



Minutes of the Ordinary Meeting of the Community Council held on Wednesday 8th May 2019 which commenced at 7:35pm in the Village Sports Pavilion.

Councillors Present: Cllr R. Stallard (Chair); Cllr J. Stallard; Cllr J. Dyderski; Cllr M. Hunter; Cllr T. Lynch; Cllr L. Guppy; Cllr S. Oliver Holland

Others present: Maureen Williams (RFO); Catherine Baker (Clerk)
1 member of public

MIN

2018.19

02/009 Apologies

None

02/010 Declaration of Interests

Cllr Oliver Holland and Catherine Baker declared an interest in Item 6ii.

02/011 Chairman's Address

The Chair expressed how pleased he was to be re-elected to serve another term.

02/012 To confirm the Minutes of the monthly meetings held on 10th April 2019

The minutes of 10th April 2019 were signed as a true record by the Chair.

02/013 To consider Financial Matters and the Schedule of Accounts

02/013.1 Resolved: to defer consideration of Local Government Pension Scheme to the next meeting in order to give councillors more time to read associated correspondence.

02/013.2 The RFO has only been able to obtain one insurance quote (from current insurer). She will continue to try to obtain two further quotes. The renewal date will fall before the next Rogiet Community Council meeting.

Resolved: to allow the RFO to re-insure with current insurers if no further suitable quotes are found, or to take up a new quote if better value for the Council.

02/013.3 Car park revenue has still not been received from Monmouthshire County Council and neither the Clerk nor the RFO have received a reply from Roger Hoggins.

Resolved: for the Clerk and RFO to continue to follow up with MCC for these payments.

02/013.4 A cheque was signed to reimburse Cllr Dyderski for purchase of the Clerk's printer.



Cllr Oliver Holland stated she is happy to be a further bank signatory but will wait until the RFO has finished the process of setting up online banking for the Council.

02/013.5 The Schedule of Accounts was signed by the Chairman.

02/014 Matters ongoing

02/014.1 To receive the Clerk's Report on the Workshop with Rogiet Community Junction and agree any actions

Cllr Hunter stated that following correspondence from the Project Manager he no longer wishes to attend workshops, but would continue to have input from the Council side. Other councillors who attended the workshop on 17th April were fully supportive of Cllr Hunter and agreed that they value his input on this project.

Council agreed that to produce a double sided flyer with the RCJ would be a conflict of interest.

Resolved: for the Community Council to produce a piece in the Windmill Post and the flyer produced by RCJ would be delivered with the Windmill Post by the councillors. A further meeting to be set during the week beginning 13th May 2019 to write the piece for the Windmill Post.

02/014.2 To receive update on Ifton Lane vehicle access and agree any further action

Resident was invited to attend tonight but was not present. Definitive maps show a footpath in place along the full length of Ifton Lane but no by-way, and it is not an adopted road. Land Registry maps show the land in question is registered to Rogiet Community Council.

Resolved: to write to the resident asking for copies of her documentation regarding any access agreement to the rear of her property and offer a private meeting with the Chair, Cllr Stallard and the Clerk.

02/014.3 To receive Cllr Dyderski's report of the Community Land and Buildings Committee meeting

Report of 9th April 2019 received. Cllr Dyderski provided Council with feedback of the Committee meeting of 7th May 2019 (attended by the Caretaker and Little Tigers). Cllr Dyderski has been in touch with the youth club and will visit during their session of 8th May 2019. The date of the next meeting (11th June 2019) has been sent to all parties.

Following discussion with the caretaker and Little Tigers nursery, Cllr Dyderski suggested he purchase consumables in bulk at Makro mops and be reimbursed by council.

Resolved: for Cllr Dyderski to purchase toilet rolls, black bags, hand paper towels, bathroom wipes and two mops and be reimbursed upon submission of receipts.

At the 7th May committee meeting Little Tigers requested clarification on who is responsible for the fences at the rear of the property. Council clarified that the small fences that were installed by Little Tigers remain the responsibility of Little Tigers, whilst the fences at the



boundary between the rear of the pavilion and the houses behind are the responsibility of the house owners (although if Little Tigers require the fences to be maintained to a particular standard this may be for them to address).

The caretaker has still not received a P60 for her employment in the year 2017-2018.

Resolved: for the Clerk to request the RFO to look into obtaining the caretaker's P60 for the year 2017-2018.

Football team fixtures and season dates are still not known but are required for cleaning scheduling. Cllr Dyderski will be contacting the football teams to attend the next committee meeting.

- 02/014.4** The Clerk updated the Council on a report of a sewage leak on the playing fields (as reported by MCC grounds team after grass cutting). Welsh Water attended and tested and was shown to be a freshwater leak so passed to another department to investigate. Cllr Guppy requested that the damage some time ago to the pumping station (from a fallen tree) be reported to the Highways Department now as it has still not been fixed.

