded.

Resolved: to inform the RCJ group that the land value given in the report should be used for the purpose of the financial calculations.

008.3 To consider RCJ request to site a model of the proposed building on the land next to the pavilion for public viewing (on a few days with good weather)

All councillors were concerned in light that government regulations at present are that people should not 'gather', and that by agreeing to site the model at the pavilion the council would be seen to be encouraging gathering at the site.

Resolved: for clerk to explain to the RCJ group that under the current guidelines the council cannot allow this, but when the guidelines clearly state that gathering in public is permitted they will gladly review this.

008.4 To consider request from RCJ for RCC to act as their agent to submit the planning application on their behalf. This would cost half the price (as no onward consultation with community council is needed as council and group have worked together and agreed the submission already) and would show collaboration and boost the application. RCJ would still pay the fee.

All councillors in agreement that acting as agent does not feel appropriate and would suggest a greater degree of responsibility for the project, and that this may not be looked on favourably by the public.



Resolved: to inform RCJ that RCC will not be acting as agent for the planning application, but are happy to discuss the plans ahead of submission to help ensure the planning process goes smoothly.

009 To consider offer from Portskewett Community Council to work with them (and potentially other local Town and Community Councils) on constructing a Place Plan for our combined areas

The chair asked the clerk to give the council more information on Place Plans, which was done. Council were in agreement at the need for involvement of the community in shaping future developments in the village. All in agreement with meeting with Portskewett Community Council and other local councils to discuss a combined approach to a Place Plan. One of the local issues raised recently by the warden of St Mary's Church is that there is of a shortage of burial ground, which ought to be considered as part of the Place Plan. Cllr Bennett mentioned that this was first discussed around 10 years ago with MCC and neighbouring community and town councils but she was not aware of any progress on the matter.

Resolved: to inform the clerk of Portskewett Community Council that Rogiet Community Council would like to meet with them for discussions on a combined Place Plan.

Resolved: for the clerk to speak with Caldicot Town Council and Monmouthshire County Council to see if there has been any progress on the problem of burial space, which has been raised over the last 10 years.

010 To receive planning applications/permissions/amendments, including but not limited to:

010.1 Application no. DM/2020/0567

Description of Proposal: Proposed single storey rear house extension.

Location: 44 Chestnut Drive, Rogiet, NP26 3TH

Resolved: to inform MCC that RCC have no objections to this application.

010.2 Application no. DM/2020/0580

Description of Proposal: Section 106 relaxation – Reassessment of the Section 106 agreement of charge of £25,067 as per Monmouthshire LDP Affordable Housing Supplementary Planning Guidance July 2019. Original planning application reference DC/2016/00921



Location:

Plot of land adjacent to Manor House Farm,
Churchmead, Rogiet

Council noted that this is a reassessment based on a formula and as such council have no grounds to object to this.

011 Regarding Ifton Lane:

011.1 To receive arboricultural report for the damaged trees on Ifton Lane, and agree further action

Resolved: to seek quotes over the next few months for removal of damaged trees this autumn (after nesting season ends).

011.2 To receive quote for tree report on all other trees on Ifton Lane and agree action (see additional information on 'Clerk's update')

Resolved: to accept the quote and instruct arboriculturist to conduct tree survey on all trees on Ifton Lane to ensure public safety and guide future conservation and biodiversity of Ifton Lane

012 To consider the Monmouthshire Electoral Review of town and community council boundaries and to agree on response

Councillors had no comments to add to the electoral review of boundaries.

013 To approve Rogiet Community Council Biodiversity Report for submission and publication on website

Chair thanked the Clerk for her work on the report.

Resolved: All in agreement for report to be published on the RCC website.

014 To consider the schedule for ordinary meeting dates using video conferencing for the foreseeable future, and agree date of next meeting

Resolved: for the Clerk to provide a list of proposed meeting dates to the next Zoom meeting, which would be an Extraordinary Meeting on 24th June 2020 for receipt of the internal audit report and approval of the Annual Return.

015 To receive Clerk's Update Report and agree any action

Chair thanked the Clerk for the detailed report which he found very useful.

Resolved: for the Clerk to look into the matters raised by the Youth Club.



Cyngor Cymenud Rogiet Community Council

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Resolved: to add the condition of the dugouts on the playing fields and responsibility for them to the next meeting agenda.

Cllr Bennett informed council that the WI are planning to site a bench near the Silent Soldier on Caldicot Road, and this could be a suitable bench to propose for the 'Happy to Chat' idea being put on place by Gwent Police.

Resolved: for the clerk to suggest to the local area police team that the new bench on Caldicot Road might be suitable to be a 'Happy to Chat' bench.

Meeting closed at 8:00pm

Signed: Chair/Vice Chair

Date: