



Cyngor Cymuned Rogiet Community Council

Dear Councillor,

28 April 2026

You are hereby summoned to attend **The Annual Meeting of Rogiet Community Council** which will be held on **Wednesday 6 May 2026 at 7:00pm** at the **Pavilion Rogiet** and by **Zoom** for the transaction of the business specified in the following agenda

Yours faithfully

*Alice Vaughan*

Clerk to Rogiet Community Council

AGENDA

<b>01</b>	<b>ELECTION OF CHAIR FOR 2026-2027</b>
01.1	To elect a chairman for 2026-2027
01.2	Chair to sign Declaration of Acceptance of Office
<b>02</b>	<b>ELECTION OF VICE-CHAIR FOR 2026-2027</b>
02.1	To elect a Vice chairperson for 2026-2027
<b>03</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> To receive and consider for approval, apologies for absence and reason given.
<b>04</b>	<b>DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – FORMS TO BE COMPLETED</b>
04.1	To receive any declarations of interest in items on the agenda
<b>05</b>	<b>OUTGOING CHAIRPERSON'S REPORT.</b> To receive a report from the 2025-2026 Chairperson
<b>06</b>	<b>MINUTES OF THE LAST ANNUAL MEETING</b>
06.1	To note that the minutes of the last Annual Meeting held on 7 May 2025 were adopted at the Ordinary Meeting held on 11 June 2025 Item No 3
<b>07</b>	<b>General Power of Competence (GPoC)</b>
08	<b>INTERNAL COMMITTEES, TERMS OF REFERENCE AND DISCHARGE OF FUNCTIONS</b> To review current council committees and terms of reference, and to consider any further committees or working groups (see appendices 1 and 2)



<p><b>09</b></p> <p>09.1</p>	<p><b>EXTERNAL ORGANISATIONS</b></p> <p>To review current representation on external organisations (see appendix 3)</p> <p>To agree arrangements for reporting back to Full Council.</p>
<p><b>10</b></p> <p>10.1</p>	<p><b>POLICIES</b></p> <p>To review and adopt the following Council Policies and Statements</p> <ol style="list-style-type: none"><li>1. Standing Order</li><li>2. Financial Regulations</li><li>3. Code of Conduct</li><li>4. Concerns and Complaints</li><li>5. Freedom of Information</li><li>6. General Privacy Notice</li><li>7. Social Media Policy</li><li>8. Internal Control Policy</li><li>9. Statement of Internal Control and Annual review of effectiveness</li><li>10. Publication Scheme</li><li>11. Sickness Absence Policy</li><li>12. Performance Review Policy</li><li>13. Staff Privacy Notice</li><li>14. Disciplinary Procedure Policy</li><li>15. Equality and Diversity Policy</li><li>16. Expenses Policy</li><li>17. Grievance Policy</li><li>18. Lone Working Person Policy</li><li>19. Fire Safety Policy</li><li>20. Data Protection Policy</li><li>21. Training Plan</li><li>22. Health and Safety Policy</li><li>23. Grant Awarding Policy</li></ol> <p>These policies can be found on the council website at <a href="http://www.rogiet-cc.gov.wales">www.rogiet-cc.gov.wales</a></p>



<b>11</b>	<b>FINANCE</b>																																								
11.1	To review end of year accounts for 2025-2026(Receipts and Payments by Budget Heading)																																								
11.2	To review RCC Budget for 2026/2027																																								
11.3	To consider and agree signing authority with regards to the Community Councils Banking requirements at Lloyds Bank plc																																								
11.4	To appoint a member independent of the cheque signing/ banking process to undertake financial checks																																								
11.5	To adopt the Annual Investment Strategy for the year 2026/2027																																								
11.6	To review Financial Risk Assessment and Risk Assessments (including fire /legionella)																																								
11.7	To review the asset register.																																								
11.8	To adopt the Independent Remuneration Panel for Wales (already done at OM 11.03.26 item 10)																																								
11.9	To review Insurance cover arrangements in respect of all insured risks																																								
11.10	To review charges for hire of facilities																																								
11.11	To approve regular payments by standing/order/direct debit of the following																																								
	<table border="1"> <thead> <tr> <th>Company</th> <th>Service</th> <th>Frequency</th> <th>Current payment</th> </tr> </thead> <tbody> <tr> <td>EDF</td> <td>HUB Gas and Electricity</td> <td>Monthly</td> <td>Variable</td> </tr> <tr> <td>Dwr Cymru Waer</td> <td>Hub Water and Drainage</td> <td>Every 6 months</td> <td>£100.05</td> </tr> <tr> <td>Initial</td> <td>Hub Sanitary bin emptying x 4</td> <td>Every 3 months</td> <td>£92.76</td> </tr> <tr> <td>Three Mobile</td> <td>Clerk mobile</td> <td>Monthly</td> <td>£34.20</td> </tr> <tr> <td>Office Tech Suite</td> <td>Broadband Hub</td> <td>Monthly</td> <td>£66.00</td> </tr> <tr> <td>Mcafee</td> <td>Antivirus</td> <td>Annually</td> <td>£9.15</td> </tr> <tr> <td>Microsoft Business</td> <td>Software clerk's laptop</td> <td>Annually</td> <td>£104.15</td> </tr> <tr> <td>ICO</td> <td>Data Protection</td> <td>Annually</td> <td>£47.00 (includes £5 deduction due to DD)</td> </tr> <tr> <td>Lloyds</td> <td>Bank Fee</td> <td>Monthly</td> <td>£4.79</td> </tr> </tbody> </table>	Company	Service	Frequency	Current payment	EDF	HUB Gas and Electricity	Monthly	Variable	Dwr Cymru Waer	Hub Water and Drainage	Every 6 months	£100.05	Initial	Hub Sanitary bin emptying x 4	Every 3 months	£92.76	Three Mobile	Clerk mobile	Monthly	£34.20	Office Tech Suite	Broadband Hub	Monthly	£66.00	Mcafee	Antivirus	Annually	£9.15	Microsoft Business	Software clerk's laptop	Annually	£104.15	ICO	Data Protection	Annually	£47.00 (includes £5 deduction due to DD)	Lloyds	Bank Fee	Monthly	£4.79
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	Business Rates	MCC	Annually	£1520.00 (estimate)	
	Ogi	Clerk Broadband	Monthly	£40.92	
<b>11</b>	<b>MEETINGS</b> To agree dates and times of Ordinary meetings for 2026-2027 and the Annual Meeting of 2027 To agree dates and times of Committee Meetings for 2026-2027				
	<b>NEXT MEETING</b> Next Ordinary Meeting Wednesday 13 May 2026 at Rogiet Hub and by Zoom				

Zoom link for meeting - <https://us02web.zoom.us/j/89223497450>