Resolved: for the Clerk to report the damaged pumping station to MCC.

- 02/014.5 To receive update on footpath repair progress.**

Three companies have been approached and are willing to provide quotes. None received as at the time of this meeting.

- 02/014.6 To receive update on Windmill Post**

The councillors agreed that the last edition of the Windmill Post was excellent. Cllr Oliver Holland is currently re-arranging the delivery areas allocated to each councillor in order to balance out the load for each councillor.

Resolved: to submit any required articles before 20th May, in order that Cllr Oliver can edit on 20th May for delivery before the May Bank Holiday (26th May 2019).

Cllr Oliver Holland left the meeting at 8:50pm.

- 02/014.7 To receive update from Cllr Dyderski on the B4245 issues**

Cllr Dyderski expressed his frustration that the Severnside meeting was cancelled the day before it was due to take place. He informed councillors that speed limits across Monmouthshire are being reviewed with a proposal that built-up areas become 20mph. Repeated resurfacing on the B4245 (particularly at the junction with Ifton Road) has resulted in a dangerously uneven road surface. Councillors fear this is a hazard for cyclist, motorcyclist and drivers of other vehicles and needs to be replaced as a whole rather than 'patched'.

Resolved: for the Clerk to report the poor road surface to Monmouthshire County Council.



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Resolved: to ask Windmill Post readers to contact Monmouthshire County Council themselves about the issue.

02/014.8 To receive update regarding MCC Dog Fouling Initiative

There are no new issues to report. There are still problems at the Countryside Park but on the whole the streets in Rogiet are cleaner.

02/014.9 To receive update on appointment of internal auditor

Mrs Williams has been in discussions with an internal audit company who are working on providing a quote for Rogiet Community Council.

02/014.10 Cllr Lynch has had no further interest regarding the CPR training and defibrillator awareness sessions.

Resolved: for the Clerk to approach Rogiet Primary School to request they include information on this to parents via their newsletter or email system.

Resolved: for the Clerk to enquire with BHF whether are able to provide a session tailored towards upper Primary School age children and their parents.

02/015 To receive Planning applications/permissions/amendments:

02/015.1 To consider and agree on the Proposed Extinguishment of Public Footpath at Upper Minnetts, Rogiet: Highways Act 1980 – Section 119 Proposed Public Extinguishment Order. Public Footpath No. 11(part), Rogiet

No objections

02/015.2 To receive update on enforcement enquiry for 62 Caldicot Road, Rogiet

Email from MCC stating this is already being investigated.

Councillors further queried the development behind Sabrina House.

02/016 To receive Local Police Report (*When in attendance Police to be received at the beginning of the meeting*)

No Police report received.

02/017 To discuss and agree any actions on options for planning and purchase of new play park equipment

Resolved: to defer this item of discussion to a future meeting.



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02/018 To consider sponsorship of GAVO Volunteer Awards Ceremony in Autumn 2019 and agree action

Resolved: *to sponsor the awards ceremony to the value of £50.*

02/019 To consider the Community Council's IT provisions:

02/019.1 To consider upgrading the Council's website with preferred supplier Vision ICT at a cost of £650 for the first year and £175 per year thereafter in order to be compliant with transparency regulations and Disability Discrimination Act and agree any action

Resolved: *to defer to September in order to collate the necessary policy documents for the new website.*

02/019.2 To consider purchase of a Council email account clerk@rogietcommunitycouncil.co.uk with preferred supplier Vision ICT at a cost of £18 per user per year and a cost of £25 for the transfer of emails from current email account and agree action (first year free if purchased with the website package described in 11.i above)

Resolved: *for Clerk to arrange set up of new email account with Vision ICT.*

02/019.3 To consider a Rogiet Community Council Facebook page and agree action

Resolved: *for the Clerk to set up a Facebook group where members of the community can also post.*

02/020 To consider entry into the Best Kept Village Awards 2019 when entry opens

Resolved: *for the Clerk to enter Rogiet into the Best Kept Village Awards 2019 when entry opens.*

02/021 To receive and consider miscellaneous correspondence as set out in the schedule

Correspondence schedule received.

02/022 Co-option onto Rogiet Community Council – to receive an application for co-option from Jill Haywood

All councillors in favour of accepting Jill Haywood as a Member.

Resolved: *to co-opt Gillian Haywood as a Member of Rogiet Community Council*



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02/023 To confirm arrangements for the next monthly meeting on 12th June 2019 commencing at 7:00pm.

It was noted that the incorrect date of 13th June was listed in the agenda.

The meeting closed at 9:40pm

Signed: Chair/Vice Chair

Date: