



Cyngor Cymuned Rogiet Community Council

Minutes

**Minutes of the Ordinary Meeting of Rogiet Community Council held on
Wednesday 11th February 2026 at 7:00pm at the Pavilion Rogiet and by Zoom**

Ordinary Meeting

	<p>Open Forum</p> <p>x4 members of the public – concerns with regards to lanes, potholes, brambles and leaf litter mess – County Councillor Strong to follow up.</p>
	<p>Chair's Announcements</p> <p>Meetings, and events attended since last Ordinary Meeting:</p> <ol style="list-style-type: none">1. Meeting with MonLife Active Travel Officer on 16 January to give RCC feedback on the Severn Tunnel Links project and route options.2. Meeting with MCC Planning Officer on 19 January to receive pre-application advice on our proposals to improve the path from Rogiet Playing Fields Car Park to the Hub and Shop/Café.3. One Voice Wales – AGM on 21 January.4. One Voice Wales – Mon'shire & Newport Area Committee meeting on 22 January.5. MCC Planning Committee site visit at Woodland View on 2 February.6. MCC Budget Consultation for Town and Community Councils on 5 February.7. Rogiet WI Open Day on 11 February.
01	<p>ATTENDANCE & APOLOGIES FOR ABSENCE</p> <p>Cllrs Ellwood (Chair), Cawley, Cromwell, Trow. Clerk/RFO – Alice Vaughan. County Councillor Strong. Apologies – Cllr Wilson and Winskill.</p>
02	<p>INTERESTS DECLARED</p> <p>None.</p>
	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>To consider and agree any items requiring to be heard without press and public present under section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, where transaction of business is considered confidential, the disclosure of which would be prejudicial.</p> <p>None.</p>



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03	Minutes of Meetings of Council: Ordinary Meeting 14 January 2026 and Extraordinary Meeting 28 January 2026 <u>Resolved:</u> Minutes approved.
04	Monthly Police Report – January 2026 No report received.
05	COUNTY COUNCILLOR REPORT – FEBRUARY 2026 FEBRUARY 2026 CASEWORK I dealt with a number of pieces of casework on behalf of individual residents. Following complaints from residents I dealt with the problem of an overflowing waste bin on Station Road. While it seems that there had been some delay in emptying the bin, the main problem was that somebody had dumped a great deal of household waste in the bin (including a lot of glass bottles which could easily be recycled). It is important that residents use the bins, including dog waste bins, responsibly. MCC BUDGET The consultation period for the MCC budget for 2025/26 is open until 18 th February. Residents can comment through the MCC website, by collecting paper copies of the consultation form from Caldicot library or by visiting the drop in session at Caldicot Library on 12 th February (10.00-1.00). MCC FULL COUNCIL Very little business was conducted at the MCC meeting on 22 January as the meeting was adjourned following a medical incident. Questions that would normally be answered orally would receive written answers. Those relevant, directly or indirectly, to Rogiet related to: <ul style="list-style-type: none">- traffic congestion in and around Chepstow;- quality of school meals;- stoma friendly toilets;- county car parks review;- potholes. TRANSPORT ISSUES I attended a meeting of the Monmouthshire Transport Forum and raised questions about the situation at Severn Tunnel Junction. I was informed that First Group are still intending to run direct trains five times a day from Severn Tunnel Junction to London (stopping at Bristol Parkway) from December 2027. This will make the building of the footbridge from the new (not so new!) car park to the platforms even more urgent. I was informed that Network Rail, who are carrying out the planning and design work, aim to complete this by the end of May (depending on some additional funding to complete the later stages of the task). Once this has been completed work can begin the work can be carried out via Transport for Wales to secure



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	<p>the necessary funding for the actual construction. It's progress, but painfully slow.</p> <p>Heavier use of STJ make it important that traffic is diverted from Station Road by building the link from the B4245 to STJ. This has been approved by the Welsh Government but will require funding. MCC continues to lobby the Welsh Government for that link to be extended north to the M48. Residents may wish to raise the issues with candidates in the Senedd elections in May.</p> <p>MCC CHAIR'S DUTIES</p> <p>Over the last month I have carried out a number of engagements as Chair of Monmouthshire County Council. These included a British Empire Medal presentation ceremony and a British Citizenship ceremony. As MCC Armed Forces Champion I visited the veterans' hubs in Abergavenny and Caldicot.</p>																						
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06.1	Resolved: To approve the below payments:																						
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07	FINANCE – Barclaycard – To approve payments:																						
	Statements February 2026 – Approved.																						
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08	Co-option																						
	<p>Approved: Co-option of Stephen Pickin, who was the sole applicant.</p> <p>Stephen Pickin to sign his Acceptance of Office declaration before the next Ordinary Meeting.</p>																						



