Cyngor Cymuned Rogiet Community Council

5 November 2026

Dear Councillor,

You are hereby summoned to attend the ***Ordinary Meeting of Rogiet Community Council*** which will be held on ***Wednesday 11 November 2026 at 7:00pm*** at the Rogiet Hub, Westway, Rogiet, NP263SP and by Zoom for the transaction of the business specified in the following agenda.

Yours faithfully

Alice Vaughan

Clerk to Rogiet Community Council

AGENDA

	Open Forum To provide an opportunity for members of the public to raise matters or make representations to the Council in accordance with the Council's Standing Orders
	Chairs Report To receive and note the Chair's report on activities and matters arising since the previous meeting.
01	**ATTENDANCE & APOLOGIES FOR ABSENCE** To receive, and consider for approval, apologies for absence and reason given.
02	**INTERESTS DECLARED** To receive declarations of interest in any items listed in this agenda. Interests may also be declared at any point in the meeting if the need arises.
	EXCLUSION OF PRESS AND PUBLIC To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.

03	**Minutes of Meetings of Council: OM 14 October 2026 and EM 28 October 2026**
04	**Monthly Police Report -October 2026**
05	**County Councillor Report – November 2026**
06 06.1	**FINANCE** **To approve the below payments**

Company	Service	Amount
Merlin Environmental	INV 2494 November 2026	£459.00
Office Tech Solutions	INV 10880	£66.00
Safelincs	New Defibrillator and cabinet fitted at T & S tyres INV2002406	£1548.00
Redwick Electrical Services Ltd	Fit new defib cabinet at T & S tyres	£120.00
Morgan Environmental	Disinfection of the Incoming Mains and Services. INV 5116	£432.00
Chepstow Accountancy	Processing November 2026 Payroll	£35.00
Payroll/HMRC/Pensions	November 2026	Estimate £3500.00

07 **FINANCE – Barclaycard – To approve payments:**

Statements September

Date	Service	Amount
September 2026	Ink, Cleaning items and mopheads toilet rolls , credit memory stick	£63.19

08	**Rogiet Hub Refurbishment Project**
08.1	**Update from Extra Ordinary Meeting 28.10.26**
08.2	**Any other related items.** To receive and note any other updates relating to the proposed Rogiet Community Hub.
09	**Pavilion**
09.1	**Any other related items** To receive and note any other updates relating to the Pavilion and Pavilion users.
10	**Village Matters**
10.1	**Fences – RCC land by Reens -Update** To receive an update regarding the fencing on Rogiet Community Council land by Reens and to consider and agree any further action required.
10.2	**Ifton Lane** Members to consider correspondence received from NGM Garage
10.3	**Request for bench near top of Minnetts Lane** Members to consider correspondence received from Caldicot u3a
10.4	**Culvert Jetting – Access via Car Park** To note that approval has already been granted by Clerk for access via the Council car park to facilitate jetting works to a culvert near Severn Tunnel Station.
10.5	**Traffic Issues – Station Road, Severn Tunnel Junction** To consider concerns regarding traffic management on Station Road, particularly during morning and evening commuting periods. Issues include speeding, parking ,traffic congestion and road safety.
10.6	**Any other related items** To receive and note updates on any other matters relating to the village
11	**Windmill Post** To consider and approve the final draft of the Windmill Post prior to printing, including approval of the associated printing costs and arrangements.

12	**Councillor Surgeries** Member to confirm dates for upcoming surgeries
13	**Asset Register** To be noted - to add new defibrillator and cabinet located at T & S Tyres onto asset register
14	**Severn Tunnel Centenary Mural – update** To receive an update on the Severn Tunnel Centenary Mural including any further information received regarding its proposed location and installation and to agree any necessary next steps
15	**Purchase of the Clerks Manual 2026** To consider purchasing The Clerk's Manual at a cost of £43.80 (SLCC members discounted price). Council to consider whether to approve the purchase for the Clerk's professional reference and guidance.
16	**Recommendations for Agenda Items for Next Ordinary meeting** To receive recommendations from Members for items to be considered for inclusion on the agenda for the next Ordinary Meetings of the Council. • Defibrillator Rogiet West

16	NEXT MEETING(S) **November 2026** 11 November 2026 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm 25 November 2026 - Finance Meeting for Budget/ Precept 2027-2028– 7:00pm zoom only **December 2026** 1 December 2026 – Councillor Surgery – Location TBC – 10:00-11:00 am 9 December 2026 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm **January 2027** 13 January 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm 27 January 2027 - Working Group 5 Year Plan – Zoom only – 7:00 pm (Moved from November 2026 **February 2027** 10 February 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm **March 2027** 1 March 2027 – Councillor Surgery – Pavilion – 6:00-7:00 pm 10 March 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm **April 2027** 14 April 2027 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm **May 2027** 19 May 2027 - The Annual Meeting of Council - Pavilion and Zoom – 7:00 pm (Within the 14 days)

Alice Vaughan Invites you to connect by zoom. https://us02web.zoom.us/j/81148036096