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09	<p>Appoint Internal Auditor for 2025-2026</p> <p>Resolved and Approved to appoint IAC Audit and Consultancy Ltd for Internal Audit (fixed next three years) 2025-2026, 2026-2027 and 2027-2028, at same cost as previous years - £395.00 + VAT - with 5% discount for fixing for three years.</p>
10	<p>One Voice Wales and Planning Aid Wales Training – Joint Event</p> <p>19 March 2025 10:30am-1:30pm - Improving our local places – Welsh case studies and planning updates – via Teams at £53 per person.</p> <p>Confirmed and approved that Cllr Ellwood will do the training at £53.</p>
11	<p>Change of Rogiet Community Council domain name and emails to @rogiet-cc.gov.wales</p> <p>Confirmed that Rogiet Community Council had changed email and web domain.</p> <p>Clerk’s email: clerk@rogiet-cc.gov.wales</p> <p>Web: https://www.rogiet-cc.gov.wales/</p> <p>All Councillors new email addresses now on website.</p> <p>All policies / documents on website will be updated with new email/website address at the review at the Annual Meeting in May 2026.</p>
12	<p>Asset Register</p> <p>Clerk’s old laptop to remain on Asset Register (to be used as a spare if needed). New laptop to be added onto Asset Register.</p>
13	<p>Rogiet Hub Refurbishment Project</p> <p>13.1 Update from Working Group meeting with the following recommendations:</p> <p>Membership & Business Plan</p> <p>Approve and record that <i>Philip Bearpark</i> is now a member of the Working Group and will contribute to the development of the RCC Business Plan.</p> <p><i>Target: Begin preparations now, with the Business Case (BC) scheduled for completion in Autumn 2026 (revised timescale).</i></p> <p>Engagement with Potential Hub Hirers</p> <p>Start canvassing potential hirers of the Hub (personal networks, Windmill Post, RCC web site and Facebook).</p> <p><i>Target: Immediate start as this information is essential for preparing the BC Cashflow Forecast.</i></p> <p>Funding Sources</p> <p>Confirm allocation of responsibility to AW, PE, AV, PC, and PB to review and pursue relevant funding opportunities. PE and Clerk to attend National Lottery / GAVO event on the 28 April 2026 at Magor Hub.</p>



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13.2	<p>Community Survey:</p> <p>Review the 2023 survey materials and results to determine suitability for reuse or adaptation. Prepare for conducting an updated survey—potentially including door-to-door engagement—approximately two months prior to the Business Case production.</p> <p><i>Target: Begin preparation now so materials are ready for inclusion in the Autumn 2026 Windmill Post with findings incorporated into the BC.</i></p> <p>Council accepted the WG’s recommendations and approved them for action.</p> <p>Any other related items.</p> <p>None.</p>
<p>14</p> <p>14.1</p>	<p>Pavilion</p> <p>Any other related items.</p> <p>Noted that there are currently no hirers for the MUGA. Also was noted that the MUGA lights have not tripped recently, but Cllr Ellwood still chasing EFS to upgrade a circuit breaker to hopefully prevent future nuisance tripping.</p>
<p>15</p> <p>15.1</p> <p>15.2</p> <p>15.3</p> <p>15.4</p>	<p>Village Matters</p> <p>Ifton Lane - update</p> <p>As previously agreed, the Clerk has contacted the owners of NGM to request a 50% contribution towards the cost of the works.</p> <p>The Clerk is currently reviewing all archived records to identify any documentation relating to the maintenance of Ifton Lane.</p> <p>The works have been postponed until the Clerk has completed the review of the documents. The matter will be included on next month’s OM agenda.</p> <p>Accessibility for all - Paths</p> <p>Dropped kerb in front of Café – Clerk to chase approved works.</p> <p>Clerk to chase response that was sent to Network Rail about bollards approaching STJ station.</p> <p>County Councillor Strong to chase all reports he has submitted about paths in the surrounding areas.</p> <p>Cllr Trow to paint top of posts as per previous OM with Hi Viz paint in carpark in front of Pavilion once weather improves.</p> <p>Resident enquired about a path to be put along by MUGA to Pavilion/Café – this would be included in the path refurbishment that we have previously had on minutes - item to be discussed again at another OM.</p> <p>Fences – RCC land by Reens</p> <p>MCC Legal Services team has written to Bovis Homes. Awaiting a response.</p> <p>Dog waste bins at Rogiet Countryside park</p> <p>Council discussed an email request about putting more dog waste bins further into the Countryside park. Council decided that they would not be putting in extra bins due to the</p>



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15.5	<p>Contractors will only collect where accessible to transport.</p> <p>Fly-tipping / rubbish by football pitch</p> <p>Clerk informed MCC Environmental Health and is awaiting their response on the best action. As soon as response is received rubbish will be removed by either MCC Environmental Health or a contractor.</p>
15.6	<p>Any other related items</p> <p>Severn Tunnel Mural – Council is still looking at places where the Mural could be sited once refurbishment is completed. Junction Tracks have offered to house it temporarily. Rogiet Primary School also being considered – checks with MCC Estates needed. Pavilion and Shop/Café buildings are not suitable, owing to insufficient free space to install the mural. Options to be discussed again at a later date.</p> <p>Cllr Cromwell mentioned the off-road bikes in fields surrounding Rogiet. Any instances of off-road bikes/quads etc., should be reported to police.</p> <p>Cllr Cawley has arranged a meeting with MCC about the potholes on the roads between Undy / Llanfihangel and Common-y-coed.</p> <p>Noted that the line marking on the B4245 between the motorway bridge and Undy have been repainted – still waiting for section between the motorway bridge and Rogiet.</p> <p>Rogiet Fields Car Park – noted that some potholes have been filled but the huge potholes have not. Cllr Ellwood to chase with MCC Car Parking when the works will be done.</p>
16	<p>Windmill Post Summer Edition</p> <p>Cllr Ellwood had circulated a work schedule plan by email prior to the meeting. Plan approved by council.</p> <p>Approved: the plan for the schedule of works.</p> <p>Working Group to be re-formed: Cllrs Ellwood, Wilson, and Winskill, plus resident JF. WG meeting set up for Wednesday 25 February 2026 at 7:00pm via Zoom.</p> <p>Results of the WG activity will be brought back to council at next OM for approval.</p>
17	<p>Rogiet in Bloom 2026</p> <p>Approved: To repeat last year’s event but with the hope to increase the number of applicants. Council to discuss categories and prizes at the next OM.</p>
18	<p>Community Litter Pick</p> <p>It was agreed to return the litter picking kits currently held to Keep Wales Tidy, as the Hub has not been utilised.</p> <p>Should litter picking equipment be required in the future, it was agreed that this would be borrowed from Caldicot Town Council or Magor with Undy Town Council.</p> <p>No community litter picks are considered necessary at present as there is no specific area requiring attention and the Council currently employs a paid litter picker.</p>



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19	<p>Code of Conduct Policy – Review</p> <p>New version based on the Welsh Government Model <u>Adopted</u> and <u>Approved</u>.</p>
	<p>With reference to Standing Order 3.v, council resolved to extend the meeting by 30 minutes</p>
20	<p>Future Energy Llanwern Solar Project – Preplanning consultation</p> <p>Council discussed in detail and voted: three objections and one abstention.</p> <p>Clerk to submit Objection.</p>
21	<p>Statutory Consultation concerning Durand Primary School Caldicot</p> <p>No Objections – no comment needed.</p>
22	<p>Recommendations for Agenda Items for Next Ordinary meeting</p> <p>Contract review for Pavilion and Sports Users – April 2026 OM.</p> <p>Court Farm, Llanvihangel – Council to agree if to contact Welsh Government.</p> <p>Citizens Advice Report April 2026 OM – to consider donation for Financial Year 2026-2027 (already anticipated in budget).</p>
23	<p>NEXT MEETING(S)</p> <p>February 2026</p> <p>25 February 2026 – Working Group Windmill Post – Zoom only – 7:00pm</p> <p>March 2026</p> <p>2 March 2026 – Councillor Surgery – Pavilion – 6:00-7:00 pm</p> <p>4 March 2026 (amended date from 25 Feb 26) – Working Group Hub – Zoom only – 7:00pm (Cllr Cawley has given apologies)</p> <p>11 March 2025 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p>April 2026</p> <p>8 April 2026 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p> <p>22 April 2026 – Working Group Five Year Plan – Zoom only – 7:00pm</p> <p>May 2026</p> <p>6 May 2026 – Annual Meeting of Council – Pavilion and Zoom – 7:00 pm (Cllr Cawley has given apologies)</p> <p>13 May 2026 – Ordinary Meeting – Pavilion and Zoom – 7:00 pm</p>
	<p>Meeting ended at 9:30 pm.</p>